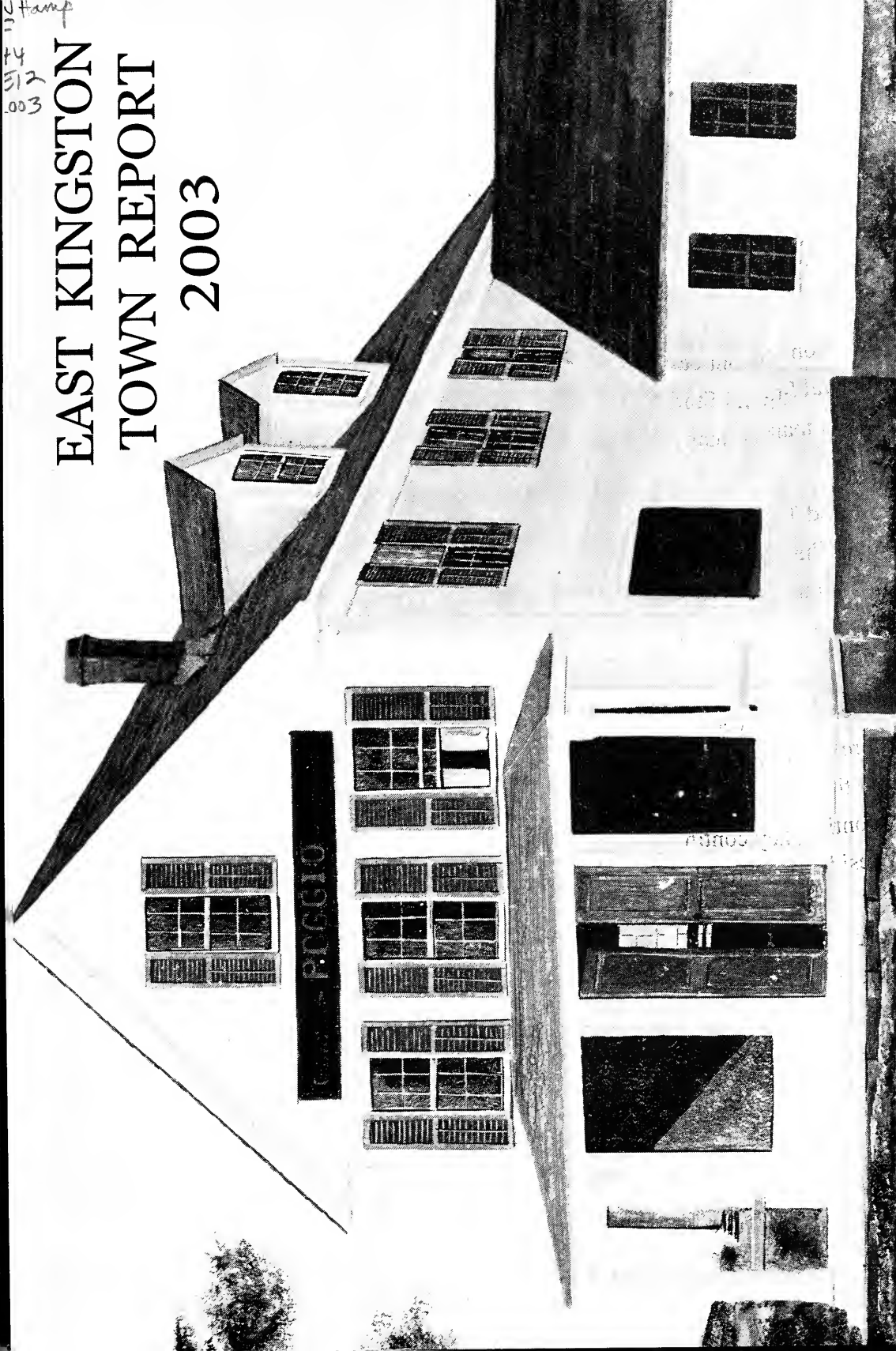


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EAST KINGSTON TOWN REPORT 2003



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2003

ANNUAL REPORTS

OF THE

**SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TREASURER, PUBLIC LIBRARY, TRUSTEES OF THE
CEMETERY, AND TRUSTEES OF THE TRUST FUNDS**

**FOR THE YEAR ENDING
DECEMBER 31, 2003**

BOARD OF EDUCATION AND SCHOOL TREASURER

**FOR THE YEAR ENDING
JUNE 30, 2003**

TOGETHER WITH THE VITAL STATISTICS OF THE

TOWN OF

**EAST KINGSTON
NEW HAMPSHIRE
2003**

**Printed by:
The Whittier Press
101 Market Street
Amesbury, MA 01913**

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TOWN OF EAST KINGSTON EMERGENCY CALLS

DIAL 911

BUSINESS CALLS

Building Inspector.....	642-8406	Office
	778-3986	Home
Elementary School.....	642-3511	
Emergency Management.....	642-8406	
Fire/Burn Permits.....	642-8033	Adam J. Mazur
Fire Department.....	642-3141	Non-emergency
Police Department.....	642-5427	Non-emergency
Public Library.....	642-8333	

Monday 9 AM - 7 PM, Wednesday 1 PM - 7 PM, Thursday 3 PM - 7 PM,
Friday 9 AM - 1 PM, Saturday 9 AM - 1 PM. Closed on Tuesdays & Sundays.

Recycling Center..... 642-8406

Open daily from dawn to dusk, Saturdays 7 AM - 11 AM for assistance.

Rubbish Pick-up..... 642-8406

Every Monday 7 AM curbside.

Selectmen's Office..... 642-8406

Monday - Friday 8 AM - 2 PM

State Police.....	679-3333	Non-emergency
Town Cemeteries.....	642-8406	
Town Clerk/Tax Collector.....	642-8794	

Monday 6 PM - 8 PM, Tuesday 8 AM - 2 PM, Wednesday Closed,
Thursday 8 AM - 2 PM and 6 PM - 8 PM, Friday 8 AM - 2 PM.

TOWN OFFICERS ELECTED OFFICERS

Board of Selectmen (RSA 41:8 to 8-E) 3 year term

2004	Matthew G. Dworman (Appointed)	772-7178
2004	John L. Fillio	580-1861
2005	Raymond R. Donald	778-1107

Moderator (RSA 40:1) 2 year term

2004	Robert B. Donovan	642-8386
------	-------------------	----------

Road Agent (RSA 231:62 to 62-B) 1 year term

2004	Robert L. Rossi	642-5246
------	-----------------	----------

Supervisors of the Checklist (RSA 41:46-a) 6 year term

2004	Patricia A. Mazur	642-8033
2006	Virginia E. Conti	642-8872
2008	Sarah B. Lazor	642-5955

Town Clerk/Tax Collector (RSA 41:45-A) 3 year term

2004	Barbara A. Clark	642-8794
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Treasurer (RSA 41:26 to 26B) 3 year term

2004	Katherine A. Hankin	394-7415
------	---------------------	----------

Trustees of the Cemetery (RSA 31:22) 3 year term

2004	Michelle Burns (Appointed)	772-6971
2004	Vytautas Kasinskas (Appointed)	772-8855
2004	Eugene V. Madej (Appt. Sexton)	642-8457
2005	Henry F. Lewandowski, Jr.	642-8406

Trustees of the Public Library (RSA 202-A:6) 3 year term

2004	Conrad V. Moses	642-4697
2005	Shirley A. Hammershoy	642-5597
2005	Kathleen A. Barker	642-7032
2006	Susan Bigbie	394-7099
2006	Beverly A. Fillio	642-4423

Trustees of the Trust Funds (RSA 31:22) 3 year term

2004	Vytautas Kasinskas (2 year term)	772-8855
2004	Charles A. Walker (Appointed)	642-4447
2005	J. Roby Day, Jr. (3 year term)	642-7956

NOTE: Elected Officers serve to Town Meeting of year noted

APPOINTED OFFICERS

Animal Control Officer

Dec. 2004	Robert A. Marston, DVM	778-0570
Dec. 2004	Deborah J. Marston - Deputy	778-0570

Board of Adjustment (RSA 673:5)

642-8406

Dec. 2004	David E. Ciardelli, Vice Chairman
Dec. 2004	Richard A. Cook, Alternate
Dec. 2004	Nathaniel B. Rowell, Alternate
Dec. 2005	Edward A. Cardone, Alternate
Dec. 2005	John V. Daly, Chairman
Dec. 2005	Catherine E. Belcher, Alternate
Dec. 2005	Peter A. Riley, Alternate
Dec. 2006	David C. Boudreau, Jr.
Dec. 2006	Norman J. Freeman, Sr.

Building Inspector

642-8406

Dec. 2004	Kory Scalecki
-----------	---------------

778-3986

Conservation Commission

642-8406

Mar. 2004	John L. Fillio, Alternate
Mar. 2004	James L. Nupp
Mar. 2004	Lawrence K. Smith, Chairman
Mar. 2005	Vytautas Kasinskas
Mar. 2005	Dennis G. Quintal
Mar. 2005	Raymond R. Donald, Alternate
Mar. 2006	Richard S. Urwick

Deputy Town Clerk/Tax Collector

642-8794

Dec. 2004	Judith M. Cash
-----------	----------------

Deputy Treasurer

642-8406

Dec. 2004	Donald H. Clark
-----------	-----------------

Emergency Management

Dec. 2004	Board of Selectmen	642-8406
	Raymond R. Donald, Interim Coord.	778-1107

Fire Department

Emergency Business

911

642-3141

Dec. 2004	Alan J. Mazur	
	Fire Chief & Fire Engineer	642-8663

Dec. 2004	A. Robert Carter, Jr.	
	Asst. Fire Chief & Fire Engineer	642-3141

Fire Warden (Town-State appointed) 1 year term

2004	Adam J. Mazur	642-8033
------	---------------	----------

Fire Wardens (Deputies - State appointed) 3 year term

2004	Roland D. Estabrook	642-8184
2005	A. Robert Carter, Jr.	642-3141
2005	Andrew D. Conti	642-7887
2005	Adam J. Mazur, Jr.	642-8033
2005	Alan J. Mazur	642-8663

Health Officer (RSA 128:1) (State appointed) 3 year term

2006	Vytautas Kasinskas	772-8855
------	--------------------	----------

Historical Committee

Dec. 2004	Susan St. Martin, Chairman	642-6652
Dec. 2004	Mollie C. Allen	
Dec. 2004	Donald H. Clark	
Dec. 2004	Janet W. Damsell	
Dec. 2004	Peter M. Jewett	
Dec. 2004	Joseph O'Sullivan	
Honorary	William A. Wright	

Library

- * Tracy J. Waldron, Librarian 642-8333
- * Diane S. Sheckells, Asst. Librarian
- * Eleanor J. Hugo, Library Aide

Planning Board (RSA 673:5) 642-8406

Mar. 2004	John D. Burton, Alternate
Mar. 2004	John L. Fillio, Ex-officio
Mar. 2004	Robert A. Marston, DVM
Mar. 2004	Richard A. Smith, Sr.
Mar. 2005	Catherine E. Belcher
Mar. 2005	J. Roby Day, Jr., Chairman
Mar. 2005	Eugene V. Madej, Alternate

Police Department

**Emergency 911
Business 642-5427**

Dec. 2004	R. Reid Simpson, Police Chief
Dec. 2004	Raymond A. Marquis, Jr., Corporal
Dec. 2004	Mark A. Heitz
Dec. 2004	Jason T. Laing
Dec. 2004	Chad L. Larson
Dec. 2004	Henry F. Lewandowski, Jr.
Dec. 2004	Daniel Perkins
Dec. 2004	Peter Ritson
Dec. 2004	Mark Smigielski

Recreation Committee

642-8406

Dec. 2004	Richard P. Bourque
Dec. 2004	Christopher J. Cashman
Dec. 2004	D. James Clark
Dec. 2004	Peter Clark
Dec. 2004	John E. Denman
Dec. 2004	Thomas A. Heaney
Dec. 2004	William LaCouture, Chairman
Dec. 2004	David G. Miller
Dec. 2004	Michael A. Moore
Dec. 2004	Donald E. Morrisette, Jr.
Dec. 2004	James S. Moser
Dec. 2004	Donald J. Perreault
Dec. 2004	Robert K. Smith
Dec. 2004	David W. Young

Recycling Committee

642-8406

Dec. 2004	Eugene V. Madej, Recycling Attendant
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Rockingham Planning Commission

778-0885

Mar. 2005	James Roby Day, Jr.	642-7956
Sep. 2007	Lawrence K. Smith	642-5538

Safety Committee

642-8406

Dec. 2004	Deborah G. Gallant, Chairman
Dec. 2004	Alan J. Mazur
Dec. 2004	Conrad V. Moses
Dec. 2004	R. Reid Simpson

Seacoast MPO Advisory Committee

642-8406

Dec. 2004

Richard A. Cook

Town Custodian

642-8406

* Eugene V. Madej

Town Office Staff

* Deborah G. Gallant, Administrative Assistant I

* Cheryll A. Hurteau, Administrative Assistant II

* Donald H. Clark, Selectmen's Assistant

Welfare Agent

642-8406

Dec. 2004

Donald H. Clark

Dec. 2004

Cheryll A. Hurteau, Deputy

Contracted Auditors

Plodzick & Sanderson Professional Association

Note: * indicates Town employees, not appointed



STATE OF NEW HAMPSHIRE

Governor

Craig Benson **271-2121**
State House, Concord, NH 03301
Webster.state.nh.us/governor

State Representatives District 23

Mary M. Allen
33 Pond St., Newton, NH 03858-3415
Kimberley S. Casey **772-8506**
109 Giles Road, East Kingston, NH 03827
CaseyCorps@aol.com

State Senator District 23

Russell E. Prescott **642-4243**
8 Farm Road, Kingston, NH 03848-3121

Governor's Executive Council

Ruth L. Griffin **436-5272**
479 Richards Ave., Portsmouth, NH 03801
rgriffin@gov.state.nh.us

County Commissioner District 2

Maureen Barrows **679-2256**
119 North Road, Brentwood, NH 03833

UNITED STATES

U.S. Senators

Judd Gregg **431-2171**
99 Pease Blvd., Portsmouth, NH 03801
mailbox@gregg.senate.gov

John E. Sununu **625-5585**
1 NH Avenue, Portsmouth, NH 03801

U.S. Congressman

Jeb Bradley **641-9536**
1095 Elm Street, Manchester, NH 03101
www.house.gov/Bradley **FAX: 641-9561**

SELECTMEN'S STATE OF THE TOWN

The year of 2003 has been very busy. Following the resignation of Selectman Donald Andolina, (as of December 2002), past Selectman Bill DiProffio stepped forward to complete Don's term until Town Election in March, 2003. Matthew Dworman was elected to the Board of Selectmen.

Police Chief Henry "Hank" Lewandowski Jr.'s retirement in late 2002, led to an exhausting process of advertising and screening for his replacement. Sergeant R. Reid Simpson of the East Kingston Police Department was the ultimate candidate chosen and promoted to the position of Police Chief on February 3, 2003. In October of 2003, Patrolman Raymond Marquis was promoted to the position of Corporal. Congratulations to both Chief Simpson and Corporal Marquis.

We wish to express our appreciation to Kristen & Yoland Bator for their efforts in publishing the East Kingston Newsletter on a monthly basis to continue to keep our residents informed of upcoming events held in town throughout the year.

We also wish to take this opportunity to thank the Selectmen's Office staff and all Departments for their continued cooperation and support, enabling the Town to operate in an efficient manner.

A revaluation of all properties throughout the Town was conducted by our assessors, Avitar Associates of New England, Inc., as required by the State of New Hampshire.

In 2002 the tax rate was set at \$33.80, based on 51% equalized valuation. (Town = \$3.02, County = \$2.11, School = \$28.67, for a total of \$33.80). With the revaluation, the tax rate, based on 100% valuation was set at \$17.00 (\$2.45 Town portion, \$.87 County portion & \$13.68 School portion, for a total of \$17.00 per thousand). Without the revaluation, the new tax rate for 2003 based on 50% equalization would have been approximately \$40.00.

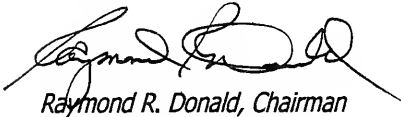
We continue to perform maintenance on the Town owned buildings. The Library was painted in 2003, and the Town Hall is scheduled for painting in 2004.

For emergency 911 purposes, the Town renamed the privately owned Rowell Cove Road to "Cove Road" to eliminate confusion with the Town owned portion that continues to be named Rowell Road.

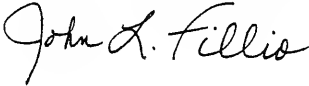
The town also has seen the development of its first "elderly housing" development for residents over 55 years of age. The town as of December 31, 2003 has 716 single residential homes and 42 elderly housing units with occupancy certificates, for a total number of 758 homes.

The recycling area, located in back of the Town Hall, has become a major concern. Hazardous material, appliances, propane tanks, and construction debris are being left illegally. Beginning in 2004, Town stickers are to be issued through the Town Clerk's Office and an ordinance is being formulated. This will allow the Town to take legal action for unauthorized dumping. Please help save tax dollars by helping to control this problem.

Respectfully,



Raymond R. Donald, Chairman



John L. Fillio



Matthew B. Dworman

TOWN MEETING 2003

The annual Town Election was called to order on March 11, 2003 at 8:00 AM by the Moderator, Robert B. Donovan. Polls closed by the Moderator at 7:05 PM. Town meeting was called to order at 7:20 PM with approximately 140 people attending.

School Ballot

School Board Member, 3 yr. term:	David G. Miller	279
	Kevin J. Fitzgibbon	169
School District Treasurer; 1 yr. term:	Deborah Caron (write in)	4
School District Clerk; 1 yr. term:	Thomasina Levesque	384
School District Moderator; 1 yr. term:	Robert B. Donovan (write in)	35
School District Auditors; 1 yr. term (2):	Kimberley Casey (write in)	2

Exeter Regional Cooperative School District Ballot (East Kingston voting results only)

ERCS Board Member (Exeter); 3 yr. term:	Roy Morrisette	378
ERCS Board Member (Stratham); 3 yr. term:	Donna Bates	172
	Patricia Lovejoy	189
ERCS Board Member (Brentwood); 3 yr. term:	Karen Phelan	344
ERCS Board Member (Newfields); 3 yr. term:	Raymond Trueman	328
ERCS District Moderator; 1 yr. term:	Charles F. Tucker	374

Exeter Region Cooperative School District Articles:

Article 1

Shall the District raise and appropriate the sum of \$49,900,000 (gross budget) for the purpose of acquiring a site and constructing, furnishing and equipping a new high school thereon and further authorize the School Board to issue \$46,000,000 in bonds or notes in compliance with the Municipal Finance Act (RSA 33) for the project, and authorize the School Board to issue, negotiate, sell and deliver said bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, and authorize the School Board to invest proceeds of said bonds or notes and to use up to \$400,000 for said project; and authorize the withdrawal of up to \$3,500,000 from the capital reserve fund established under RSA 35:1 at the 1998 District meeting for the construction, reconstruction and acquisition of school buildings and/or ground site improvements for said project; and authorize the School Board to apply for, accept and expend for the project money from any state, federal or other governmental unit or private source which becomes available for the project, and to take any other action or to pass any other vote necessary to carry out this vote, and finally, if, but only if this article is adopted

by the required 3/5th majority of those voting and the bonds for the new high school are issued, shall the District rescind the District's prior votes on Article 1 at the March 2000 annual meeting that raised \$35,500,000 for renovations to the existing high school, Article 1 at the March 2002 annual meeting that raised an additional \$3,500,000 for the renovation of the existing high school, and Article 4 at the March 2002 annual meeting that raised \$368,355 for the first year's payment on a twenty year lease agreement to relocate the Seacoast School of Technology (3/5 majority vote required)?

YES 385*

NO 123

Article 2

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein totaling \$32,233,174? Should this article be defeated, the operating budget shall be \$31,870,767, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

YES 318*

NO 147

Article 3

Shall the District approve the cost item included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association which calls for the following increases in salaries and benefits totaling:

Year	Estimated Increase
2003-04	\$710,195
2004-05	\$663,670
2005-06	\$660,929

and further to raise and appropriate the sum of \$710,195 for the 2003-04 school year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

YES 305*

NO 156

Article 4

Shall the District raise and appropriate the sum of the amount of the June 30, 2003 undesignated fund balance (surplus) up to \$1,100,000 to be added to the capital reserve fund established by the 1998 District meeting under RSA 35:1 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements, including associated engineering and architectural fees? [The purpose of this appropriation is to appropriate into said capital reserve fund an amount representing a portion of one year of debt service expense, (principal and interest) which was included in the July 1, 2002 to June 30, 2003 budget and which the District would have incurred had the District issued bonds as authorized by vote of the 2000 annual meeting for the Exeter High School renovation project.]

YES 315* **NO 136**

Article 5

On petition of Eileen Blanchard and others:

"In accordance with Chapter 195 and RSA 195:12A "Shall the Voters of the Exeter Region Cooperative School District vote to establish a Municipal Budget Committee?"

YES 273* **NO 142**

Article 6

Shall the voters of the Exeter Regional Cooperative School District vote to recommend to the Board that the renovation plan for the present high school, as approved in March of 2000, or the construction plan for a new high school, if approved as proposed above in Article 1 of this warrant, proceed only after an open solicitation of competitive bids conducted by the Board or its Construction Manager.

YES 345* **NO 104**

Town Ballot

Selectman; 3 yr. term:	Matthew B. Dworman	* 272
	Ronald Metcalf (write in)	169
Road Agent; 1 yr. term:	Robert L. Rossi	455
Trustee of the Cemetery; 3 yr. term:	Charles Walker (write in)	3
Trustee of the Cemetery; 1 yr. term:	Henry Lewandowski (write in)	16
Trustee of Public Library; 3 yr. term:	Beverly A. Fillio	425
Trustee of Public Library; 3 yr. term:	Susan Bigbie (write in)	28
Trustee of Trust Funds; 3 yr. term:	Charles Walker (write in)	8

East Kingston Warrant Articles

1. To choose all necessary Town Officers for the year ensuing.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

To Amend Article XVII-Building Inspector and Permits to read as follows:

"Article XVII-Building Inspector and Permits "Date of Issuance" shall be defined as the date of the letter sent to the applicant by certified mail notifying the applicant that the building permit is complete and can be obtained at the Selectmen's Office. The applicant shall within 14 days of the date of such letter, pick-up the completed building permit and pay any necessary fees associated with the building permit. If such building permit is not picked-up within 14 days, the applicant shall forfeit his/her right to said building permit and the building permit application process shall be offered to the next applicant on the list."

YES 421*

NO 71

3. Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

To Amend Article XII B.2 to read as follows:

"The total number of elderly housing units contained in any elderly housing development in the Town of East Kingston shall not exceed ten percent of the total number of standard residential dwelling units then existing in the Town of East Kingston. (The number of existing elderly housing dwelling units shall not be included in calculating this ten percent.)"

YES 379*

NO 113

4. Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town East Kingston Zoning Ordinance as follows:

To Amend Article XIII.D.3 to read as follows:

"The rate of growth in housing units in any given year shall not exceed 2% of the total standard residential units (not including elderly housing units) in town as of December 31st of the previous year. The Building Inspector may issue permits for

new dwelling units totaling no more than 2.0% of the total number of standard residential units (not including elderly housing units) existing."

YES 429* NO 66

5. Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

To Amend Article XIII.D.5 to read as follows:

"For calculating the number of permits available for the first year (January-December 1998), total units in Town on the date of the newspaper publishing for the first legal notice of a public hearing on this ordinance will be used. (Published 12/18/97; there were 660 units in Town. 2% of 660 is 13 available permits.) In calculating 2% of the total standard residential units in Town (not including elderly housing units), all numbers shall be rounded to the nearest whole number."

YES 410* NO 67

6. Are you in favor of Amendment No. 5 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

To Amend Article II-Definitions by adding the following:

"Standard Residential Dwelling Unit: All residential dwelling excluding elderly housing dwelling units constructed under the Elderly Housing Section of the Zoning Ordinance."

YES 386* NO 87

The Moderator, Robert B. Donovan, announced that the business meeting was called to order at 7:20 PM.

7. On petition of Lawrence Smith and 36 other registered voters of the Town of East Kingston to see if the Town will vote to raise and appropriate up to the sum of Four Million Dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for the permanent protection of appropriate undeveloped land in the Town of East Kingston and to authorize the Selectmen to act on behalf of the Town in connection with such acquisitions of conservation easements or open space lands, and to further authorize the issuance of not more than Four Million Dollars (\$4,000,000) of bonds and/or notes in accordance with the

provisions of the Municipal Finance Act (NH RSA Chapter 33), and to authorize the Selectmen to issue, negotiate, and regulate such bonds and/or notes and to determine the rates of interest thereon. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space on parcels as recommended by the Conservation Commission, with the approval of the Board of Selectmen in accordance with the provisions of RSA 36-A:4. TO BE VOTED ON BY BALLOT – 2/3 VOTE

Motion made by: Lawrence Smith

Seconded: Marilyn Bott

Discussion: Lawrence Smith, Chairman of the Conservation Commission, started discussion on this article with a formal presentation, including a slide show. He began his presentation going over the history of the Conservation Commission's efforts in identifying lands that they felt were in need of protection. The parcels that were chosen were considered priority parcels due to access, road frontage, scenic vistas, open space for wildlife habitat, etc.

Mr. Smith went over some of the benefits of this article with open space being the primary reason for this article. He also spoke of ground water recharge, "The more land you cover with buildings, driveways, and roads, the less chance the precipitation will soak into the ground."

Mr. Smith explained the bonding authority, which gives the Selectmen the authority to apply for bonds up to the stated amount in the warrant article. Mr. Smith said that the advantage of having this authority in hand is to allow for short turnaround time if a landowner came forward with a proposal to put a conservation easement on their property. Mr. Smith said that there was grant money at the state and federal level and other private sources that could be used to help pay for the easements. He said it was very important because a lot of the grants allow a 50/50 match so a bond for up to \$4,000,000 could conceivably leverage \$8,000,000 worth of easements. Bonds are only issued twice a year, in June and December. Any projects coming in between those periods would have to be applied for with bond anticipation notes, short term notes that are good for less than one year, and then as the time for the issuance of the actual bond comes along, the short term note gets paid off along with any interest. Mr. Smith wanted to emphasize that they would only apply for these bonds if they needed them, when actual projects came forward from a landowner. A landowner would have to provide a specific proposal for what land they would want to put under an easement and they would have to have an appraisal for the value of that easement and the landowner is responsible for the appraisal. The bonds and notes would not be applied for until the appraisal is done and the Selectmen and the Conservation Commission have negotiated with the landowner what the price of the easement is going to be.

Mr. Smith went over the accounting aspects of these bonds. These bonds would be dealt with as a separate line item in the town budget. These bonds would not become part of the conservation fund. That is because the Selectmen are part of the process. They are involved in choosing the parcels; they are involved in negotiating with the notes. What conservation easements do is remove the development rights from the property. The owner would retain ownership and could continue to farm it, do forestry activities, etc. The easement runs with the land so that if the owner sells the land that has an easement on it, the easement still applies to all subsequent owners down through the years. There are taxes on the land but at a reduced rate, similar to current use rates. The future tax rate would be kept down by not developing the parcels because single-family residences cost the town more than what they are taking in taxes.

Mr. Smith spoke of all the new construction going on in town, primarily elderly housing developments – 142 units in all valued at over \$33,000,000 which would be added to the tax roll over the next five years. You take the total tax revenue for the year subtract the average cost of the 20-year bond (that is if they need the full \$4,000,000). You can see a net increase.

William Diprofo said the Selectmen were concerned about the impact on the tax rate with a possible \$9.50 increase in the tax rate.

William Diprofo made a motion that the basic article be amended to substitute the figure of \$4,000,000 to \$2,000,000.

Seconded: Raymond Donald

Discussion on Motion to Amend:

William Diprofo explained the current use process and how land in current use is taxed at a lower rate. It then gets transferred to the developer and the developer pays a penalty for taking the land out of current use. That penalty typically goes to the Conservation Commission and over the years has increased the Conservation Commission's bank account significantly. He said that with all of the land that is coming out of current use that you have in fact subsidized over the last 20 years there is going to be a significant income to the town. He said that the board believes that you should use that money to offset the \$2,000,000 bond issue to buy development rights and the reason being is you can leverage the \$2,000,000 just as Larry explained.

2003 East Kingston Town Report - 2003 Town Meeting

Larry Smith responded by saying as far as reducing this to a possible maximum of \$2,000,000, \$2,000,000 in today's market isn't going to go very far. He strongly encouraged the voters to vote against this amendment.

Motion was made to move question by William Diprofo.

Seconded: Nathaniel Rowell

Voted: **Passed**

At this time, the Moderator said we would now move to the motion to amend the article, which is to reduce the dollar amount to \$2,000,000.

Voted: **Failed**

The Moderator said we were now back to the basic motion of raising and appropriating up to \$4,000,000.

Discussion:

Pat O'Shea said that they have developers that want to develop her 35 acres and she and her husband are trying to protect it. She wants her land to be preserved.

Polls opened at 8:12 PM and closed at 9:12 PM.

141 ballots cast

102 Yes

38 No

1 Uncast ballot

Voted: **Passed**

8. To see if the Town will vote to amend Warrant Article #13, approved at Town Meeting, March 1998, to transfer the revenues collected pursuant to RSA 79-A (the land use tax) to the Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25.II from 50 per cent (%) to 10 per cent (%).

Motion made by: Raymond Donald

Seconded: John Fillio

Discussion:

Larry Smith said that over the last five years, since the Conservation Commission, has been getting 50% of the land use change tax share, it has averaged only \$18,000 per year coming into the conservation fund. He said the Selectmen's projection of \$250,000 coming in this year in current use change tax is just a guess at this point in time. Avitar, the town's assessors, haven't given the Selectmen the final numbers yet. Larry said it is absolutely impossible to predict when a piece of land would be coming out of current use. Larry said that even under the current situation, if we were to get half of \$250,000 which would be \$125,000, you add that to the \$85,000 that we were going to commit to a conservation easement budget last summer, those two together would still fail short. They still would have had to go after additional money from LCHIP or elsewhere.

Larry said reducing the amount from 50% to 10% would make matters worse because the bond money that we are voting on right now is just to pay for easements. It doesn't cover administrative costs of acquiring it or monitoring the easement. It is only for the acquisition of the easement itself. The other costs have to come from somewhere else and that somewhere else is the conservation fund. He strongly urged the voters to defeat this motion.

Raymond Donald said that the Board of Selectmen knows there will be \$200,000 to \$250,000 within the next two years. If this is changed, the conservation commission will get \$20,000 and the extra \$100,000 would take a \$1.00 off of your tax rate. Mr. Donald said that they are looking at a tax bill that is enormous and \$100,000 back to the town funds would certainly help.

James Nupp wanted to reiterate that the conservation fund has developed very slowly and that it can be eaten up very quickly with surveying and administrative costs. He said the Conservation Commission was not out of line and included Candia, Dover, Hampton Falls as towns that have received the full 100%.

John Fillio asked Larry if the bond money could be used for administrative costs and Larry Smith said the purpose of the bond is to acquire the easement only.

Howard George asked to move the question.
Seconded: Norman Freeman

The Moderator stated that in the town report it was erroneously noted that Article 8 would be voted on by ballot and that was misinformation that the Department of Revenue gave.

Voted: Failed

9. To see if the Town will vote to raise and appropriate the sum of one million one hundred forty thousand dollars (\$1,140,000) less estimated revenues to defray Town Charges for the ensuing year.

Motion made by: John Fillio
Seconded: Raymond Donald
Discussion: None

Voted: **Passed**

10. To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting.

Motion made by: William Diprofio
Seconded: Raymond Donald
Discussion: None

Voted: **Passed**

11. To see if the Town will vote to raise and appropriate the sum of thirty Thousand dollars (\$30,000) for the purpose of installing vinyl siding on the Town Hall building, located at 7 Main Street (MBL #09-07-03).

Motion made by: Raymond Donald
Seconded: John Fillio
Discussion:

Janet Damsell stated that she did not approve of vinyl siding going on a historical building. She said that some investigation needs to be done about painting it. She said that vinyl siding would cover up some of the architectural items on the building.

Vytautas Kasinskas agreed with Janet but said that they are faced with some chemical problems, lead.

John Fillio said that they did have contractors look at the building and that there are hazardous materials that have to be removed and the costs are tremendous. You have an aesthetic choice or a practical choice. John Fillio said they felt this was the more practical approach.

Matthew Dworman asked if we had an estimate on the cost of painting.

John Fillio said they did not because they knew they would have to have the lead removal done.

Motion was made by Janet Damsell to table this article for future action at the next town meeting after getting painting estimates and hazardous waste removal estimates.

Seconded: Ronald Morales

Voted on action to table: **Passed**

12. To see if the Town will vote to appropriate the sum of sixty-four thousand eight hundred seventy five dollars (\$64,875) for the purpose of renovation and improvements to the land & buildings situated at 3 Depot Road, East Kingston, NH (MBL#09-02-07-Railroad Depot Building), as acquired by Warrant Article #17 at Town Meeting, March 2001 for historical preservation upon the terms and conditions determined by the Board of Selectmen to be funded by an LCHIP (Land & Community Heritage Investment Program) grant, as allowed by RSA 31:95-B.

Motion made by: John Fillio

Seconded: William Diproffio

Discussion:

Susan St. Martin said that this was the money that was awarded by the LCHIP grant.

John Fillio said that this article was to allow the Historical Committee to use the money with no effect on taxes.

Voted: **Passed**

13. To see if the Town will vote to establish a Recreation Committee Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for Recreation Committee fees and charges shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Recreation Director (no further Town Meeting approval required). These funds may be expended only for Recreation Committee purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other town funds which have not been appropriated for that purpose.

Motion made by: William Diprofio

Seconded: Raymond Donald

Discussion: None

Voted: **Passed**

14. To see if the Town will vote to accept Woldridge Lane as a town-owned road as recommended by the Town Engineer.

Motion made by: Raymond Donald

Seconded: William Diprofio

Discussion: None

Voted: **Passed**

15. To see if the Town will vote to accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.

Motion made by: John Fillio

Seconded: William Diprofio

Discussion: None

Voted: **Passed**

16. On the Petition of Christine Coronis and 43 other registered voters of the Town of East Kingston, to see if the Town of East Kingston will vote to authorize the withdrawal of up to \$5,000.00 from the Library Capital Reserve Fund for a professional to conduct a needs assessment for the East Kingston Public Library.

Motion made by: Beverly Fillio

Seconded: Conrad Moses

Discussion:

Deborah Marston asked what a "needs assessment" was and if it is necessary.

Joan Kasinskas said that they would hire a professional that would know the requirements and who looks at what a library's needs are going to be.

Beverly Fillio said that they already have the \$5,000 but just need the voter's approval to spend it.

Voted: **Passed**

17. On the petition of Eleanor Hugo and 40 other registered voters of the Town of East Kingston, to see if the Town of East Kingston will vote to raise and appropriate the sum of \$10,000.00 to be placed in the Library Capital Reserve Fund established at the 1997 Town Meeting.

Motion made by: Conrad Moses
Seconded: Linda Eaton
Discussion: None

Voted: **Passed**

18. On the petition of Gail Donald and 49 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to assist the New Outlook Teen Center in an effort to serve the needs of SAU-16's youth. Note: The Town of East Kingston has assisted in this program at the \$500.00 level beginning in 1996.

Motion made by: Gail Donald
Seconded: Kim Casey
Discussion:

Linda Eaton asked why the board doesn't support this article and John Fillio said the vote was up to us.

Ray Goodman, the Director of the New Outlook Teen Center, stated that they currently have 12 youth from East Kingston attending the center on some level.

Voted: **Passed**

19. On the petition of Patricia Keans and 43 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred fifty dollars (\$550.00) to the Richie McFarland Children's Center. (\$275.00 for each child from East Kingston receiving services in the last program year—two children served).

Motion made by: Fred Keans
Seconded: Linda Eaton

Discussion:

Fred Keans said the two children served last year were his children. He said that the Richie McFarland Children's Center had provided valuable therapy. He spoke very highly of their program.

Voted: **Passed**

20. On the petition of Elena A. Poelaert and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of one thousand six hundred forty-nine dollars (\$1,649.00) to Rockingham Community Action (RCA), a private, non-profit, anti-poverty agency. This amount represents 5 ¼% of \$31,404 (thirty one thousand four hundred four dollars), the value of services rendered to East Kingston residents from July 1, 2000 through June 30, 2002. The services provided by RCA include over 25 programs, including fuel assistance, homelessness prevention and intervention, emergency food programs, literacy services, the Women, Infants, & Children (WIC) Program, and crisis intervention services. RCA's services greatly reduce the need for East Kingston residents to apply for town welfare, thus reducing the town's welfare rolls and saving the town money.

Motion made by: Raymond Donald
Seconded: Shirley Hammershoy
Discussion:

Raymond Donald said that on this one particular welfare article that the Selectmen voted 2-1 in favor to approve. He said that the reason they approved of it was because the Selectmen were fully aware of the fact that this group continually helps our citizens.

Voted: **Passed**

21. On the petition of Edna M. Walsh and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program which provides a service for older, homebound, and disabled East Kingston residents.

Motion made by: William Diproio
Seconded: Raymond Donald
Discussion: None

Voted: **Passed**

22. On the petition of Kathleen Bigelow and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy four dollars (\$2,274.00) to the Rockingham Visiting Nurse Association and Hospice for providing continued health care service to the residents of the Town.

Motion made by: Kim Casey
Seconded: Kathy Wittman
Discussion:

The representative of the Rockingham Visiting Nurse Association and Hospice answered a few questions regarding the hospice services. He said that 21 residents were provided with clinic services and 40 individuals were provided with home health services.

Voted: **Passed**

23. On the petition of Mary Carter and 25 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred and fifty dollars (\$850.00) to assist Seacoast Hospice, a non-profit organization.

Motion made by: Robert Carter, Sr.
Seconded: Marilyn Bott
Discussion: None

Voted: **Passed**

24. On the petition of Cynthia Wells and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to support the Health Care for New Hampshire Resolution, "Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved, That we the citizens of EAST KINGSTON, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: - Everyone, including the self-employed, unemployed, un - and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; - Everyone, including employers, consumers, and the state, local and federal government makes a responsible and

fair contribution to finance the health care system; - Everyone receives high quality care that is cost efficient and medically effective; and - That these efforts help control the skyrocketing cost of health care.

Motion made by: Francis Cronin

Seconded: Kimberley Casey

Discussion:

Roby Day stated that this article was a political statement and that he didn't support it.

Vytautas Kasinskas agreed with Roby Day and asked for some background on it.

Francis Cronin stated that this was an attempt by a coalition of people who agree that we are having a health care crisis and that we need to tell our politicians we want something done.

Roby Day said that we need to go individually to our representatives.

Kimberley Casey said we should come to a consensus that there is a problem and that we shouldn't be afraid of this article.

Voted: Failed

25. To transact any other business that may legally come before this meeting.

John Fillio thanked William Diproffio for filling in as the Interim Selectmen.

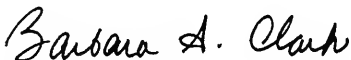
John Fillio introduced our new Chief of Police, Reid Simpson, who received a standing round of applause.

Motion to Adjourn: Howard George

Seconded: Marilyn Bott

Meeting adjourned at 10:00 PM

Respectfully,



Barbara A. Clark

2002 AUDITOR'S REPORT

(Prior Year)

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

In planning and performing our audit of the Town of East Kingston for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

FOLLOW-UP TO PRIOR YEAR MANAGEMENT LETTER COMMENTS

Tax Collector - Prior Year Comment

During our prior year audit of the Tax Collector's records, we had again found the following State Statute had not been complied with:

RSA 80:70 Notice of Redemption - states, "when full redemption is made, the tax collector shall within 30 days after redemption notify the Register of the act..." We are pleased to report that RSA 80:70 was complied with in 2002.

Recreation Committee Account - (Repeat Comment)

In the prior year, it was noted that this account had not been formally established as a Special Revenue Fund, nor had a budget been adopted for it. This condition remained unchanged in 2002. We again recommend that the account be formally established as a Special Revenue Fund and that it be budgeted on an annual basis.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 16, 2003

Plodzick & Sanderson, Professional Association

2003 AUDITOR'S REPORT

(Current Year)

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

In planning and performing our audit of the Town of East Kingston for the year ended December 31, 2003, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions that management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following conditions were noted that we do not consider to be material weaknesses:

Tax Collector

During our audit of the Tax Collector's records, we found the following New Hampshire statutes had not been complied with:

- **RSA 80:70 Notice of Redemption** - states in part "when full redemption is made, the tax collector shall within 30 days after redemption notify the register of deeds of the act..."

We recommend that the Tax Collector register the redemptions on a regular basis so that she is in compliance with RSA 80:70.

- **RSA 80:77-a Notice to Mortgagees** - states in part that " a warning that the legal interest of the taxpayer and each mortgagee will be extinguished by the tax lien deed if the legal interest in property is not redeemed." We found that the *Notice to Mortgagee of Impending Tax Deed* did not contain this notification.

We recommend that this language be incorporated into the document.

FOLLOW-UP TO PRIOR-YEAR MANAGEMENT LETTER COMMENTS

Recreation Committee Account

In the prior year, we had noted that this account had not been formally established as a special revenue fund, nor had a budget been adopted for it.

At the Annual Town Meeting in 2003 under warrant article number 13, it was voted to establish a Recreation Committee Revolving Fund pursuant to RSA 35-B:2 II.

In addition to the foregoing, the following other matter came to our attention that we have discussed with management as an opportunity for efficiency and better reconciliation procedures.

Tax Collector/Town Clerk Remittances

While the Tax Collector/Town Clerk makes deposits on a regular basis, a report of these deposits is only remitted at month-end to the Town Treasurer and Bookkeeper. For cash flow and reconciliation purposes, copies of the deposits should be remitted to both parties as made and then reconciled with them at month-end.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

2003 AUDITOR'S REPORT

(Opinion Letter)

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

We have audited the accompanying general purpose financial statements of the Town of East Kingston, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. The general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of East Kingston has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is unknown.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of East Kingston as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of East Kingston taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of East Kingston. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 16, 2004

Plodzik & Sanderson, Professional Association

BALANCE SHEET

(All fund types and account groups)

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Types</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Project</u>	<u>Trust and Agency</u>	<u>Total (Memorandum only)</u>
<u>ASSETS</u>					
Cash and Equivalents	\$1,908,508	\$161,739	\$23,547	\$1,705,164	\$3,798,998
Investments		45,955		176,868	222,823
<u>Receivables (Net of Allowance for Uncollectible)</u>					
Taxes	324,194				324,194
Accounts	15,608				15,608
Interfund Receivable				1,482,994	1,482,994
TOTAL ASSETS	\$2,248,350	\$207,694	\$23,547	\$3,365,026	\$5,844,616

BALANCE SHEET

(All fund types and account groups)

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Types</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Project</u>	<u>Trust and Agency</u>	<u>Total (Memorandum only)</u>
<u>LIABILITIES AND EQUITY</u>					
<u>Liabilities</u>					
Intergovernmental Payable				\$3,039,616	\$3,039,616
Interfund Payable	\$1,482,994				1,482,994
Deferred Revenue			<u>23,547</u>		<u>23,547</u>
Total Liabilities	<u>1,482,994</u>		<u>23,547</u>	<u>3,039,616</u>	<u>4,546,157</u>
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved for Endowments				154,548	154,548
Reserved for Special Purposes				170,862	170,862
<u>Unreserved</u>					
Designated for Contingency	97,493				97,493
Designated for Special Purposes		\$207,694			207,694
Undesignated					<u>667,863</u>
Total Equity	<u>765,356</u>	<u>207,694</u>		<u>325,410</u>	<u>1,298,460</u>
TOTAL LIABILITIES AND EQUITY	\$2,248,350	\$207,694	\$23,547	\$3,365,026	\$5,844,617

BUDGET - APPROVED 2003 & PROPOSED 2004

(Revenues)

REVENUES	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
3120 TAXES			
LAND USE CHG/EXC TAX	83,000	86,619	153,000
YIELD TAXES	0	2,527	0
3188 EXCAVATION	0	0	0
3190 INTEREST/PENALT.	12,000	14,091	12,000
3210 LIC./PERMIT/FEES			
BUSINESS	1,700	1,340	1,600
MOTOR VEHICLE	321,000	361,746	331,000
BUILDING PERMITS	11,500	19,749	15,500
OTHER	8,300	20,948	8,600
3300 FEDERAL			
FEMA/POLICE GRANT	3,000	0	6,000
RR GRANT	64,875	32,437	0
3351 STATE			
SHARED REVENUE	12,000	12,632	12,000
HIGHWAY BL GRANT	33,550	33,554	33,750
FOREST LAND	100	51	50
OTHER STATE REV.	5,950	1,514	13,500
ROOM & MEAL TAX	50,000	54,969	50,000
3401 SERVICE CHARGES			
INCOME FROM DEPT	20,050	35,745	23,000
3501 MISC. REVENUES			
INVEST. INTEREST	14,000	6,877	6,500
SALE OF TOWN PROP.	0	0	0
OTHER	4,008,750	38,815	8,500
3915 CAP. RES. FUND			
CAP. RES. FUND	5,000	0	0
REVENUES	585,000	691,177	675,000
+ TRANSFER REVENUES	4,069,875	32,437	
TOTAL REVENUES	\$4,654,875	\$723,614	

BUDGET - APPROVED 2003 & PROPOSED 2004 (Expenses)

	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
APPROPRIATIONS			
4130 EXECUTIVE	70,000	78,694	73,800
BOARD OF SELECTMEN	6,450	6,850	6,450
TOWN OFFICE COSTS	60,700	69,460	64,500
MODERATOR/TN MEET	2,500	2,034	2,500
TRUST. OF TRUST FUND	350	350	350
4140 ELEC., REG., VITALS	17,650	15,981	23,200
TOWN CLERK OFFICE	17,650	15,981	19,400
NON-TOWN ELEC. COSTS	0	0	3,800
4150 FINANCIAL ADMIN.	59,150	59,252	65,200
ACCOUNTING	32,700	29,755	36,200
AUDITING	5,500	5,500	5,500
TAX COLLECTOR OFFICE	13,550	13,564	15,400
TREASURER OFFICE	2,400	2,385	2,600
INFORMATION SYSTEMS	5,000	8,048	5,500
4152 PROPERTY REVAL.	12,000	16,372	14,000
REVALUATION	12,000	16,372	14,000
4153 LEGAL EXPENSES	30,000	9,150	30,000
TOWN COUNSEL	30,000	9,150	30,000
4155 PERSONNEL ADMIN.	53,004	46,159	94,500
EMPLOYEE BENEFITS	53,004	46,159	94,500
4191 PLAN. & ZONING	26,201	18,136	33,900
PLANNING BOARD	23,501	17,960	31,200
BOARD OF ADJUST.	1,700	114	1,700
CODE ENFORCEMENT	1,000	62	920
4194 GOVERNMENT BLDG.	71,000	57,109	93,000
TOWN OFFICE	23,926	15,869	24,585
TOWN HALL	11,660	6,803	30,850
POLICE STATION/EOC	7,990	6,182	8,115
LIBRARY	12,225	11,539	12,280

2003 East Kingston Town Report - Budget Approved 2003 & Proposed 2004

	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
APPROPRIATIONS			
FIRE STATION	4,400	5,317	5,960
OTHER PUBLIC FAC.	7,500	7,046	7,400
RAILROAD DEPOT	3,300	4,352	3,810
4195 CEMETERIES	13,000	11,669	14,000
CEM. CMTEE/MAINT.	13,000	11,669	14,000
4196 INSURANCE	20,000	20,546	20,500
WORKERS' COMP/PROP.	20,000	20,546	20,500
4197 REGIONAL PLAN.	1,555	1,553	1,600
REGIONAL PLANNING	1,555	1,553	1,600
4199 OTHER GOV.	8,000	15,163	8,000
REFUNDS	8,000	15,163	8,000
4210 POLICE	190,000	186,709	224,400
ADMIN./TRAINING	6,900	9,368	11,200
SUPPORT SERVICES	183,100	177,341	213,200
4215 AMBULANCE	23,200	18,648	28,200
ADMINISTRATION	800	402	5,460
SUPPORT SERVICES	22,400	18,246	22,740
4220 FIRE	103,000	98,789	114,200
ADMIN. / TRAINING	19,053	21,099	24,960
SUPPORT SERVICES	83,947	77,690	89,510
4240 BUILDING INSPECT.	11,500	11,520	12,000
BUILDING INSPECTOR	11,500	11,520	12,000
4290 EMERGENCY MGMT.	4,420	0	12,000
ADMINISTRATION	4,420	0	12,000
4312 HIGHWAYS & ST.	223,000	215,451	249,000
PAVING & RECONSTR.	133,000	75,200	156,000
CLEAN & MAINT.	25,000	17,693	26,000
SNOW & ICE CONTROL	65,000	122,558	67,000
4316 STREET LIGHTING	1,500	1,663	1,600
LIGHTING	1,500	1,663	1,600

2003 East Kingston Town Report - Budget Approved 2003 & Proposed 2004

APPROPRIATIONS	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
4323 SOLID WASTE COLL.	120,000	127,444	131,050
SOLID WASTE/RECYCLING	119,000	127,239	129,050
HAZARDOUS WASTE	1,000	205	2,000
4414 ANIMAL CONTROL	1,500	1,365	1,500
ANIMAL CONTROL	1,500	1,365	1,500
4415 AGENCIES/ HOSP	350	350	5,350
HEALTH OFFICER	350	350	5,350
4442 DIRECT ASSIST.	1,250	1,278	4,750
ADMINISTRATION	1,250	1,278	4,750
4445 VENDOR PYMTS.	3,850	2,100	3,850
VENDOR SERVICES	3,850	2,100	3,850
4520 PARKS & REC.	4,000	3,941	4,000
RECREATION COMM.	4,000	3,941	4,000
4550 LIBRARY	47,420	47,289	60,000
LIBRARY TRUSTEES	47,420	47,289	60,000
4583 PATRIOTIC PURP.	400	563	500
PATRIOTIC FUNCTIONS	400	563	500
4589 OTHER CULTURE	150	0	300
HISTORICAL/CABLE	150	0	300
4619 CONSERVATION	600	600	600
CONSERVATION COMM.	600	600	600
4723 TAN INTEREST	15,000	10,722	15,000
TAN PYMTS.	15,000	10,722	15,000
4902 VEHICLE PAYMENT	7,300	7,300	0
FIRE/POLICE	7,300	7,300	0
4903 LCHIP RR DEPOT		8,890	
 SUB TOTAL	 *1,140,000	 1,085,516	 1,340,000
Approved Warrant Articles	4,071,040	15,055	
TOTAL	5,211,040	**1,100,571	
+ TRANSFER	<u>75,000</u>	<u>70,000</u>	
TOTAL APPROPRIATIONS	\$5,286,040	\$1,170,571	

* Total does NOT include warrant articles

**Actual prior to Audit

CEMETERY FINANCIAL STATEMENT

Beginning Balance - January 1, 2003 **\$5,286.00**

Receipts:

Burial Fees	\$3,135.00
Grave Lot Sales	2,650.00
Monuments and Markers	62.70
Bank Interest	16.38
Dedicated Property Tax	4,169.00

Total Receipts **\$10,033.08**

Payments:

Trustee of East Kingston Funds	2,650.00
Exeter Monument Works	240.00
Landscaping	219.80
Miscellaneous	111.85
Tax (Saunder's Estate)	31.48
Petty Cash	100.00

Total Payments **\$3,353.13**

Ending Balance - December 31, 2003 **\$12,505.95**

Respectfully,



Vytautas Kasinskas, Bookkeeper

CONSERVATION COMMISSION FUND
Year Ending December 31, 2003

BALANCE	January 1, 2003	\$88,330.23
Receipts	Land Use Change Tax	\$13,500.00
	Transfer from General Fund	45.46
	Interest - NHPDIP	368.29
	Interest - Citizens Bank	<u>72.20</u>
	TOTAL RECEIPTS	\$13,985.95
Expenditures	NH DES Water Samples	\$280.00
	Dues - ERLAC	150.00
	Citizens for LCHIP Donation	100.00
	Rockingham County Conservation District	
	Farmland Protection Program Grant Applications	<u>1,450.00</u>
	TOTAL EXPENDITURES	(\$1,980.00)
BALANCE	December 31, 2003	\$100,336.18

Respectfully,

Lawrence K. Smith

Lawrence K. Smith, Chairman



LIBRARY FINANCIAL STATEMENT

Beginning Balance - December 31, 2002 **\$18,073.55**

Corrections 2002* (\$2,417.89)

Beginning Balance - January 1, 2003 **\$15,655.66**

RECEIPTS

Town Funds Received \$47,289.39

Interest in 2003 49.91

Book Sales & Refunds 385.83

Conscience Box & Copier Fees 304.26

Donations Received 3,424.55

NH State Library Grants 250.00

Library Capital Reserve Funds 2,366.34

Special Projects** 6,393.00

Total Receipts

\$58,045.39

Opening Balance & Receipts

\$76,118.94

EXPENDITURES

Adult Programs 210.42

Children Program 241.97

Books and Videos 10,173.97

Computer Supplies/Software 2,905.00

Donations Expenditure 3,849.00

Education 320.00

Equipment/Repairs 50.00

Furniture 382.18

Library Supplies 1,255.50

Library Capital Reserve Funds 2,366.34

Membership Dues 85.00

Mileage Reimbursement 50.00

Newspapers 103.74

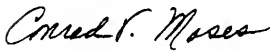
2003 East Kingston Town Report - Library Financial Statement

NH State Library Grants	250.00	
Postage	152.53	
Salaries Expenditure	31,674.39	
Special Project**	5,251.07	
Periodicals	347.24	
Supplies	189.17	
Telephone	1,018.68	
Total Expenditures		<u>\$60,876.20</u>
Ending Balance - December 31, 2003		<u>\$15,242.74</u>

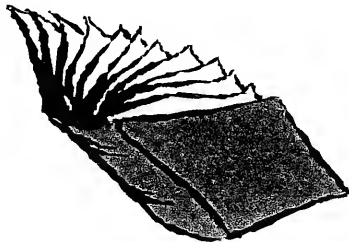
*2002 Town Report: duplicated some donations and book returns when compiling data for 2002 Town Report, my error in 2002 Town Report not in bank accounts. Ending Balance of 2002 should have been \$15,655.66 instead of \$18,073.55.

**Special project: Trips managed by the Library Trustees.

Respectfully,



Conrad V. Moses, Library Trustee



TAX COLLECTOR LEVY BALANCES

(MS-61)

CREDITS

<u>REMITTED TO TREASURER</u>	2003	2002	2000
Property Taxes	\$3,721,343.37	\$199,096.58	
Land Use Change	164,196.00		
Yield Taxes	2,527.00		
Interest	304.28	8,162.85	
<u>ABATEMENTS MADE</u>			
Property Taxes		16.65	
Land Use Change			
Overpayments	\$11,306.11	732.39	\$14.66
<u>UNCOLLECTED TAXES - END OF YEAR</u>			
Property Taxes	302,462.63		
Land Use Change	832.00		
TOTAL CREDITS	\$4,202,971.39	\$208,008.47	\$14.66

DEBITS

UNCOLLECTED TAXES - BEGINNING OF YEAR

Property Taxes	\$199,113.23
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TAXES COMMITTED

Property Taxes	\$4,023,806.00
Land Use Change	165,028.00
Yield Taxes	2,527.00

Excavation Tax

OVERPAYMENT

Property Taxes	11,306.11	732.39	\$14.66
Collected Interest - Late Taxes	304.28	8,162.85	
TOTAL DEBITS	\$4,202,971.39	\$208,008.47	\$14.66

TAX YEAR

DEBITS	2002	2001	2000+
Unredeemed Liens		\$27,833.88	\$17,118.96
Liens Executed	\$47,777.39		
Interest & Cost	1,269.24	2,360.93	5,333.24
TOTAL DEBITS	\$49,046.63	\$30,194.81	\$22,452.20

CREDITS

REMITTED TO TREASURER

Redemptions	\$17,633.34	\$12,686.32	\$16,424.26
Interest & Cost	1,269.24	2,360.93	5,333.24
Liens Deeded to Municipality	728.66	728.12	694.70
Unredeemed Liens	29,415.39	14,419.44	
TOTAL CREDITS	\$49,046.63	\$30,194.81	\$22,452.20

Respectfully,



Barbara A. Clark, Tax Collector

UNCOLLECTED TAXES

Taxes Due by June 14, 2002

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
10-02-07	\$962.08	\$282.33	\$1,244.41
16-01-03	2,444.22	694.17	3,138.39
10-03-02	3,644.11	1,038.37	4,682.48
13-03-21	6,310.18	1,783.33	8,093.51
02-01-23	1,058.85	282.43	1,341.28
TOTAL	\$14,419.44	\$4,080.63	\$18,500.07

Taxes due by June 13, 2003

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
10-02-07	\$962.54	\$110.15	\$1,072.69
16-01-03	2,444.54	256.65	2,701.19
04-02-2006	2,175.46	245.05	2,420.51
09-07-11MH	387.39	31.20	418.59
10-04-04	1,508.99	164.17	1,673.16
10-03-02	3,679.89	393.77	4,073.66
13-03-21	6,308.99	653.66	6,962.65
16-03-12	1,032.53	57.89	1,090.42
14-04-12	3,222.74	348.58	3,571.32
10-02-1MH	1,382.49	136.66	1,519.15
10-02-01	4,191.25	459.32	4,650.57
11-02-01	1,059.29	149.71	1,209.00
02-01-23	1,059.29	119.71	1,209.00
TOTAL	\$29,415.39	\$3,126.52	\$32,541.91

Taxes Due by December 9, 2003

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
02-06-07	\$5.65	\$0.03	\$5.68
14-03-14	2,131.00	13.28	2,144.28
08-02-16	6,854.00	49.44	6,903.44
13-03-15	3,216.00	23.20	3,239.20
02-04-03	3,432.00	24.76	3,456.76
11-04-02	3,300.00	23.80	3,323.80
16-04-03	3,297.00	23.78	3,320.78
16-04-10	3,628.00	26.17	3,654.17
16-04-04	5,990.00	43.21	6,033.21
16-04-11	4,015.00	28.96	4,043.96
10-02-07	661.00	4.77	665.77
04-02-11	4,549.00	32.81	4,581.81
16-01-03	3,261.00	23.52	3,284.52
13-03-18	6,569.00	47.38	6,616.38
10-01-07	3,366.00	24.28	3,390.28
10-06-10	2,317.00	16.71	2,333.71
14-01-02	4,302.00	31.03	4,333.03
04-02-2006	1,044.00	7.53	1,051.53
09-07-11MH	291.00	2.10	293.10
11-02-27	9.00	0.06	9.06
04-02-04MHP	9,024.00	65.09	9,089.09
10-04-04	2,229.00	16.08	2,245.08
10-04-03	1,069.00	7.71	1,076.71
05-01-05	1,474.00	10.63	1,484.63
17-01-16	1,220.00	8.80	1,228.80
04-01-13	951.08	5.92	957.00
09-02-05	1,932.00	13.94	1,945.94
02-01-16	1,899.00	13.70	1,912.70

Taxes Due by December 9, 2003 - continued

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
10-03-02	\$4,021.00	\$29.00	\$4,050.00
10-02-16	4,430.00	31.95	4,461.95
15-04-01	1,917.00	13.83	1,930.83
02-01-04	4,131.00	29.80	4,160.80
02-01-01	265.00	1.91	266.91
17-04-06	7,336.00	52.92	7,388.92
09-03-07	6,300.00	45.44	6,345.44
12-03-09	593.00	4.28	597.28
15-04-12	2,525.00	18.21	2,543.21
14-02-05	36.99	0.06	37.05
04-02-4103	165.00	1.19	166.19
09-03-05	3,100.00	22.36	3,122.36
06-01-32	6,744.00	48.65	6,792.65
02-01-14	10,897.00	78.60	10,975.60
13-03-21	5,857.00	42.25	5,899.25
13-01-02	3,686.00	26.59	3,712.59
09-02-04	863.00	6.22	869.22
10-05-03	258.00	1.86	259.86
17-02-02	10.00	0.07	10.07
17-03-02	15.00	0.11	15.11
01-03-06	5,789.00	41.76	5,830.76
06-02-04	6,248.00	45.07	6,293.07
09-06-05	5,209.00	37.57	5,246.57
16-03-12	4,817.00	34.75	4,851.75
16-04-08	8,072.00	58.22	8,130.22
16-04-12	3.00	0.02	3.02
17-01-07	124.00	0.89	124.89
08-02-28	7,919.00	57.12	7,976.12

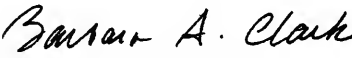
Taxes Due by December 9, 2003 - continued

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
10-01-08	\$3,886.00	\$28.03	\$3,914.03
02-01-24	2,637.00	19.02	2,656.02
12-01-19	7.00	0.05	7.05
04-01-05	1,368.00	9.87	1,377.87
14-04-12	3,745.00	27.01	3,772.01
10-06-08	8.67	0.05	8.72
11-02-18	3,944.00	28.45	3,972.45
05-01-06	187.00	1.35	188.35
10-06-02	995.00	7.18	1,002.18
12-03-11	1,868.00	13.47	1,881.47
13-03-17	4,854.00	35.01	4,889.01
10-02-1MH	1,035.00	7.47	1,042.47
10-02-01	10,476.00	75.56	10,551.56
09-02-02	312.41	0.20	312.61
02-06-06	3,358.00	24.22	3,382.22
03-02-12	8,329.00	60.08	8,389.08
02-01-17	3,625.00	26.15	3,651.15
10-02-15	4,167.00	30.06	4,197.06
14-01-09	3,679.00	26.54	3,705.54
14-02-01	9,286.00	66.98	9,352.98
14-04-19	3,460.00	24.96	3,484.96
08-03-01	4,553.00	32.84	4,585.84
15-04-02	2,529.00	18.24	2,547.24
11-02-01	1,410.00	10.17	1,420.17
15-03-12	6,146.80	44.34	6,191.14
14-02-13	4,350.00	31.38	4,381.38
04-02-4008	354.00	2.55	356.55
04-02-4011	293.00	2.11	295.11

Taxes Due by December 9, 2003 - continued

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/03
16-03-08	\$6,497.00	\$46.86	\$6,543.86
02-01-23	1,665.00	12.01	1,677.01
10-03-15	3,280.39	12.91	3,293.30
05-01-10	31.00	0.22	31.22
06-02-10	255.00	1.84	256.84
06-02-17	14.64	0.07	14.71
04-02-2007	3,016.00	21.75	3,037.75
02-03-02	7.00	0.05	7.05
11-04-04	2,552.00	18.41	2,570.41
08-02-12	4,871.00	35.14	4,906.14
09-08-11	2,531.00	18.26	2,549.26
14-01-03	2,712.00	19.56	2,731.56
14-04-04	801.00	5.78	806.78
TOTAL	\$302,462.63	\$2,165.59	\$304,628.22

Respectfully,


Barbara A. Clark, Tax Collector

TOWN CLERK REVENUES

January 1, 2003 to December 31, 2003

MOTOR VEHICLE PERMITS

January	\$ 31,590.00
February	18,996.00
March	25,179.00
April	36,222.00
May	32,995.00
June	27,718.00
July	32,207.00
August	32,625.00
September	29,704.00
October	33,563.00
November	28,846.70
December	<u>25,420.85</u>
TOTAL MV REVENUES	\$355,066.55

OTHER REVENUES

Dog Licenses Issued	\$2,795.50
Dog Penalties	551.00
Titles	581.00
UCC's	690.00
Vital Statistics Certificates	252.00
Marriage Licenses	360.00
Bad Check Fees	
Municipal Agent Fees (decal fees)	6,098.45
Business Filing Fees	75.11
Refund	<u>136.50</u>
TOTAL OTHER REVENUES	\$11,539.56
REMITTANCE TO THE TREASURER	\$366,606.11

Respectfully,


Barbara A. Clark, Town Clerk

TREASURER'S FINANCIAL STATEMENT

Balance on Hand January 1, 2003

\$1,754,152.25

SELECTMEN - RECEIPTS

A/R	23,405.93
Application Fees - Current Use	115.00
Application Fees- Home Occupation & Permits	940.12
Application Fees - Septic Disposal	1,435.00
Application Fees Site Plan Review & ZBA	10,397.23
Application Fees - Subdivision	5,841.72
Building Permits - Home Improvements	1,832.55
Building Permits - New Construction	18,036.05
EK RR Depot	32,437.38
Dept-Cable Franchise Fee	10,333.95
Fines & Forfeitures - Court/Parking Fines	1,170.40
Disaster, FEMA	9,755.98
Insurance Premium - Workers Comp.	7,793.69
Interest - Checking & Savings	6,876.61
Miscellaneous - Other Misc. Revenue	54,968.67
Police Special Detail	25,611.25
Refunds Miscellaneous General	975.00
Rental of Town Property - Town Hall	930.00
Special Fees - Perc Tests	2,500.00
Special Permits - Driveway	150.00
Special Permits - Pistol	30.00
NH Retirement	7,980.17
State-Forest Reimbursement	51.14
State-Highway Grant	33,554.30
State-Railroad Tax Reimbursement	1,514.18

2003 East Kingston Town Report - Treasurer's Financial Statement

State-Revenue	2,171.75	
State Shared Revenue	12,632.00	
Town Sales - Ordinances	450.00	
Town Sales - Photocopies & Misc.	1,817.55	
Engineering and Recording Fees	10,477.34	
TOTAL SELECTMEN'S RECEIPTS		\$286,184.96

TOWN CLERK - RECEIPTS

Business Filing Fees & UCC Filing	765.11	
Motor Vehicle Registration	355,066.55	
Motor Vehicle Stickers	6,098.45	
Motor Vehicle Titles	581.00	
Dog Licenses & Late Fees	3,346.50	
Marriage Licenses	360.00	
Statistic Certificates	252.00	
Over payment & Bad Checks	136.50	
TOTAL TOWN CLERK RECEIPTS		\$366,606.11

TAX COLLECTOR - RECEIPTS

Property Tax This Year	3,721,343.37
Property Tax Last Year - Pre-Lien	199,096.58
Property Tax Last Year - Post-Lien	17,633.34
Property Tax Two Year Past	12,686.32
Property Tax Three Years Past	8,993.11
Land Use Tax This Year	164,196.00
Land Use Tax Three Years Past	7,431.15
Yield Tax This Year	2,527.00
Property Tax Interest This Year	304.28
Property Tax Interest Last Year Pre-Lien	4,824.29

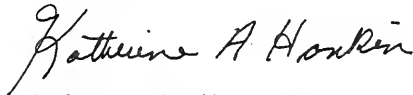
2003 East Kingston Town Report - Treasurer's Financial Statement

Property Tax Interest Last Year Post-Lien	1,269.24	
Property Tax Interest Two Years Past	2,360.93	
Property Tax Interest Three Years Past	5,333.24	
At Lien Interest & Penalty Interest & Fees	3,338.56	
Overpayment Tax This Year	11,306.11	
Overpayment Tax Last Year	732.39	
Overpayment Tax Two Years Past	14.66	
TOTAL TAX COLLECTOR'S RECEIPTS		\$4,163,390.57

TREASURER-RECEIPTS

Tax Anticipation - Notes - Citizen Bank	\$1,000,000.00	
TOTAL RECEIPTS FOR YEAR 2003	<u>\$4,816,181.64</u>	
TOTAL TREASURER RECEIPTS		\$5,816,181.64
CHECKING ACCOUNT BALANCE - JANUARY 1, 2003		\$1,754,152.25
SAVINGS ACCOUNT BALANCE - JANUARY 1, 2003		<u>\$24,772.60</u>
GRAND TOTAL		\$7,595,106.49
TAN NOTE AND INTEREST	(\$1,010,722.22)	
TOTAL EXPENSES YEAR 2003	(\$4,660,210.35)	
LESS TOTAL		<u>(\$5,670,932.57)</u>
TOTAL		\$1,924,173.92
CHECKING ACCOUNT BALANCE - DECEMBER 31, 2003	\$1,405,391.56	
SAVINGS ACCOUNT BALANCE - DECEMBER 31, 2003	\$518,782.36	
BALANCE ON HAND DECEMBER 31, 2003		\$1,924,173.92

Respectfully,



Katherine A. Hankin, Treasurer

INVENTORY OF VALUATION

LAND

Total Taxable Land	5,803.76 acres	\$94,262,722
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BUILDINGS

Residential	123,612,200
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Manufactured Housing	2,419,100
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Commercial	<u>3,060,600</u>
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Total Taxable Buildings	\$129,091,900
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PUBLIC UTILITIES

Gas	924,700
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Electric	2,582,700
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Pipeline	<u>13,931,600</u>
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Total Public Utilities	\$17,439,000
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Total Valuation Before Exemptions	\$240,793,622
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LESS EXEMPTIONS

Blind (2)	15,000
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Elderly (2)	6,700
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Disabled Veteran	<u>181,800</u>
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Total Less Exemptions	\$203,500
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Total Net Valuation	\$240,590,122
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NET VALUATION ON WHICH TAX RATE IS COMPUTED

County, Town & Local Education	\$240,590,122
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LOCAL TAX RATE COMPUTATION

\$3,221,681 (Property Taxes to be raised) ÷ **\$240,590,122** = **.01339**

\$13.39

STATE TAX RATE COMPUTATION

(Net valuation) **\$240,590,122** less public utilities **\$17,439,000** =

\$223,151,122 of which the state tax rate is computed.

\$4.92 per \$1,000 equalized = **\$3.61**

Net Assessed Valuation

State Education Tax	\$223,151,122	\$3.61	\$805,397
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All Other Taxes	\$240,590,122	<u>13.39</u>	<u>3,221,681</u>
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	\$17.00	\$4,027,078
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TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2003	0.87	2.45	13.68	\$17.00	
2002	2.11	3.02	28.67	\$33.80	51%
2001	2.13	5.32	26.35	\$33.80	55%
2000	1.45	5.33	25.37	\$32.15	62%
1999	1.25	5.33	22.87	\$29.45	78%
1998	1.35	3.79	26.76	\$31.90	78%
1997	1.51	5.36	23.79	\$30.66	86%
1996	1.50	5.37	20.80	\$27.67	85%
1995	1.38	4.50	21.54	\$27.42	88%
1994	1.28	5.57	20.57	\$27.42	94%
1993	1.25	4.21	20.96	\$26.42	97%

The tax rate is based on the total amount due to cover county, town and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and highway departments, etc. The school portion covers the support of grade levels K-12.

Annually the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is submitted by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October - October. Then, DRA determines the average level of assessment for lands and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value. Example: \$200,000 home ÷ 51% equalized value = \$392,150 fair market value. The 2003 equalized value will be set by DRA and made available to the town after April 2004.

SCHEDULE OF TOWN PROPERTY

MBL#	PROPERTY	ITEMS	VALUE (\$)
04-02-4004	120 Depot Road Lot 4	BLDG, 0 acres	21,700
04-02-4002	120 Depot Road Lot 2	BLDG, 0 acres	22,500
09-02-07	3 Depot Road, Railroad Depot	L/B, 0.2 acres	159,700
09-06-04	Town Offices	L/B, 2.40 acres	454,300
09-07-03	Town Hall/Police/EOC	L/B, 1.64 acres	436,100
09-05-01	Public Library	L/B, 0.50 acres	145,800
14-04-06	Elementary School	L/B, 7.97 acres	1,457,800
14-04-07	Cole House	L/B, 1.00 acres	148,500
09-08-13	Foss-Wasson Field	5.20 acres	102,000
06-01-36	Recreation Land	5.00 acres	114,500
07-03-60	Conservation Land	31.07 acres	42,400
09-08-23	Parsonage Land	11.35 acres	97,300
09-08-21	Hillside Cemetery	5.44 acres	157,700
09-08-02	Olde Cemetery	0.87 acres	74,500
14-04-03	Union Cemetery	1.54 acres	91,700
16-02-12	Giles Road Bridge	0.00 acres	72,000
02-04-05	B&M Railroad Land	3.47 acres	84,500
02-06-13	B&M Railroad Land	1.30 acres	77,300
08-04-06	B&M Railroad Land	3.00 acres	83,000
09-03-11	B&M Railroad Crossing	0.00 acres	1,500
07-03-14	Corbett Land	10.00 acres	15,000
11-03-05	Berry Land	2.60 acres	28,400
02-07-05	Janvrin Land	1.50 acres	85,500
11-02-04	Welch Land	11.80 acres	108,900
02-04-04	Christ Church Land	9.20 acres	282,000
03-01-06	Frascone Land	0.003 acres	0
07-03-64	Levi Bartlett Land	1.00 acres	1,500
11-02-12	Clement Lane Land	4.30 acres	60,300
10-05-07	Kennard Land	1.00 acres	57,500
10-05-08	Kennard Land	2.50 acres	59,600
03-02-06	Daniel West Land	2.80 acres	5,600
02-01-20	McGaffigan Land	0.17 acres	28,000
06-01-43	Giles Road Rear	43.90 acres	76,400
02-01-34	34 Rowell Road	0.96 acres	87,800
02-01-37	8 Cove Road	1.20 acres	103,100
Total Acreage owned by Town		174.88 acres	\$4,844,400

2003 Common Trust Income Statement

INCOME BALANCE JANUARY 1, 2003	\$21,289.94
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REVENUES:

Interest on Savings & Government Obligations	\$4,776.91
Common Stock dividends	<u>\$3,087.16</u>
TOTAL 2003 REVENUES:	\$7,864.07

EXPENSES:

Citizens Bank fees	\$750.00
School Board payment	<u>\$1,275.03</u>
TOTAL 2003 EXPENSES:	\$2,025.03

INCOME BALANCE DECEMBER 31, 2003	\$27,128.98
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TRUSTEES OF THE TRUST FUNDS

2003 PRINCIPAL BALANCES

HOW INVESTED	PURPOSE	BEGINNING BALANCE	ADDITIONS	GAIN/ SALES	LOSS/ SALES	YEAR END BALANCES
Common	Cemetery	\$117,979.19	\$0.00	\$0.00	\$0.00	\$117,979.19
Common	School	21,599.52	0.00	0.00	0.00	21,599.52
TOTAL COMMON TRUST FUNDS		\$139,578.71	\$0.00	\$0.00	\$0.00	\$139,578.71

NEW FUNDS CREATED

	BEGINNING BALANCE	ADDITIONS	GAIN/ SALES	LOSS/ SALES	YEAR END BALANCES
Common 1998 Union Cemetery	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00
Common 1998 Hillside Cemetery	0.00	2,000.00	0.00	0.00	2,000.00

CAPITAL RESERVES FUNDS

CREATED	NAME	BEGINNING BALANCE	ADDITIONS	EXPENDED	YEAR END BALANCES
1988	Library Reserve Fund	\$6,875.04	\$0.00	\$0.00	\$6,875.04
1993	Building Preservation Fund	12,000.00	0.00	0.00	12,000.00
1993	Revaluation-2 Fund	0.00	0.00	0.00	0.00
1994	Elementary School Fund	1,000.00	0.00	0.00	1,000.00
1997	Library Fund	25,000.00	10,000.00	2,366.34	32,633.66
1998	School Bldg. Expansion Fund	152,169.23	139,231.00	80,000.00	211,400.23
1999	Fire Apparatus Fund	17,000.00	60,000.00	0.00	77,000.00
1999	Exeter Regional Coop. Fund	2,165,166.34	691,645.00	2,000,000.00	856,811.34
2001	Ex. Reg. Coop - Maint. Fund	0.00	200,000.00	0.00	200,000.00
2002	Ex. Reg. Coop - Spec. Ed. Fund	0.00	100,000.00	0.00	100,000.00

TRUSTEES OF THE TRUST FUNDS

2003 INCOME BALANCES

NAME OF FUND	BEGINNING BALANCE	CURRENT INCOME	EXPENDED	TRUST MGMT. FEES	YEAR-END BALANCES
Common - Cemetery	\$19,983.61	\$6,645.14	(\$0.00)	\$633.75	\$25,995.00
Common - School	1,306.33	1,218.93	(1,275.03)	116.25	1,133.98
TOTAL	\$21,289.94	\$7,864.07	(\$1,275.03)	\$750.00	\$27,128.98
<u>CAPITAL RESERVES - CREATED</u>					
Library - 1988	\$2,455.29	\$100.15	\$0.00	\$0.00	\$2,455.44
Building Preservation - 1993	6,501.39	198.42	0.00	0.00	6,699.81
Revaluation Fund-2 - 1993	1,142.55	42.17	0.00	0.00	1,184.72
Elementary School - 1994	324.37	14.23	0.00	0.00	338.60
Library Capital Reserve Fund - 1997	3,410.33	311.04	0.00	0.00	3,721.37
School Building Expansion - 1998	3,677.06	2,342.12	0.00	0.00	6,019.68
Fire Apparatus Capital Reserve - 1999	5,590.55	281.38	0.00	0.00	5,871.93
Exeter Regional Coop. - 1999	152,196.21	19,854.91	0.00	0.00	172,050.22
Exeter Reg. Coop. - Maint. Fund - 2001	5,871.19	2,107.48	0.00	0.00	7,978.67
Exeter Reg. Coop. - Spec. Ed - 2002	0.00	1,023.55	0.00	0.00	1,023.55
CAPITAL RESERVE TOTALS	\$181,168.94	\$26,275.05	\$0.00	\$0.00	\$207,443.99

TRUSTEES OF THE TRUST FUNDS**2003 BALANCE STATEMENT**

<u>ACCOUNT/FUND</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TOTAL YEAR TO DATE</u>
Cemetery	\$120,632.29	\$26,628.75	\$633.75	\$146,627.29
School	21,599.52	2,525.26	1,391.28	22,733.50
Library	6,875.04	2,555.44	0.00	9,430.48
Building Preservation	12,000.00	6,699.81	0.00	18,699.81
Revaluation Fund-2	0.00	1,184.72	0.00	1,184.72
Elementary School	1,000.00	338.60	0.00	1,338.60
Library Capital Reserve Fund	32,633.66	3,721.37	0.00	36,355.03
School Building Expansion	211,400.23	6,019.68	0.00	217,419.91
Fire Apparatus Cap. Reserve	77,000.00	5,871.93	0.00	82,871.93
Exeter Regional Coop.	856,811.34	172,050.22	0.00	1,028,861.56
Exeter Reg. Coop. - Maint. Fund	200,000.00	7,987.67	0.00	207,978.67
Exeter Reg. Coop - Spec. Ed.	100,000.00	1,023.55	0.00	101,023.55
TOTAL OF ALL TRUST FUNDS				\$1,874,525.05

CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007	6-YR. Total
FIRE & RESCUE								
Replace Ambulance	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$100,000
Replace 1 Fire Cistern	\$30,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
New Digital Radio Equipment	\$15,000	\$5,000	\$10,000					\$15,000
Replace Base Radio	\$10,000	\$10,000						\$10,000
Replace Forestry Vehicle	\$36,000							36,000
TOTAL	191,000	45,000	40,000	30,000	30,000	5,000	5,000	191,000
ROAD AGENT								
Salt/sand storage shed	\$75,000	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$75,000
Recon. West end of Giles	\$70,000	\$70,000						\$70,000
Overlay South Rd.	\$30,000		\$30,000					\$30,000
Reconstruct Rowell Rd	\$42,000		\$42,000					\$42,000
Overlay Clement	\$14,000		\$14,000					\$14,000
Overlay Pine Woods	\$20,000			\$20,000				\$20,000
Overlay Eaton Woods	\$17,000			\$17,000				\$17,000
Overlay Stumpfield	\$34,000			\$34,000				\$34,000
Overlay Giles Rd.	\$40,000				\$40,000			\$40,000
Reconstruct Tilton Lane	\$34,000				\$34,000			\$34,000
Overlay Willow	\$39,000					\$39,000		\$39,000
Overlay Forest Drive, Pheasant Run	\$40,000						\$40,000	\$40,000
TOTAL	455,000	82,500	98,500	83,500	86,500	51,500	52,500	455,000

CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007	6-YR. Total
NEW PUBLIC SAFETY COMPLEX (Police, Fire & Rescue, Emergency Management)								
Land Acquisition	\$200,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Building Construction	\$1,000,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
TOTAL	1,200,000	70,000	70,000	70,000	70,000	70,000	70,000	420,000
CONSERVATION COMMISSION								
Aerial Photo/Base Map	\$30,000	\$10,000	\$10,000	\$10,000				\$30,000
TOTAL	30,000	10,000	10,000	10,000				30,000
LIBRARY								
Land Acquisition	\$100,000							
New Library	\$993,000	\$50,000	\$50,000	\$50,000	\$5,000	\$5,000	\$5,000	\$165,000
TOTAL	1,093,500	50,000	50,000	50,000	5,000	5,000	5,000	165,000
TOTAL MUNICIPAL CAPITAL EXPENSES	2,969,500	257,500	268,500	243,500	191,500	131,500	132,500	1,225,000

CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007	6-YR. Total
ELEMENTARY SCHOOL								
Elementary School Bond	\$180,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$180,000
2nd floor addition	\$800,000							
EXETER CO-OPERATIVE SCHOOL DISTRICT								
Non-growth capital projects	\$1,403,531	\$165,602	\$173,314	\$267,628	\$268,151	\$264,836	\$264,000	\$1,403,531
Growth capital projects	\$1,021,790	\$163,298	\$190,442	\$239,032	\$208,859	\$110,159	\$110,000	\$1,021,790
TOTAL SCHOOL CAPITAL EXPENSES	3,405,321	358,900	393,756	536,660	507,010	404,995	404,000	2,605,321
TOTAL CAPITAL EXPENSES (Municipal + School Expenses)	4,971,290	616,400	662,256	780,160	698,510	536,495	536,500	3,830,321

CAPITAL IMPROVEMENTS PLAN (CIP)

	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007
Tax Rate for Municipal Capital Projects	\$2.56	\$2.59	\$2.28	\$1.75	\$1.17	\$1.14
Tax Rate for School Capital Projects	\$3.57	\$3.80	\$5.03	\$4.62	\$3.59	\$3.49
Tax Rate for All Capital Projects	\$6.13	\$6.39	\$7.32	\$6.37	\$4.76	\$4.63

FORECAST VALUATION

Year 1 – 2002 - \$100,563,144
Year 2 – 2003 - \$103,602,401
Year 3 – 2004 - \$106,641,659
Year 4 – 2005 - \$109,680,916
Year 5 – 2006 - \$112,720,173
Year 6 – 2007 - \$115,759,431

2003 EAST KINGSTON BIRTH RECORD

D.O.B.	CHILD'S NAME	FATHER'S NAME	MOTHER'S NAME	PLACE OF BIRTH
01/07/03	James Francis Wells	Francis Wells	Cynthia Wells	Exeter, NH
01/25/03	Charlotte Love Smith Skaal	Randall Skaal	Laura Skaal	Exeter, NH
01/31/03	Hannah Fae Verrall	Kevin Verrall	Diana Verrall	Portsmouth, NH
02/14/03	Owen Stanley Roth	Jeffrey Roth	Bonnie Roth	Exeter, NH
04/11/03	Bryan Patrick Wall	Bryan Wall	Melissa Wall	Exeter, NH
04/18/03	Travis Samuel Nash	Brian Nash	Lisa Roberto	Exeter, NH
04/23/03	Hanna Lynn Davis	Matthew Davis	Robin Davis	Exeter, NH
05/07/03	Claire Mercier Perreault	Donald Perreault	Hope Perreault	Exeter, NH
06/06/03	Hannah Rose Cyr	Bernard Cyr	Susan Cyr	Manchester, NH
06/10/03	Isaac Cyril Buda	John Buda	Wendy Buda	Exeter, NH
07/03/03	Nicholas Jeffrey Beane	Jeffrey Beane	Colleen Beane	Exeter, NH
08/04/03	Robert Clayton Burns	Robert Burns	Michelle Burns	Exeter, NH
08/10/03	Ty Luczkow	Christopher N. Luczkow	Jill A. Luczkow	Boston, MA
08/10/03	Shane Luczkow	Christopher N. Luczkow	Jill A. Luczkow	Boston, MA
08/15/03	Katherine Eve Rice	James Rice	Laura Slattery	York, ME

2003 EAST KINGSTON DEATH REPORT

D.O.D	DECEDENT'S NAME	FATHER'S NAME	MOTHER'S MAIDEN	PLACE OF DEATH
02/06/03	Vernon E. Amazeen	Clarence Amazeen	Gladys Wentworth	Hampton, NH
04/26/03	Irma G. Bean	George Granton	Lillian Russell	Brentwood, NH
06/07/03	James R. Armstrong	Thomas Armstrong	Alice McFarland	Exeter, NH
06/10/03	Helen E. Amazeen	Chester Thyng	Abbie Currier	Exeter, NH
07/23/03	Shirley C. Battles	James Giles	Winifred Murphy	Brentwood, NH

2003 EAST KINGSTON MARRIAGE REPORT

DATE	GROOM'S NAME	RESIDENCE	BRIDE'S NAME	RESIDENCE
05/10/03	David L. Perkins	East Kingston, NH	Susan Marcella	East Kingston, NH
06/28/03	Kyle F. Bowden	East Kingston, NH	Dawn M. Lambert	East Kingston, NH
09/27/03	Christopher J. Crowley	East Kingston, NH	Valida A. Girgensons	East Kingston, NH
10/11/03	Jamie T. Cook	East Kingston, NH	Heather K. Lang	East Kingston, NH
11/09/03	Anthony D. Wagnitz	East Kingston, NH	Kristina M. Storms	East Kingston, NH
11/09/03	Edward A. LeClair	East Kingston, NH	Diane E. Schlosstein	East Kingston, NH



TOWN OF EAST KINGSTON

BUDGET AND WARRANT

FOR THE YEAR

2004


BUDGET OF THE TOWN OF EAST KINGSTON (MS-6)

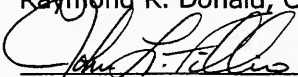


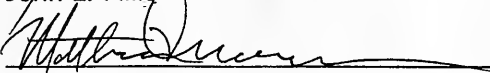
APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE ENSUING YEAR **JANUARY 1, 2004** TO **DECEMBER 31, 2004**

This is to certify that this budget was posted with the warrant on
February 9, 2004.

Governing Body (Selectmen)


Raymond R. Donald, Chairman


John L. Fillio


Matthew B. Dworman

APPROPRIATIONS

ACCT	PURPOSE OF APPROPRIATION	PROPOSED Year 2003	ACTUAL Year 2003	PROPOSED Year 2004
GENERAL GOVERNMENT				
4130-4139	Executive	\$70,000	\$78,694	\$73,800
4140-4149	Election, Reg & Vital Stat.	17,650	15,981	23,200
4150-4151	Financial Administration	59,150	59,252	65,200
4152	Revaluation of Property	12,000	16,372	14,000
4153	Legal Expense	30,000	9,150	30,000
4155-4159	Personnel Administration	53,005	46,159	94,500
4191-4193	Planning & Zoning	26,200	18,136	33,900
4191	General Gov. Buildings	71,000	57,109	93,000
4195	Cemeteries	13,000	11,669	14,000
4196	Insurance	20,000	20,546	20,500
4197	Advertising & Regional	1,555	1,553	1,600
4199	Other General Gov.	8,000	15,163	8,000
PUBLIC SAFETY				
4210-4214	Police	190,000	186,709	224,400
4215-4219	Ambulance	23,200	18,648	28,200
4220-4229	Fire	103,000	98,789	114,200
4240-4249	Building Inspection	11,500	11,520	12,000
4290-4298	Emergency Management	4,420		12,000
HIGHWAYS & STREETS				
4312	Highways & Streets	223,000	215,451	249,000
4316	Street Lighting	1,500	1,663	1,600
SANITATION				
4323	Solid Waste Collection	120,000	127,444	131,050
HEALTH				
4414	Pest Control	1,500	1,365	1,500
4415-4419	Health Agency (Officer)	350	350	5,350
WELFARE				
4441-4442	Admin. & Direct Assist.	1,250	1,278	4,750
4444	Intergov. Welfare Payments	6,165	6,165	
4445-4449	Vendor Payments & Other	3,850	2,100	3,850
CULTURE & RECREATION				
4520-4529	Parks & Recreation	4,000	3,941	4,000
4550-4559	Library	47,420	47,289	60,000
4583	Patriotic Purposes	400	563	500
4589	Historical/Cable	150		300
CONSERVATION				
4619	Other Conservation	600	600	600

ACCT	PURPOSE OF APPROPRIATION	PROPOSED Year 2003	ACTUAL Year 2003	PROPOSED Year 2004
DEBT SERVICE				
4723	Interest on TAN	15,000	10,722	15,000
CAPITAL OUTLAY				
4901	Land	4,000,000		
4902	Machinery/Vehicles/ Equip.	7,300	7,300	
4930	Buildings	69,875	8,890	
OPERATING TRANSFERS OUT				
4915	To Capital Reserve Fund	<u>70,000</u>	<u>70,000</u>	
SUBTOTAL		\$5,286,040	\$1,170,571	\$1,340,000

SPECIAL WARRANT ARTICLES

Article

13	Capital Reserve – Fire Apparatus	\$60,000
15	Capital Reserve – Library	50,000
17	Police Dept. Needs Assessment	10,000
18	Capital Reserve - Revaluation	15,000
19	Richie McFarland Children's Center	1,500
20	Rockingham Community Action	1,197
21	Rockingham County Nutrition and Meals	342
22	Rockingham County VNA and Hospice	2,274
23	Seacoast Hospice	850
SUBTOTAL		\$141,163

INDIVIDUAL WARRANT ARTICLES

Article

12	Cistern Replacement	\$65,000
14	Purchase MBL# 09-07-13 (47 Maplevale Road)	160,000
SUBTOTAL		\$225,000

REVENUES

ACCT	SOURCE OF REVENUE	ESTIMATED REVENUE Year 2003	ACTUAL REVENUES Year 2003	ESTIMATED REVENUES Year 2004
TAXES				
3120	Land Use Change Tax	\$83,000	\$86,619	\$153,000
3185	Timber Tax		2,527	
3190	Interest & Penalties	12,000	14,091	12,000
3187	Excavation Tax	100		
LICENSES, PERMITS & FEES				
3210	Business Licenses/Permit	1,700	1,340	1,600
3220	Motor Vehicle Permit Fee	321,000	361,746	331,000
3230	Building Permits	11,500	19,749	15,500
3290	Other Licenses, Permits	8,300	20,948	8,600
FEDERAL GOVERNMENT				
3311	FEMA GRANT	67,875	32,437	6,000
STATE GOVERNMENT				
3351	Shared Revenues	12,000	12,632	12,000
3352	Meals & Rooms Tax	50,000	54,969	50,000
3353	Highway Block Grant	33,550	33,554	33,750
3356	State & Fed. Forest Land	100	51	50
3359	Other (incl. Railroad tax)	5,950	1,514	13,500
CHARGES FOR SERVICES				
3401-3406	Income from Depts.	20,050	35,745	23,000
MISCELLANEOUS REVENUES				
3501	Sale of Municipal Propty.	0		
3502	Interest on Investments	14,000	6,877	6,500
3503-3509	Other	4,008,750	38,815	8,500
INTERFUND OP. FUND TRANSFERS IN				
3913	From Capital Projects Fund	<u>5,000</u>		
TOTAL ESTIMATED REVENUE		\$4,654,875	\$723,614	\$675,000

BUDGET SUMMARY

Subtotal of Appropriations – PROPOSED for 2004	1,340,000
Subtotal of Special Warrant Articles for 2004	141,163
Subtotal of Individual Warrant Articles for 2004	<u>225,000</u>
Total of All Appropriations for 2004	<u>1,706,163</u>
Less Total of Estimated Revenue for 2004	675,000
ESTIMATED AMOUNT OF TAXES TO BE RAISED	<u>\$1,031,163</u>

Town of East Kingston, New Hampshire

1. To choose all necessary Town Officers for the year ensuing. (TO BE VOTED ON BY BALLOT).

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

AMEND ARTICLE XII – ELDERLY HOUSING by the following:

a. *INSERT* new subparagraph after subparagraph 1 of paragraph B. General Standards, and renumber remaining paragraphs sequentially. New subparagraph to read:

"2. No elderly housing unit(s) are to be built on land encompassed by the development within 200 feet of any development entrance as measured from the originally existing public or private road. The land precluded from any construction by virtue of this provision may be included, assuming it is otherwise eligible, in the development calculations for the required common land/open space. Two planning goals are thereby satisfied, i.e. 1) higher residential density offset by using common land/open space, and 2) privacy enhanced and traffic noise pollution abated in the neighborhood from adjacent highways."

b. *INSERT* at the end of the original subparagraph 2 of paragraph B. General Standards the following sentence:

"This provision shall be reviewed annually by the Planning Board to ascertain whether the balance between the number of standard residential dwelling units and elderly housing units continues to reflect the stated goals of the East Kingston Master Plan and the community's long-term planning intentions."

c. *CHANGE* the original subparagraph 3 of paragraph B. General Standards which reads in part "The maximum allowable number of bedrooms allowed on a site is four bedrooms per acre of contiguous upland, and shall be calculated as follows:..." to read:

"3. The maximum allowable number of units allowed on a site is two (2) per acre of contiguous upland, and shall be calculated as follows:..."

(Editorial note - The subsequent provisions of a), b), and c) remain unchanged.)

d. *INSERT* new subparagraph after the original subparagraph 3 of paragraph B. General Standards, and renumber remaining paragraphs sequentially. New subparagraph to read:

"4. All elderly housing units are to be constructed only as single or duplex buildings."

e. **DELETE** from the original subparagraph 4 of paragraph B. General Standards which begins "Dwelling units shall be specifically designed to provide housing for elderly residents..." only the sentence which reads:

"No building shall exceed 10,000 square feet in footprint."

f. **INSERT** new subparagraph after the original subparagraph 4 of paragraph B. General Standards, and renumber remaining paragraphs sequentially. New subparagraph to read:

"5. Elderly housing developments shall include a non-residential structure dedicated to use as a development community center. Any such building shall provide for space to hold activities such as periodically required homeowner association meetings, and formal and informal community functions. No building in the development shall be of more than two stories in height, nor shall it exceed 10,000 square feet in footprint."

g. **AMEND** the original subparagraph 10 of paragraph B. General Standards to read: "All such elderly housing development shall make provision for pedestrian access within the development by use of *paved sidewalks*, and to the extent possible, to off-site community facilities."

h. **AMEND** subparagraph 3 of paragraph C. Common Land/Open Space to read: "Access to open space/common land. Such common land shall have suitable access to a road within the development *by use of a network of cleared and demarcated walking paths.*"

(Planning Board comment- These changes are the result of experience with four elderly housing development applications, and are intended to focus the ordinance more clearly on preserving the Town's rural character and open space, and providing for an annual review of impacts the ordinance may have on the Town's abilities to provide municipal services.)

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

AMEND ARTICLE II – DEFINITIONS by **ADDING** the following sentence to the paragraph entitled "**FRONTAGE**":

Newly created frontage does not affect preexisting setbacks.

(Planning Board comment - The Board acknowledges the dilemma of properties on road intersections. In those instances where development creates new frontage on a preexisting lot with a house, the lot's original setbacks should not be affected.)

AND

AMEND ARTICLE II – DEFINITIONS by adding a new paragraph after that entitled "**STREET**":

UNIT: *A structure, or part of a structure, intended to house a family group or similar body.*

(Planning Board comment - Whereas "unit" is used in several instances throughout the ordinances, there has heretofore not been a clear definition for it in land use applications.)

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: **(TO BE VOTED ON BY BALLOT).**

AMEND ARTICLE IX – LOT AREA AND YARD REQUIREMENTS

Paragraph D. to read:

D. A building lot shall have no more than one single family residence or one manufactured housing unit thereon. Multi-unit dwellings are prohibited except as provided in Section G. below.

(Planning Board comment - The Board has understood the intention of the paragraph to be to apply to residential lots, rather than to commercial or industrial lots.)

5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: **(TO BE VOTED ON BY BALLOT).**

AMEND ARTICLE XII – ELDERLY HOUSING Paragraph B.4. by deleting the last sentence. INSERT a new sentence at the end of the paragraph to read:

No individual unit shall exceed a total of 1,500 square feet of living space.

(Planning Board comment - The Board's original intent when crafting this ordinance was to accommodate those who wanted to downsize from larger houses and active life styles, benefiting from the consequent reduction in upkeep. Misuse of the term "square feet in footprint" arose when applied to total living space.)

AND

AMEND ARTICLE XII – ELDERLY HOUSING Paragraph G. first sentence to read:

G. The following terms shall have the following meanings for the purpose of interpreting these Elderly Housing Regulations ordinance provisions:

(Planning Board comment - An editorial correction.)

AND

AMEND ARTICLE XII – ELDERLY HOUSING Paragraph G. by **INSERTING** new subparagraph G.3. to read:

Unit: A structure, or part of a structure, in the elderly housing development intended to house a family group or similar body, all members of whom are at least 55 years of age, and for which there is a single and separate deed.

(Planning Board comment - As advised by counsel, a clear definition of the term as used in this ordinance distinguishes it from the same word as used in other ordinances.)

6. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

AMEND ARTICLE XIII – GROWTH CONTROL by **DELETING** Paragraph D. Allocation of Permits 9. and **INSERTING** new Paragraph D.9. to read:

In the event that fewer than the annually allocated permits are issued, notwithstanding the percentage limitations above, the unused permits may be distributed. Initially, they shall be distributed, one each, to applicants who submit complete applications during normal Town Office hours, and before the end of the current year. Distribution of permits shall continue until either all unused permits for the year have been exhausted, or the conclusion of the current year.

(Planning Board comment - Clarity is sought to express the Board's intended effect that unused residential building permits shall expire at the end of the year.)

AND

AMEND ARTICLE XIII - GROWTH CONTROL Paragraph E. Sunset Clause by **INSERTING** a new paragraph at the end to read:

By virtue of the Planning Board's annual review for the continued utility of this ordinance, and the consequent adjustment of residential building permits to be made available in the new year, any unused permits at the end of a calendar year shall expire. After 1 January, only permits for the current (new) year shall be issued.

(Planning Board comment - Important factors of the annual review and adjustment of the number of annual building permits are expressly described.)

7. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows (TO BE VOTED ON BY BALLOT):

AMEND Building Code 1. Title Section 100.1 by **DELETING** the existing language and replacing it with the following:

1. Title Section 100.1

Any construction, alteration, repair, renovation or maintenance of a building or structure shall comply with the provisions as follows:

- a. The New Hampshire State building code as defined in NH RSA 155-A:1, IV., which includes the International Building Code 2000, the International Plumbing Code 2000, the International Mechanical Code 2000, the International Energy Conservation Code 2000, as published by the International Code Council, and the National Electric Code 2002; with respect to each of the foregoing, as amended from time to time.*
- b. The International Residential Building Code, 2003 Edition, and as amended;*
- c. The enforcement mechanism for the State building code shall be that which is already in place for the enforcement of the Town Building Code, with the Building Inspector administering and enforcing same. The Zoning Board of Adjustment shall act as the Building Code Board of Appeals.*

(Planning Board comment - The present BOCA code revision provision does not guarantee the ordinance's currency with applicable codes, and BOCA differs in particulars from New Hampshire's statutorily accepted standards.)

8. Are you in favor of the adoption of Amendment No. 7 as proposed by the citizens petition of Margaret Caulk and 46 other registered voters of the Town of East Kingston for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

Petition a revision to Article XII, B.2 to read as follows: The total number of elderly housing units contained in any elderly housing development in the Town of East Kingston shall not exceed four percent of the total number of standard residential dwelling units then existing in the Town of East Kingston. (The number of existing elderly housing dwelling units shall not be included in calculating this four percent). The total number of elderly housing developments shall not exceed two per calendar year. The total number of elderly housing units shall not exceed fifty percent of the total number of standard residential dwelling units existing in the Town of East Kingston.

(The Planning Board does **NOT** recommend approval of this article. A provision in this article contravenes New Hampshire statute, and is, therefore, unenforceable.)

9. To see if the Town will vote to raise and appropriate the sum of one million three hundred forty thousand dollars (\$1,340,000.00) less estimated revenues to defray Town Charges for the ensuing year. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

10. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations: MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

Supervisor of the Checklist	\$100 per election (1) (2) \$100 per purge of the checklist
Moderator	\$100 per election (1)
Election Officers	\$5.50 per hour (1)
Inspectors of Elections	
Town Clerk	
Bookkeeper of the Trust Funds	\$350 per year – no fees
Treasurer	\$1200 per year \$400 – expenses (3)
First Selectmen	\$1900 per year – no fees \$450 – expenses (3)
Second & Third Selectmen	\$1600 per year – no fees \$450 – expenses (3)
Town Clerk/Tax Collector	\$22,000 per year – no fees No routine expenses (3) (4)

(1) Election pay includes any associated meeting until adjournment thereof.

(2) Supervisors of the checklist shall be paid \$5.50 per hour for hours outside of election meeting hours such as hours for registration and checklist verification with the exception of a required purge of the checklist.

(3) Expenses are for routine expenses such as mileage and phone calls. Other special expenses for which the position may be compensated shall be pre-approved by the Board of Selectmen.

(4) Salary is based on the Town Clerk / Tax Collector's participation in a minimum of 22 public office hours per week including two evening sessions of two hours each. These total hours shall include two weeks paid vacation per year.

(5) The following provisions shall also apply:

- All salaries are retroactive to January 1, 2004.
- The Town shall retain all fees collected by any elected official.
- Auditors shall not be elected so long as the Selectmen hire Auditors associated with a firm registered with the State of NH to audit the books of the Town annually.
- Wherever \$5.50 per hour is recommended, this amount shall be increased by any increase in the U.S. Minimum Wage at the time the Minimum Wage is increased.
- A Salary Review Committee shall be appointed by the Moderator in 2006 to bring recommendations to the 2007 Annual Meeting of the Town.

11. To see if the Town will vote to accept the provisions of RSA 41:14-a in accordance with RSA 41:14-c, providing that any town at annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen shall have the authority to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the Planning Board and to the Conservation Commission for review and recommendation by those bodies, where a board or commission or both, exist. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

12. To see if the Town will vote to raise and appropriate the sum of sixty five thousand dollars (\$65,000.00) for the purpose of removing and replacing a cistern located at 59 Giles Road, East Kingston. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

13. To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000.00) to be added to the Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

14. To see if the Town will vote to raise and appropriate the sum of one hundred sixty thousand dollars (\$160,000.00) for the purpose of purchasing land and buildings located at 47 Maplevale Road, East Kingston, NH, know as Map, Block & Lot #09-07-13, and the costs and expenses reasonably related thereto, upon terms and conditions determined by the Board of Selectmen; for the purpose of erecting a Public Library Building for the Town of East Kingston. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

15. To see if the Town of East Kingston will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be placed in the Library Capital Reserve Fund established at the 1997 Town Meeting. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

16. To see if the Town will vote to authorize the Board of Selectmen to convey by deed without encumbrance a twenty foot by forty foot portion of Town property, MBL #09-07-03, to the East Kingston Volunteer Firemen's Association for the purpose of constructing a two-bay addition to the East Kingston Firehouse. Said property to be conveyed shall adjoin the Volunteer Firemen's Association property, MBL #09-07-02, thereby extending Association-owned property twenty feet in its northerly axis, and forty feet in an easterly direction. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

17. To see if the Town of East Kingston will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) for a professional to conduct a needs assessment for the East Kingston Police Department. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

18. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be placed in the existing Revaluation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the next revaluation of the Town. MAJORITY VOTE REQUIRED (The Selectmen recommend approval of this article: 3-0 Board vote.)

19. On the petition of Herbert G. Novell and 24 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of fifteen hundred dollars (\$1,500.00) to the Richie McFarland Children's Center. (\$300.00 for each child from East Kingston receiving services in the last program year—five children served. (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

20. On the petition of Elena A. Poelaert and 33 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of one thousand one hundred ninety-seven dollars (\$1,197.00) to Rockingham Community Action (RCA), a private, non-profit, anti-poverty agency. The services provided by RCA include over 25 programs, including fuel assistance, electric assistance, homelessness prevention and intervention, emergency food programs, literacy services, W.I.C. and crisis intervention services. RCA's services greatly reduce the need for East Kingston residents to apply for town welfare, thus reducing the town's welfare rolls and saving the town money. (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

21. On the petition of Edna M. Walsh and 25 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program which provides a service for older, homebound, and disabled East Kingston residents. MAJORITY VOTE REQUIRED (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

22. On the petition of Kathleen Bigelow and 30 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy four dollars (\$2,274.00) to the Rockingham Visiting Nurse Association and Hospice for providing continued health care service to the residents of the Town. MAJORITY VOTE REQUIRED (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

23. On the petition of Austin R. Carter, Sr. and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred and fifty dollars (\$850.00) to assist Seacoast Hospice, a non-profit organization. MAJORITY VOTE REQUIRED (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

24. To transact any other business that may legally come before this meeting. MAJORITY VOTE REQUIRED.

Given under our hands and seal, this 9 day of February, in the year of our Lord Two Thousand Four.

A true copy of Warrant – Attest:


Raymond R. Donald, Chairman


John L. Fillio


Matthew B. Dworman

**Town of East Kingston
Board of Selectmen**

NOTES

NOTES

ANIMAL CONTROL OFFICER

Dogs Reported Lost or Picked Up	22
Dogs Reported Found	16
Dogs Returned to Owner	15
Dog Attacks on Livestock	4
Dogs Trespassing or in Trash	15
Dogs Barking	13
Dog Bites	2
Aggressive Dog	3
Cats Reported Lost	3
Dead Cats Picked Up and Buried	3
Cats Trespassing	1
Cat Killed by Dogs	1
Feral Kittens Tamed & Adopted Out	7
Loose Horses	7
Trespassing Geese	5
Health Check Horse	1
Sick Wildlife Dispatched	2
Trespassing Wildlife	2
Dead Wildlife Picked Up and Buried	4
Hawks Rescued & Released	2
Other Wild Birds Rescued & Released	2
Dead Birds Reported	30+
Supervised Rabies Quarantine of Dog	1

Once again, I need to stress the importance of identification of your animals. We can get them back to you a lot sooner if we know who they belong to. Rabies is still a concern. Make sure your animals are up-to-date on their inoculations.

Respectfully,

Bob Marston, DVM, Animal Control Officer

BUILDING INSPECTOR

The Town of East Kingston has shown many areas of growth throughout 2003. The contractors are moving along with the installation of the fire suppression system in the school, Cricket Hill has received its' final Occupancy Certificate and Maplevale Farms and Woods, along with Country Hills, are well under way. Projects to include the development of the former Carmen's Fried Chicken site, new houses, renovations, additions and the raising of out buildings and garages are scattered throughout the town.

The constant changes in building materials and techniques used by contractors, engineers and homeowners alike has created the need for continuous research and in some cases, realignment of the process and guidelines of inspections. The administrative staff here, at the East Kingston Town Office, has supplied immeasurable knowledge and assistance. Since accepting the position of East Kingston Building Inspector late in 2003, I have enjoyed the experiences and continue to look forward to working for and watching the growth of OUR town.

With that said, the statistics for 2003 are as follows:

9 Building Permits Single Family Residential 3 Occupancy Certificates completed

Elderly Housing

18 permits for Cricket Hill	18 Occupancy Certificates completed
29 permits for Maplevale Farms and Woods	2 Occupancy Certificates completed
2 permits for Country Hills	0 Occupancy Certificates completed

Wrapping up 2002, was the issuance of 22 Occupancy Certificates for Elderly Housing and 5 Occupancy Certificates for Single Family Residential Homes.

The completion of three Single Family Homes in 2003 and five from 2002 brings Single Family Homes in town to 716.

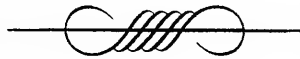
The addition to our community of 42 Elderly Housing Units builds our community to a total of 758 Homes.

Respectfully,
Kory Skalecki

CODE ENFORCEMENT OFFICER

The responsibilities of code enforcement include fielding written and verbal concerns from the Selectmen's Office and Residents of East Kingston. Fortunately, many of the issues that surface are resolved through research and clarification with the parties involved. The majority of the job, since my appointment late in the year, has been taken care of through discussions with those involved. To address the issues still pending, it will require more detailed research of codes and rules.

Respectfully,
Kory Skalecki, Code Enforcement Officer



CONSERVATION COMMISSION

DREDGE AND FILL APPLICATIONS: This past year we processed two applications for work in wetlands; one for a new subdivision road, the other a road and fire ponds for a light industrial development. We provided comments and testimony to the NH Wetlands Bureau on proposed rules related to the mitigation of impacts to wetlands. A seven-year old violation case has been resolved with the Wetlands Bureau requiring vegetative restoration of the site around a pond that had been dug without a permit.

TOWN LANDS: The Commission continues to monitor the three parcels of Town-owned land that are part of the American Tree Farm System, and may be scheduling a timber harvest in the near future pending the results of recertification inspection in 2004. The trails on the Railroad and Welch Lots are there for your enjoyment and are available for nature walks by school groups, etc.

ADOPT-A-HIGHWAY: The Commission continues to participate in the NHDOT Adopt-A-Highway program, cleaning up litter along Route 108 from Route 107 to the Newton town line.

WATER QUALITY MONITORING: We continue to participate in the NH DES Volunteer Lakes Assessment Program (VLAP) by taking water samples on Powwow Pond four times during the summer season. There have been no indications thus far, after five years of monitoring, of any serious problems with water quality on the Powwow.

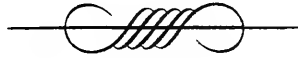
CONSERVATION EASEMENTS: We continue to pursue various means to acquire conservation easements on parcels of land that we feel need to be protected from development, to retain the open-space character of the Town. At Town Meeting in 2003, the voters approved a warrant article allowing for bonding of up to four million dollars to aid in the acquisition of easements or open space lands. We have dealt with a few proposals in this regard, but a shortfall in State and Federal matching funds has delayed some of these. We hope to proceed with these proposals in 2004 in one form or another.

OTHER ACTIVITIES:

- Reviewed plans, and provided input to the Planning Board, regarding proposed development projects on Routes 107, 107A, 108 and off the end of Andrews Lane.
- Participated in the 3rd Annual Alewife Festival in Exeter, sponsored by the Exeter River Local Advisory Committee.
- Provided testimony to a committee of the NH Legislature on a bill related to the timing of clearing for development.
- Met with local residents to explain the process for placing conservation easements on their property, in addition to the efforts described above.
- Met with representatives of the Nature Conservancy related to property along Route 108, and the Conservancy's interest in the resource values along the Powwow River below the Trickle Falls Dam, in particular the Swamp White Oak/Floodplain Ecosystem that exists in this area.
- Presented an informational display at Old Home Day.
- Attended meetings/seminars/workshops sponsored by the NH Association of Conservation Commissions, Rockingham County Conservation District, Rockingham Planning Commission, UNH Cooperative Extension, NH Department of Environmental Services, NH Estuaries Project, and the UNH Center for Integrative Regional Problem Solving.

As always, members of the Commission are available to answer your questions regarding the management of the natural resources in the Town; and our library of resource information is available for your use.

Respectfully,
Lawrence K. Smith



EMERGENCY MANAGEMENT

With the resignation of our Emergency Management Coordinator, Amanda Gallant and our Deputy Coordinator, Austin Carter, Sr., in December 2002, by statute, the Board of Selectmen assumes the duties.

I, Raymond Donald, have been named Interim Emergency Management Coordinator, until a replacement can be appointed officially.

During the year 20003, there were no drills scheduled. It remained a quiet year without any activity, except for an occasional training seminar.

If anyone wishes to step forward for the volunteer position of Emergency Management Coordinator, please contact the Selectmen's Office at 642-8406.

Residents requiring special assistance in the event of an emergency should notify the Selectmen's Office in advance to make necessary arrangements at 642-8406, Monday through Friday, between the hours of 8:00 AM - 2:00 PM.

Respectfully,
Raymond R. Donald, Interim Emergency Management Coordinator

EXETER RIVER LOCAL ADVISORY COMMITTEE (ERLAC)

The Exeter River Local Advisory Committee (ERLAC) celebrated its 7th year of stewardship of the river and watershed in 2003. Without a doubt, the highlight of the year was the 3rd Annual Exeter River Alewife Festival held May 31st along Swasey Parkway in downtown Exeter. Over 600 people took advantage of a rare sunny spring day to talk with dozens of organizations and individuals interested in protecting natural resources in the region. For the first time a canoe and kayak race was held and over 40 paddlers raced along a course set on the tidal Squamscott River. Plans are underway for the 4th Festival and another canoe and kayak race to be held June 5, 2004 along Swasey Parkway.

In addition to organizing the Festival, ERLAC held the fourth annual vernal pool workshop in Kensington. ERLAC representative Patrick Seekamp of Brentwood and his brother Michael led this hands-on workshop of vernal pools in early May. Children and adults waded into pools on the edge of the Phillips Exeter Academy forest to identify salamanders, turtles and clusters of frog eggs. Development of forestland threatens vernal pools in every watershed community.

ERLAC is grateful to member Elisabeth Sanders of Danville for writing a monthly newspaper column discussing river related issues. The articles appeared in the Exeter News Letter and Carriage Towne News. Look for these articles to continue in 2004.

Protection of water quantity and quality are the primary topics of discussion at monthly ERLAC meetings. With support from the NH Estuaries Project, the NH Coastal Program and the NH Department of Environmental Services, ERLAC representatives and staff from the Rockingham Planning Commission met with Planning Boards and Conservation Commissions in the watershed to recommend strengthening land use regulations to protect shoreline and uplands.

For 2004, ERLAC will continue to provide education and outreach programs highlighting protection of water quality and quantity, wildlife habitat, and scenic and recreational resources in the watershed. ERLAC will also work to strengthen partnerships with watershed Planning Boards and Conservation Commissions to better protect the river and tributaries.

ERLAC meets the fourth Tuesday of each month at 7:00 p.m. in the Conference Room at the Rockingham County Nursing Home in Brentwood. Representatives are needed from your community. Please call the Rockingham Planning Commission at 778-0885 for more information.

Respectfully,

Lawrence K. Smith and Richard S. Urwick, East Kingston Representatives to ERLAC

EAST KINGSTON FIRE DEPARTMENT

This year was a very active year for the department again. At the beginning of the year we had thirty-five members and we ended the year with thirty-seven members. One of our new members is Rev. Russell Moyer, who has joined us as the Fire Dept. Chaplain. Rev. Moyer comes to us with many years of fire fighting experience as well as being our Chaplain.

In May we sent Tanker 4, our 1987 tank truck, to be refurbished. We are very pleased with the finished product and this coming year we are planning on sending Engine 2, our 1990 engine, out for refurbishing.

With all the new building and proposed developments going on in town, the department has been very busy attending planning board meetings, reviewing plans, meeting with developers and enforcing state regulations and codes. We anticipate an increase in the number of calls as our town grows.

Carl Richter and Jason Shuff are currently taking the EMT intermediate course. This is a time consuming course and we appreciate the fact that they are willing to add this to their already busy life! All the members have been busy with their refresher courses this year as well as lots of training and keeping up with their mandatory continuing education. We have had some great training sessions with our cold water rescue equipment and technical rope high rescue equipment, which was purchased with the federal grant.

Adam Mazur took over as Forest Fire Warden this year. If you are looking for a burn permit, please contact the warden at 642-8033. Remember, it is the law, you need to obtain a burn permit **before** you light that brush pile.

I would like to take this time to thank all the members of the department as well as their families for all that they do and for all the sacrifices they make. We have a great crew that works very hard to get everything accomplished and we are very lucky to have all of you.

We had a total of ninety-three calls for the year. In addition to the calls, we have monthly Officers meetings, a minimum of three fire/rescue trainings monthly, planning board meetings, safety committee meetings, forest fire warden meetings, IEU meetings, burn permits, boiler inspections, and the list keeps growing. Thank you for your continued support of the East Kingston Fire Department.

Respectfully,
Alan J. Mazur, Fire Chief

FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your local fire department or the New Hampshire Division of Forests and lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

Respectfully,
Adam J. Mazur

2003 FIRE STATISTICS

(All fires Reported through November 03, 2003)

FIRES REPORTED BY COUNTY

CAUSES OF FIRES REPORTED

	Numbers	Acres		
Belknap	40	4.86	Arson	10
Carroll	46	13.99	Campfire	25
Cheshire	8	0.68	Children	13
Coos	7	17.40	Smoking	20
Grafton	22	12.60	Debris	226
Hillsborough	60	11.34	Railroad	3
Merrimack	98	10.45	Lightning	2
Rockingham	56	18.54	Equipment	8
Strafford	334	7.94	Miscellaneous*	67
Sullivan	3	2.03	(* indicates: powerlines, fireworks, electric fences, etc.)	

	<u>2003</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
<u>Total Fires</u>	374	540	942	516
<u>Total Acres</u>	100	187	428	149

FRIENDS OF THE LIBRARY

The Friends of the East Kingston Library would like to thank our sponsors and supporters for their generosity and help in achieving our goals throughout the past year.

Our goals for the year were to continue our support to the library and staff, and to offer our annual scholarship to a local student.

A flex pass containing 70 coupons to attend the Museum of Fine Arts was purchased and is available at the library for East Kingston residents to attend the MFA in Boston, MA free of charge. Each coupon admits two people. Bus and train schedules are available.

A dessert social was held in February at the Town Hall. A presentation in "Backyard Birding" and Cornell's project "Feeder Watch" was given by Ed Oeschle. Door prizes were presented to a guest at each table, and a raffle of three baskets of bird related items was held.

A library display was presented at the Town Meeting on March 11th. Cookbooks and book bags were on sale.

A plant, book and bake sale was held in May. The weather was beautiful and the sale was a big success.

The library was represented at the "Old Home Day" held at Foss Wasson Field on September 20th.

A new president, Andrea Dufresne, was installed in September.

A scholarship in the amount of \$500.00 was presented to Jill Fallman, who is attending New York University.

The library garden, and the window boxes, were maintained by club members.

A Digital Camera was presented by the Friends to the library at the annual dinner meeting held at the Galley Hatch Restaurant in Hampton, NH. The camera is an Olympus 300. A future project is to purchase a combination fax-scanner-printer.

Please join us at any of our meetings held on the 1st Tuesday of each month at 1:00 o'clock at the library. The friends thank the community for all of their support during the year.

2003 Board Members
Susan Bigbie, President
Ellie Hugo, Secretary
Sharon Day, Treasurer

Respectfully,
Annette Donovan, 2003-2004 Secretary

HEALTH OFFICER

- 01/10/03: Attended certified training, "Domestic Preparedness" and "Responders Operations" courses.
- 01/21/03: Seacoast Area Health Officers meeting, "Emergency Preparedness".
- 03/27/03: Investigated nitrate in water.
- 05/08/03: Confirmed failed water.
- 05/13/03: Investigated failed septic system. Issued certificate.
- 07/07/03: Investigated general complaint.
- 07/13/03: Investigated failed septic system. Issued certificate.
- 08/13/03: Mold issue.
- 09/03/03: State Health Officers meeting: Mosquito Spraying and State Permits.
- 09/08/03: West Nile Virus: multiple issues.
- 10/30/03: Health Officers conference on septic systems.
- 12/03/03: Accompany NHSPCA inspection.

The West Nile Virus is now endemic to the Rockingham County mosquito population. DHHS laboratories in Concord no longer accept birds for analysis. They have ceased to test for what is obvious. This summer the crows have been devastated and starting next spring, they expect the blue jays to be equally hard hit. The Town's Board of Selectmen has prepared a contingency spray program for next year. I requested that we start spraying anyway; but now, based on some very recent literature from the Federal Centers for Disease Control and Prevention, I agree with the Selectmen that (absent of any human life threat) we should hold off spraying. The CDC is in the midst of an extensive and daunting West Nile study. We will continue to look to the CDC for guidance. In the meantime, they recommend we take ordinary measures against mosquito bites, especially during the evening hours.

Respectfully,
Vytautas Kasinskas, State Health Officer

HISTORICAL COMMITTEE

The year 2003 brought an Old Home Day revival, ongoing activity, and improvements at the Railroad Depot and a renewed sense of historical and community pride from citizens old and new, near and far.

Mr. Herb Woodworth, a lifelong resident, has generously authored segments on residents in their 90's and beyond, essentially offering accurate and personal historical perspectives on our small town life. We'd like to recognize these published pieces as valuable records and windows to our past, too frequently curtailed by a focus on modern day dilemmas and issues. The East Kingston Newsletter has been an excellent vehicle to get these articles to the community and we would like to thank the Bator's for their support and commitment to these perspectives as well as posting committee news and endeavors.

The East Kingston B & M Railroad Depot was once again a main focus for the Historical Committee in 2003. Old Home Day brought rail fans, present and past to get an intimate look at this historical structure. This day marked the official debut of the Depot to the public not only offering model trains and memorabilia but an East Kingston "mini" museum boasting exhibits and artifacts finally seeing the light of day. It was a highlight to have Mr. David Lamson render his "tales of the rails" to an avid audience and watch the Downeaster roll by with a jubilant crowd of young and old alike. The committee has realized its core goals of getting the Depot open to the public and establishing an East Kingston exhibit, and we thank all those who have worked tirelessly, effortlessly, voluntarily and willingly to bring this to fruition.

On behalf of the town, the committee began spending the first installment of the LCHIP grant awarded in 2002. The Depot was the recipient of an improved basement with concrete flooring and drainage system. No more swimming pool at 3 Depot Road!! Bids for the well work have been procured with septic plans approved and hopes for bids and site work to be starting in Spring of 2004. The out-buildings at the Depot have proved a more delicate situation than anticipated and will need jacking and masonry to fit the new site elevation. More on this in 2004.

An Open House held at the Depot in December proved a successful start to the holiday season and confirmation of the beloved status this historical building has earned. The Salisbury Point Station Railroad Historical Society once again wowed crowds with model trains and memorabilia and an electrical failure in the upstairs

force colored lighting and flashlight tours to lend a theatrical, mystical ambience to the night. Fortunately, "Fred" the conductor was there to greet folks with a lighted lantern and fixed take on the time as they entered the Depot. Not only was he an excellent watchman but a photo opportunity for all those shutter bugs! Thank you Ken and Laurie Dudley for this wonderful handcrafted personality!

Complimented by the interest and efforts of other civic and private groups, as well as individuals, the historical committee has much to be proud of in 2003 and much to look forward to in 2004.

Respectfully,
Susan St. Martin

LIBRARY

2003 was another busy year for the library. Circulation was at an all time high. Story hour attendance was also at an all time high. I really mean it this time when I say that there is no space left on the shelves for books.

2003 was the year that the space constraints at the library dictated programming and collection development. The only adult programming on the premises is the book discussion. Six people can comfortably sit at the table while the library is closed. We have added a few new people and it is a great way to interact in your community. The other adult programming that the library does is the special trips. Those are becoming very popular and thankfully because of their nature the library space does not impact them. Our story hours have been very well attended this year. Well attended, but a bit uncomfortable. In the coming year, we will be adding an afternoon story hour to help alleviate the crowding.

Our collection is growing, but now for every new book we add, one must be pulled from the shelves. Normally a library has an ongoing weeding process. There are books that get damaged and books that are no longer relevant. Here at the library we weed a little every day and it has become like a triage unit. Which book is more likely to be used more is the question we now ask. Thanks to the very generous St. Martin family, we now have a shed that will store the overflow so that we are not tripping over books.

Thank you's go out to many this year. The Friends of the Library, once again have helped raise money and decorate the library. This year, they bought a digital camera for the library. Gail Donald volunteered her Friday mornings to answer phones and check out books during a very busy story hour. Those who donated time, books, audiobooks, craft supplies, puzzles, and many other things are too numerous to name. You know who you are and your generosity is very much appreciated. On a personal note, I would like to say thank you to the staff and Trustees of the Library. Working with all of you is a pleasure. I hope that 2004 is a year for the library to move forward, work together with the community and come closer to solving its space problems.

Respectfully,
Tracy Waldron, Librarian

LIBRARY CIRCULATION FOR 2003

Adult Audiobooks	718
Adult Fiction	3,430
Adult Non Fiction	1,711
Adult Magazines	761
Adult Videos	919
Young Adult	298
Juvenile Audiobooks	218
Juvenile Fiction	6,828
Juvenile Non Fiction	947
Juvenile Videos	965
Misc.	206
Ill Borrowed	584
Ill Lent	607
Total Circulation	17,608

New Patrons	69
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GLOBAL REACH. LOCAL TOUCH.



NEWSLETTER

The East Kingston Newsletter is a monthly publication designed to keep the residents informed of the "happenings" within our wonderful community. Each month, approximately 550 issues of the newsletter (maximum of 10 pages) are published and are available at the following locations: Town Offices, East Kingston Post Office, Jewett's General Store, library, church, elementary school, Frills and Furbelows, and Monahan's Farm (Summer only).

Articles for the newsletter are accepted from any resident or town-related organization wishing to provide information to the general public. Please note that business advertisements cannot be accepted, and all articles are published at the discretion of the Board of Selectmen.

To submit an article, one may drop it off at the Selectmen's Office during regular business hours, or fax it to 642-8406. Additionally, articles are happily accepted through email; please send your submission to tekn@comcast.net. Please double-check all attachments. Photos are welcome (and will be returned), as are jpeg files. The deadline for submission is the 15th of each month, unless otherwise noted in the newsletter.

Pick up a copy today and discover new ways to participate in your community!

Respectfully,
Yoland and Kristen Bator, Editors



PLANNING BOARD

"May you live in interesting times." is a Chinese proverb which rang true in 2003 for the East Kingston Planning Board. Most significantly, Chairman Richard A. Smith, Sr., relinquished the gavel after 27 years at the Board's helm. He did not retire from the Board, however, and sits today as the Board's Vice Chairman. Mr. Smith's expertise and experience in land use matters are invaluable, and we look forward to his continued service for the benefit of our fair community. It is unquestionably true that Mr. Smith's sense of civic duty and dedication are extraordinary, and we owe him a debt of gratitude the Town can never hope to repay.

Building and development activity the Board dealt with in the last 12 months ran the gamut from lot line adjustments to large, elderly housing development site plans. In the course of application review, the Board approved 3 subdivisions, 4 site plans and 5 lot line adjustments, and the Board also had to recommend that the Board of Selectmen disapprove one home occupation permit application. The land use changes that were approved have resulted in the Town's first 180 foot tall communications tower, continued industrial site building construction, and the creation of 6 new residential building lots.

At year's end, the Board continues to review applications for two elderly housing development proposals. The Elderly Housing Zoning Ordinance has proven to be a stimulus for growth, and in the course of the last several years, the Board has considered 5 such developments. If all are eventually approved, they will add 170 residential units to the Town, representing a 25% increase in East Kingston's total housing stock from 2002.

Planning Board recommendations to the voters for zoning ordinance changes at Town Meeting 2004 focus on refinements to ARTICLE XII - ELDERLY HOUSING, functional clarifications of ARTICLE XIII - GROWTH CONTROL, and an assortment of definitional clarifications and additions. Subdivision and Site Plan Review Regulations revisions have included a clear-cut description of how expenses incurred in the execution of land use applications shall be discharged by the applicant, however, regulation revisions do not require a vote at Town Meeting.

In work not directly related to applications, the Planning Board was given a Targeted Block Grant, administered by the Rockingham Planning Commission, to help with the update of the East Kingston Master Plan 2000 Housing Chapter. Recent statutory requirements have also prompted the Board to consider development work to incorporate a visioning chapter in the Master Plan, and an

Office of State Planning consultant review of our ordinances and regulations in September described our planning strengths and weaknesses. Our strengths include a fairly complete and thorough body of ordinances and regulations with the associated plans and programs (e.g. Master Plan and Capital Improvement Program). Our weaknesses are reflected in an apparent conflict between what the Master Plan suggests the Town's planning goals are, and what the ordinances dictate. In 2004, the Board intends to introduce a process by which the Town citizenry, in committee, can explore how the community would like to see the Town develop. Such an effort will require a considerable amount of time, effort, and concentration by participants, but the result can be a meaningful improvement in our approach to land use. It is the Planning Board's challenge to ourselves, our friends and neighbors.

Respectfully,
J.R. Day

POLICE DEPARTMENT

Change is the word of the year for the East Kingston Police Department. We have had five part time officers leave the department, some seeking employment in larger departments, and some leaving law enforcement all together. We have changed our department prosecutor and now have Attorney Karen Springer handling our prosecution needs and hired a new department secretary to keep everything under control. We have hired four part time officers this year and promoted one from part time to full time, making Corporal Raymond Marquis the second full time officer in East Kingston.

My transition from Sergeant to Chief has been quite an experience as well. Between handling calls and the everyday issues, I have been trying to acquire grants for the hiring of another full time police officer under the COPs grant, but was unsuccessful this year. We were successful in getting a grant under homeland security and will be purchasing an ATV that will be used to patrol and respond to calls in areas that are not accessible to cruisers. For a brief period over the summer we borrowed an ATV owned by the Rail Road and in the short time we had it, it proved to be a valuable asset.

An offer of a donation of land was made to the Town for the purpose of building a new police station and we are researching the cost issues for construction. Keeping in mind that we have been in our 560 square foot building since the beginning of time and it's getting a little crowded especially if someone happens to be there. We now require more space for proper storage of files, evidence, equipment and an area where we can securely process arrests as well as a place where employees and the public can feel safe. This would also make more available space for the use of the fire department. We anticipate construction costs to be around \$680,000.00 if done completely by outside contractors, but with donations of time and labor and the skills of some generous local contractors, I know we can do it for much less. Enabling the town to have a building that will be functional for many years to come, as well as a police station that the town will be proud of. I would appreciate your support when the issue of a new Police Station comes before the town.

Our population is growing rapidly with the new homes being built in East Kingston. Calls for service and patrol requirements have increased and it is anticipated that they will only continue to grow. The Board of Selectmen have supported the hiring of another full time officer after agreeing that it is hard to keep part time officers after training them. The pool of interested and qualified candidates is low and it is a timely and expensive process to pre-screen and train officers, only to have them

leave our force for a better offer at a larger department. In time, I would like to build a staff of full time officers so we could provide prompt 24 hour emergency service from an East Kingston officer. We have relied on the State Police to take the calls when we don't have an officer on duty and due to the location where they might be at the time, it could be a while before they can arrive at your emergency.

I want to thank the residents of East Kingston for the support I have received as Chief and the Officers who do their best to protect you and your families. As always, I am available to discuss any issues you might have.

Respectfully,
Richard R. Simpson, Chief of Police



Police Chief Richard R. Simpson congratulates Officer Raymond Marquis on his promotion to Corporal on October 20, 2003

POLICE DEPARTMENT ACTIVITIES

	2002	2003
Arrests	43	36
DWI Arrests	17	9
Assaults	4	2
Assists to Other Departments	153	127
Burglaries	4	8
Domestic Complaints	18	24
Fatalities	0	1
Juvenile	9	29
Miscellaneous Service Calls	2,520	2,981
Motor Vehicle Accidents	38	46
Motor Vehicle Summons Issued	311	486
Motor Vehicle Warnings Issued	1,085	1,134
Motorist Assists	45	28
Stolen Vehicles	0	0
Thefts	5	9
 Total Man Hours	 5,230	 6,717
Total Patrol Mileage	42,205	41,770



RECREATION COMMITTEE

Upon John Denman's resignation as Chairman in June 2003, I was appointed by the Board of Selectmen to the position and since that time, the following has taken place under my direction:

- 1) An Interim Board of Directors has been approved by the Recreation Committee Members to consist of 5 Recreation Committee Members. This will be evaluated in June 2004 with the intentions to have a formal board in place by 2005.
- 2) The board is in the process of putting together guidelines to follow for all sports programs offered by the Recreation Committee. The guidelines will state the Recreation Committee Mission Statement, the programs the committee offers, the different levels that each sport will offer, registration procedures, communications, and procedures to handle any issues that maybe presented to the Recreation Committee.
- 3) Fundraisers: The recreation committee will venture into many different avenues to raise money.
 - A) Softball Tourney raised 2K for the children. We will have another tournament in 2004 that will be in conjunction with other events to raise even more money.
 - B) Calendar Raffle helped raise a lot of money by raffling off prizes each day during the month of November.
 - C) Other ideas have been proposed to raise money to benefit all the children's programs.
- 4) Recreation Committee members has reached over 60 members to be sworn in for 2004.
- 5) Basketball Program will be offered to all grades in the elementary school.
- 6) Financially, the recreation committee is utilizing the funds from the town to purchase equipment for the children for all sports. We also plan on using the funds for up keep of the Elementary School fields and fixing up Foss Wasson Field.

- 7) Recreation Committee is in the beginning stages of putting a concession stand in the Cole House to help raise money during events that are going on at the field. We will need to get approval from the various boards in town before anything is constructed.

In conclusion, the recreation committee has more people involved with intentions of having more sworn in for 2005 calendar year. The more people involved, the stronger the committee becomes.

Respectfully,
Bill LaCouture, Chairman



RECYCLING

The recycling area in Town has come under great scrutiny and criticism because of the enormous amount of illegal dumping which has occurred in the past year. Because of this problem, the incidental trash bins will be removed from the recycle area and all trash will have to be placed at curbside for pickup. If, by the same token, the recyclable bins become a problem with improper use, then we may have to institute curbside pickup for all waste material or any other alternative method.

We now recycle the following amount of paper and cardboard and commingle (cans, bottles, plastic containers):

5 tons of mixed paper per month

3 tons of cardboard per month

3 tons of commingle material per month

East Kingston citizens are conscientious about recycling material to their proper bins and collapsing cardboard boxes before depositing them into the bins.

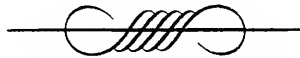
Whether by curbside pickup or by transfer station, the practice of recycling is still the best way to save our tax dollars and provide for a cleaner Town, while considering all our environmental concerns.

Respectfully,
Gene Madej

ROAD AGENT

2003 started with an unusual amount of heavy snow. In the spring, highway signs were repaired and replaced as needed. Normal road patching, etc. was done. During the summer, Rowell Road was surveyed to establish the Town's right of way. In the fall, Rowell Road was reconstructed, Freeman Street was resurfaced and a section of South Road received a top course of pavement.

Respectfully,
Robert L. Rossi, Road Agent



ROCKINGHAM PLANNING COMMISSION

2003 was another busy year for the Planning Board. The level of development activity which began in 2001 continued, with significant effort going to the review of applications under the Town's Elderly Housing Ordinance, numerous applications for land subdivision and lot line adjustments, and completion of the Board's review of an application for a telecommunications tower. The Commission's Circuit Rider program, in which East Kingston participates, provides professional staff support at the monthly Planning Board meetings, review of all development proposals to ensure compliance with local and State regulations, and provides general technical assistance to the Planning Board as requested. The Town received the following services under the Circuit Rider program:

Attendance at 12 regular Planning Board meetings and 2 work sessions.

Review of 2 site plan, 2 subdivision and 7 lot line adjustment applications submitted to the Board, including technical memorandums with comments for each application and subsequent revised plans, as appropriate.

Regular coordination with Planning Board Chairman and/or Secretary regarding Board business and procedure.

Spoke and/or met with applicants/agents regarding their proposals and the Town's ordinances, regulations, and requirements.

Assisted with the drafting and preparation of amendments to the Town's Subdivision and Site Plan Review regulations, and assisted with the preparation of proposed amendments to the Town's Zoning Ordinance to be presented to Town voters in March 2004.

Updated the Zoning Ordinance to incorporate amendments from the 2003 Town Meeting, updated the Town's Subdivision and Site Plan Review Regulations to incorporate amendments approved throughout the year, sent to the copier, and delivered an electronic original to the Town.

Provided input to the New Office Energy and Planning's consultant in the preparation of the Evaluation of the Vision Statement, the Master Plan and Development Ordinances of the Town of East Kingston report.

Provided demographic information to assist the Board in its annual review of the Growth Control Ordinance.

Delivered the 2003 NHRSA books to the Town Offices.

In addition to direct assistance, East Kingston benefited from regional planning activities and services carried out by the Commission on behalf of its member communities. These activities involved regional land use, transportation and economic development planning, and education programs, and include:

LAND USE PLANNING

Provided National Flood Insurance Program assistance to communities in the region.

Continued to represent the region on the NH Estuaries Project Management Committee that oversees the National Estuaries Program (NEP) project.

Continued development of in-house Geographic Information System (GIS) for local and regional planning.

Prepared and distributed a zoning and building code amendment calendar informing town officials of the required timing of events associated with proposed zoning ordinance and building code amendments.

Continued update and maintenance of RPC library of model ordinances, subdivision and site plan review regulations, other local land use regulations as well as a general reference library, available to all member communities.

EDUCATIONAL PROGRAMS

Assisted and organized and the 28th annual Municipal Law Lecture Series for town officials.

Organized and sponsored the 15th Annual Municipal Board Training Series in conjunction with the UNH Cooperative Extension Service-Rockingham County and the Rockingham County Conservation District.

Organized and held the Annual Legislative Forum, where local officials and legislators were invited to discuss current bills before the Legislature.

Fielded numerous inquiries and requests for statistical information regarding the region, its economy and demographics, continuing the RPC's role as State Census Data Center Affiliate.

TRANSPORTATION PLANNING

During 2003 the RPC, as staff to the Seacoast and Salem-Plaistow-Windham Metropolitan Planning Organizations (MPOs), continued to carry out the federally mandated metropolitan planning process. Having this process in place ensures that federal transportation funds (highway and public transportation) will continue to be available to the region.

ECONOMIC DEVELOPMENT

Continued the RPC's partnership with the Rockingham Economic Development Corporation (REDC), the local non-profit economic development corporation comprised of local officials in Rockingham County participating in regional economic development efforts. These efforts included the preparation of the annual Comprehensive Economic Development Strategy update as well as hosting several public forums on economic development issues affecting the Region.

Continued development of a regional database of economic development-related data for the NH Community Development Finance Authority, to form a standardized database and map set for selected data across all nine of New Hampshire's regional planning agency regions.

Continued to maintain the agency's status as a State Data Center Affiliate, meaning the RPC is a repository for Census and other demographic data necessary for the development of business plans and for carrying out private sector research for future economic development.

Prepared by Maura Carriel of the Rockingham Planning Commission.

Respectfully,
Lawrence K. Smith, RPC Commissioner
J. Roby Day, RPC Commissioner

SAFETY COMMITTEE

The Town of East Kingston Safety Committee met quarterly during the year 2003 to discuss safety issues and concerns of the Town owned buildings, based on a Workers' Compensation statute established in 1995.

The Committee performs an annual inspection of each Town-owned building. The Committee's purpose is to advise the Board of Selectmen of any suggestions or recommendations to correct any existing safety problems, and/or to prevent any unsafe situations.

During the year, the Board of Selectmen took the following actions, based on recommendations from the Committee:

Town Hall: It has been highly recommended by the Committee to remove all stored items located in the Town Hall attic.

Library: The building was inspected and the committee members acknowledged they are very cramped for space. All books and items are kept in a very orderly fashion and the Library is kept neat and clear of clutter.

Town Offices Building: The gutters on the building were repaired because they were damaged during last winter's storms.

Police & EOC: The Committee will continue to recommend the Board of Selectmen replace the front door of the Police Department for safety purposes. The Police Chief rearranged the office & it appears to be roomier.

Railroad Depot Building: The Town received LCHIP funds for repairs to the building and a new well and septic are planned in the near future for the building.

The custodian continues to provide calcium chloride at each building during the winter months to prevent slipping and accidents.

The Committee continues to recommend an annual spring-cleaning of each of the Town owned buildings. All of the buildings should be kept clean, neat and tidy for both the public and the employees of the Town. Annually, a Furniture Pick Up Day, a White Goods Day, and a Household Hazardous Waste Collection Day are scheduled with Waste Management, and the Committee has recommended that "a thorough cleaning" be conducted, to take advantage of the opportunity to discard unnecessary items. The Committee also continues to recommend the hiring of a

handyman to perform minor repairs to the Town owned buildings to ensure the buildings remain structurally sound.

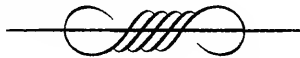
At each meeting, the agenda included discussions on safety issues and precautions regarding each building, the review of workers compensation claims filed (there were no claims filed during the year 2003), the review of proper safety procedures, safety tips, and information for articles to be published in the East Kingston Newsletter.

The meetings are held at a different location in January, April, July, and October. This enables the Committee to readily inspect each of the Town owned buildings. The Committee's goal is to maintain each building to prevent unsafe circumstances.

The following members regularly attended the meetings: Administrative Assistant Deborah G. Gallant, Fire Chief Alan Mazur, Library Trustee Conrad Moses, and Police Chief Richard Reid Simpson.

The Committee files a biannual Safety Summary report with the NH Department of Labor. A report was filed in January 2003, and the next report will be filed in January 2005.

Respectfully,
Deborah G. Gallant, Chairman



SALARY REVIEW COMMITTEE

In March 2000 the town voted to accept the report and recommendations of the Salary Review Committee. One of the provisions of the Warrant Article was to have the Moderator appoint a committee to review salaries of elected officials in 2003. The committee was chartered to make recommendations to the Annual Meeting of the Town in 2004. The vote resulted in the appointment of this Salary Review Committee. This report and the accompanying Warrant Article are submitted for review and vote of the 2004 Annual Meeting of the Town.

The committee met on October 15, 2003 to establish a process for salary review, on October 20 to interview the Board of Selectmen, on November 4 to interview the Town Clerk/Tax Collector and on November 12 to discuss and finalize this report and the Warrant Article. The committee reviewed the work of past salary review committees and agreed that the process used was reasonable and adequate. The process included sending out a questionnaire to each elected official, interviewing each official in person or over the telephone and surveying similar and surrounding towns to establish a reasonable benchmark. The survey for this committee was conducted in September by the Selectmen's Assistant who also mailed the questionnaires. The committee sought information about the time commitment, the motivation of the person running for the position, their thoughts on the current salary review process and their opinion on the current salary. The committee surveyed the Towns of Brentwood, Fremont, Hampton Falls, and Kensington and determined from published statistics that the average increase in the CPI-Boston for the past three years was 3.5%

The time demands fall into two broad categories. The first are those who serve between 20 and 100 hours per year and the second are those who serve in an ongoing capacity by working every week. Those in the first category are similar to appointed boards in the town, which are generally unpaid i.e. Planning Board, Cemetery Trustees, Library Trustees, etc. The committee felt that where there had been compensation in the past it should be continued in the form of a reasonable honorarium. This is the practice in the towns surveyed for these positions.

The second category of officials includes the Treasurer, Board of Selectmen and the Town Clerk/Tax Collector. These individuals devote more than 100 hours and in some cases hundreds of hours of work each year to meetings, training, processing documentation and service to individuals in town. Specialized training is required of the Town Clerk/Tax Collector. The Treasurer manages town cash and authorizes payment of town bills with the documentation needed to withstand oversight and auditing. These services are provided throughout the year.

The committee believes it is reasonable to expect the donation of special skills (management, technical or clerical) from the individuals involved, but they must be compensated for the high number of hours required in meeting their responsibilities.

All office holders indicated that their motivation is civic duty and not compensation. With the exception of the Town Clerk/Tax Collector there is not sufficient compensation to consider these positions as "jobs" in the normal context of that word. There has not been a significant change in the workload or hours for any

position in the past three years for any but the Town Clerk/Tax Collector and the committee recommends continuation of the current compensation as set out in the recommended Warrant Article.

The Town Clerk/Tax Collector burden has increased both with the increase in population and the transfer of tasks from the State to the Town Clerk as those tasks become more automated. The Town Clerk has increased the hours of her deputy in response to these pressures. There are lines at the office on Mondays which is the only evening the office is open to the public. The committee recommends that the hours of the Town Clerk/Tax Collector be increased from 20 to 22 per week with the added two hours being an additional evening and that the Salary be raised accordingly from \$18,500 to \$22,000 which would provide for a modest merit increase and compensate for the additional hours.

The Board of Selectmen recommends and the committee agrees that the next Salary Review Committee should continue on a three year review cycle.

Respectfully,
William A. DiProffio
Kevin J. Fitzgibbon
Curtis A. Jacques
Nathaniel B. Rowell
Alice L. West



TAX COLLECTOR

At 2003-year end, our outstanding receivables were as follows:

2001 tax year - \$14,419.44
2002 tax year - \$29,415.39
2003 tax year - \$302,462.63

We executed 22 liens in 2002 outstanding property taxes. At year end, 13 have yet to redeem their taxes.

We will be upgrading our tax collect program in 2004.

Respectfully,
Barbara A. Clark, Tax Collector

TOWN CLERK

Our office activity seems to be continuously increasing. We can attribute this to all the new residents as well as our increasing demands with our motor vehicle work.

The Salary Review Committee recently recommended that our office be open to an additional evening to serve the town residents as our evening hours always seems to be the busiest. If the article that pertains to this recommendation passes at Town Meeting on March 9, 2004, our new office hours will go into effect. The new hours will be Monday 6-8 PM, Tuesday/Thursday/Friday 8-2 PM, and Thursday 6-8 PM, and the office will remain closed on Wednesdays.

During the summer of 2003, we received a new town clerk software which we have been using as a test site for our software vendor. This program has been wonderful -- imagine posting all payments by hand to a ledger book.

In 2003, we registered 2,668 vehicles, which was an increase of 34 vehicles from 2002.

We licensed 403 dogs in 2003, an increase of 13 dogs from 2002. Please note that by law, **RSA 466:1**, any dog three months or older must be registered annually on or before April 30th. A new puppy should be licensed as soon as it has received his/her rabies vaccination. Any older dogs should be licensed right away.

Fees: Male - \$9.00 Female - \$9.00
Puppy (older than 3 months but younger than 7 months) - \$6.50
Neutered male/spayed female - \$6.50
Group (5 or more) - \$20.00
Senior citizen over 65 (1st dog only) - \$2.00

With vital statistics, we had 15 births, 6 marriages, and 5 deaths recorded in 2003.

Our Town Election/Town Meeting held on March 11, 2003 had a 45% voter turnout at the polls and there were approximately 140 residents in attendance at the Town Meeting.

Reminders:

We are scheduled to become boat agents in the spring of 2004.

Title exempt vehicles are now 1989 or older.

We now have internet access in our office. Please feel free to contact us at ekctc@aspi.net.

Our best to you in 2004.

Respectfully,
Barbara A. Clark, Tax Collector

TREASURER

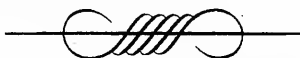
Another year has passed and we continue to have a very good relationship with Citizens Bank. We continue to get a good rate of interest on the TAN Note, but interest rates in general have not been the best this year. We were very pleased with the results of the audit performed for the Year 2003.

With the assistance of Deb Gallant and Cheryl Hurteau of the Selectmen's Office we have had a good year. Thank you, I do appreciate all you do.

I am pleased to be the Treasurer of the Town of East Kingston.

Respectfully,

Katherine A. Hankin, Treasurer



TRUSTEES OF THE CEMETERY

We continue to improve the appearance of the cemeteries. We have planted in front of Ye Olde Cemetery stone wall thirty more bushes. We have contracted to remove the old maple tree from Ye Olde Cemetery. A Trustee has planted five more rhododendrons at Hillside Cemetery. Some of the projects that are still in process are:

- (1) acquiring a title to the small parcel between the stone wall in front of Union Cemetery and South Road,
- (2) possibly replacing or re-etching some of the almost faded headstones at the Ye Olde Cemetery,
- (3) repairing an interior wall at the Ye Olde Cemetery,
- (4) computerizing some of the information, e.g. names and locations of all veterans, etc.

We continue to have the problem of people, during the summer months, still placing plastic flowers and other artifacts on the gravesites. This year, we posted reminder signs at the entrance of the cemeteries forbidding this practice. Henceforth, we will remove and dispose of all objectionable material.

Respectfully,

Vytautas Kasinskas, Chairperson/Bookkeeper

Michelle Burns, Secretary

Henry Lewandowski, Jr.

Eugene Madej, Sexton

CEMETERY RULES AND REGULATIONS

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is excluded from the cemetery, except by written permission of the Sexton.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton having care of the cemetery is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time no burials will be permitted. Exceptions may be granted in writing by the Trustees at their sole discretion provided that the cemetery grounds are: not frozen and/or not covered by snow.

Section II - Purchase of Lots:

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, cost, etc.
2. Applications for lots must be accompanied by full payment including the cost of granite markers, and no assignment or reservation of a lot may be made in advance.
3. No lot shall be sold to anyone other than a legal resident of East Kingston, and then only with perpetual care.

4. All deeds to lots sold shall be recorded with the Town Clerk, by the Trustees of the Cemeteries.
5. Burial Lots shall be sold under one name only, and each lot shall have corner posts as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the moneys paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale shall result in the forfeiture of all moneys paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.

Section III - Interments:

1. No burial may be made in a lot until paid in full and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal except by permission of Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the remains that have been interred thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes but is not limited to Type, Size and Placement.
2. Monuments and markers are not allowed until the lot is paid for in full and then only as specified in (1) above.

3. No monument, headstone, curbing or other structure will be allowed to be erected unless it rests on a foundation built of solid masonry, with good cement or mortar and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablet or other device of wood, fences or hedges are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Sexton.
2. No hedges, trees, flowers or shrubs may be planted without the written approval of the Sexton.
3. Flowers, wreaths, flags, etc., left on the graves of lots will be removed as soon as possible after they fade. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves but other flower containers may be placed upon graves except that they may not be embedded into the ground.
5. Plastic or artificial shrubbery, flowers or wreaths are not permitted.

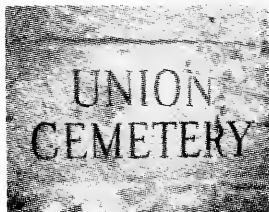
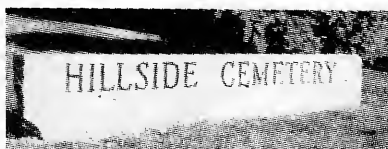
Respectfully,

Vytautas Kasinskas, Trustee of the Cemetery

Michelle Burns, Trustee of the Cemetery

Henry Lewandowski, Jr., Trustee of the Cemetery

Eugene Madej, Sexton



Olde Cemetery

TRUSTEES OF THE LIBRARY

This past year was an interesting, challenging, and exciting time for the East Kingston Public Library Trustees. The library has continued to grow in circulation and patrons under the leadership of the Library Director Tracy Waldron and her staff, Assistant Librarian Diane Sheckells and Library Aide Ellie Hugo. A special appreciation to Gail Donald for volunteering her time Friday mornings to help out on the desk. A tremendous appreciation of East Kingston's residents whose donations and support to the library for another successful year.

One of the biggest challenges and accomplishments this year was the library needs assessment project that was approved at the Town Meeting last March. We hired the library consultant firm of Kenney-Jackson to do the evaluation for us. This involved lots of work on the part of the Trustees and the Library Director to compile the information and background to help reduce the cost of this project. We can't thank Tracy Waldron, the Library Director, enough for the many hours she donated of her own time and resources to this project. The report has been completed and is now on the library. Please come in to read it. You'll find many interesting things in it.

The library trips this year have continued to be successful under the guidance of the Trustee Vice Chair Beverly Fillio. The library provides both literary and educational trips to the community. It provides a great way to get out and explore and also to meet your neighbors. This past year trips included Tanglewood and Reagle Players. Please take advantage of this outstanding library program by taking at least one of the many trips offered in 2004. Your participation will help keep this wonderful program active and available for the future.

We continue to focus on looking for suitable land to build a much needed new library. We greatly appreciate all those who help work toward this much needed town resource. Please remember your support of your library in this fast growing and changing community can be expressed by your presence at this year's Town Meeting. Every vote counts and your support at the Town Meeting makes a huge impact on the Town's future.

The library has a new patron computer mainly thanks to Tracy Waldron. Again, her donation of time and energy has made this possible. This is truly a library patron computer, so please take time if you haven't already to try it out.

One of this year's events was the donation of a memorial bench in memory of our

On the committee and her enrichment to the town. A friend in passing whose footsteps helped the community toward a richer library.

We appreciate the Friends of the Library continued support and their donations. One of their generous gifts was a new digital camera that works with the new computer. We continue to look forward to working with them on the future of the library.

We truly appreciate those who give to make the library what it is today and what it will be in the future. Thanks to the St. Martin family, we now have a shed that will greatly help alleviate some of our space constraints. Many people donate books and audio books throughout the year. All of these donations help to shape our collection. Please remember the library is not just a library but a service to town made possible by your donations as well as remembrances in your wills and trusts.

We, the Trustees of the East Kingston Public Library, want to take this opportunity to thank those who served before us and wish those well who will serve in the future. A strong, devoted, and dedicated public library serves the community and its residents for a better future in their life through education, entertainment and enjoyment. We look forward in 2004 to serving the town and its residents in the best way possible.

Respectfully,
Conrad V. Moses, Chair
Beverly A. Fillio, Vice Chair
Shirley A. Hammershoy, Secretary
Kathleen A. Barker, Treasurer
Susan Bigbie, Communication Representative



TRUSTEES OF THE TRUST FUNDS

The East Kingston Trust Funds consist of money put aside for various purposes including, for example; the maintenance of town cemeteries and buildings, the expansion of school buildings and the future purchase of police and fire equipment. As of December 31, 2003, the balance of all the Town related trust funds; including principal and income, totaled \$536,661.27, and consisted of various Capital Reserve Funds listed according to their purpose herein, as well as our Common Trust Funds. Common Trust Funds represent money that is kept separate for recordkeeping purposes, but is combined or commingled for investment purposes. These funds consist of money received over the years, primarily from individuals, for the purpose of maintaining cemetery lots, or to support the school. The income earned on these investments is available to be distributed for the purpose intended but the principal (basically the amount contributed) is not used.

There are three Exeter Region Cooperative School District Capital Reserve Funds which are managed by the East Kingston Trustees whose principal and income totaled \$1,337,863.78 as of December 31, 2003. These funds were established in 1998, 2000, and 2002 respectively for future acquisition and construction, unexpected maintenance expenses of school buildings and grounds, and special education needs.

All of the Trust Funds are managed through the Citizens Bank Trust and Government Banking Divisions. All Capital Reserve Funds are invested separately in a money market account paying current interest rates in the one to two percent range. For the most part, these funds need to be maintained in a conservative investment that can be easily cashed in when the funds are needed.

The Common Trust Funds can be invested a little differently because the principal portion will be held for a long time. As of December 31, 2003, the market value of Common Trust Funds totaled \$176,868.28. Of this total, \$142,231.81 was principal, invested in government obligations, bond mutual funds, and money markets. The income portion of \$227,128.98 was invested in a money market account with Citizens Bank.

Stock market performance in 2003 was measurably better than in 2002, as was reflected in our Common Trust Funds investment performance. We saw the Common Trust Funds market value increase over the course of 2003 from \$165,505.35 to \$176,868.28, with only \$2,650.00 having been added to the Cemetery Trust Fund, a disbursement of \$1,275.03 to the elementary school as a result of 2002 income, and the payment of a \$750 bank management fee. Despite

the apparent improvement in return on investment, investment policy remains conservative, with clear direction given by the State regarding what are suitable investment instruments. Oversight is effected through the New Hampshire Department of Revenue Administration and the Office of the Attorney General, Charitable Trust Division. Our investments remain diversified amongst mutual funds, bonds, and money market accounts.

Respectfully,
Charles A. Walker, Trustee
Vytautas Kasinskas, Trustee
J. Roby Day, Trustee



VOLUNTEER FIREMEN'S ASSOCIATION

The Fire Association completed its fifty-fifth year of community service with its membership growing, its finances sound, and some very real challenges to be faced. We marked an important milestone when Assistant Fire Chief Dick Smith, Sr. retired from active fire service. Assistant Fire Chief Smith has served in one capacity or another since the Fire Department's inception, and his experience and expertise will be greatly missed. He also served for many years as our senior New Hampshire State Fire Warden, and Fire Captain Adam Mazur has undertaken those responsibilities. Assistant Fire Chief Smith is our Association's senior member, and remains active in several municipal bodies.

With the completion of the Firehouse façade and installation of new, roll-up engine bay doors, the Fire Association was able to provide accommodation for the Fire Department's new Engine #3. But, with new fire equipment getting ever larger, it has become increasingly more difficult to park all of the vehicles inside. As it stands, there is no room to park the new HazMat trailer inside, and the Association is embarked on a plan to expand the Firehouse structure. The greatest challenge we face in 2004 is finding a way to do that.

First and foremost, the Fire Association is a civic organization which devotes much of its energy to supporting the Fire Department. Complementary activities in 2003 included delivering the Town Report and Fire Association Community Calendar to everyone's doorstep, sponsoring the charters of Boy Scout and Cub Scout groups, and ensuring East Kingston's Santa had a ride around Town with a Police escort on Christmas Eve, despite a great deal of rain. Early in the year, Eagle Scout candidate

Dan Staves developed a safety project for the Association, and now there is a numbering system on the Town's telephone poles that our Fire Department uses to locate houses quickly in the dark.

The Association finances its activities through donations and a variety of fund-raising activities. Community Calendar advertising sponsors cover the costs of production, but our friends and neighbors contribute a great deal each year after Town Meeting. We earn money by boiling and barbecuing chicken in the August heat, and setting up our tents for family events and parties when there is no threat of snow. Our highly trained tent crews can set a 20' by 40' tent in 20 minutes! Through careful financial management, the Association provides support for the Fire Department with off-budget expenditures on equipment and supplies which would otherwise be borne by all us taxpayers. However, major expenses have historically involved the care and maintenance of the Firehouse itself, a structure the Association owns outright, and which is our greatest day-to-day responsibility.

We invite everyone to come join in our fun. Although the Fire Department is our primary focus, our civic activity encompasses something for almost everybody to enjoy. The Fire Association meets every first Sunday of the month in our Firehouse at 6:30PM. Come laugh and scratch with us, and be a part of a reward-packed civic effort to support our growing community.

Respectfully,
Austin R. Carter, Sr., President



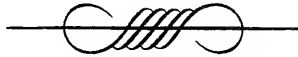
WELFARE AGENT

The Town of East Kingston was fortunate during 2003 to be able to maintain our long-term care assistance to three local families. We have also provided short-term care to several families. Our food pantry was stocked with supplies by many donors. We thank Mike Priore, the Town of Kingston Welfare Agent, the students and parents at the East Kingston Elementary School, the Wingold Grange, the East Kingston Community United Methodist Church Women's Guild, and Leona Virnelli for their generous donations. Mary Mother of the Church in Newton not only contributed to the food pantry, but also donated complete turkey dinners for the Thanksgiving Holiday.

Residents of East Kingston who request assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are required to meet with the Board of Selectmen, who determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent or the Deputy Welfare Agent, Cheryll Hurteau at the Selectmen's Office during normal business hours: Monday through Friday, 8:00AM – 2:00PM or by calling 642-8406.

Respectfully,
Donald H. Clark, Welfare Agent



ZONING BOARD OF ADJUSTMENT

The East Kingston Zoning Board of Adjustment did not meet in 2003. The Board meets on an as needed basis. However, it tries to schedule any necessary meetings on the fourth Thursday of the month.

Respectfully,
John V. Daly, Chairman

**ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON
NEW HAMPSHIRE
For the Fiscal Year
2003-2004**

**East Kingston Elementary
Exeter Region Cooperative
SAU #16**

EAST KINGSTON SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Richard Poelaert
642-3406
2004

Robert Caron
642-5668
2005

Dave Miller
642-4663
2006

TREASURER

Ellsworth (Toby) Russell
642-3074
2004

MODERATOR

Robert Donovan
642-8386
2004

CLERK

Thomasina (Tommie) Levesque
778-8207
2004

SUPERINTENDENT OF SCHOOLS

Dr. Arthur Hanson
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES

Paul A. Flynn
775-8652

ASSISTANT SUPERINTENDENT OF SCHOOLS FOR CURRICULUM AND ASSESSMENT

Jerome E. Frew
775-8655

ASSISTANT SUPERINTENDENT OF SCHOOLS FOR TECHNOLOGY

Stephen A. Kossakoski, Ph.D.
775-8679

2003 ANNUAL SCHOOL DISTRICT MEETING

The Annual meeting of the East Kingston School District was called to order by Moderator Robert Donovan, at 1:03 PM, on Saturday, March 8, 2003, at the East Kingston Elementary School, Andrews Lane, East Kingston, NH.

Election of School District Officers will be by ballot on Tuesday, March 11, 2003, along with the election of Town Officers.

School Board members Kevin Fitzgibbon, Richard Poelaert, Robert Caron, Principal Patricia Cushing, SAU 16 Assistant Superintendent Barbara Lobdell, SAU 16 Fiscal Agent, Walter Pierce, Kim Casey, EK Representative to the Coop Board and approximately 35 members of the community were present for the meeting, to consider the following:

1. To see if the School District will vote to raise and appropriate the sum of ONE MILLION, EIGHT HUNDRED TWENTY FOUR THOUSAND, NINE HUNDRED SEVENTY SEVEN DOLLARS (\$1,824,977.00) for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for statutory obligations of the District.

(The School Board recommends this appropriation unanimously.)

Motion to approve by R. Caron, seconded by K. Fitzgibbon.

Discussion: R. Day asked for the difference between last year's budget and this year's (One million, six-hundred and seventy-seven thousand/\$200,000 increase), and the reasons for the increase (new first grade teacher, increase in SPED education (\$151,366) and transportation (\$21,000).)

There being no further discussion, the Moderator called for a voice vote.

Voted: PASSED

(All in favor)

2. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers Association which call for the following increases in salaries and benefits:

Year	Estimated Increase
2003-2004	\$74,928.00
2004-2005	\$58,266.00

and further to raise and appropriate the sum of SEVENTY FOUR THOUSAND, EIGHT HUNDRED THIRTY THREE DOLLARS (\$74,928.00) for the 2003-2004 fiscal year, such sum representing the additional costs attributable to the increase in salaries

and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

(The School Board recommends this appropriation unanimously.)

Motion to approve by K. Fitzgibbon, seconded by R. Poelaert.

Discussion: R. Day asked if the \$74,928 was included in the 1.8 million dollars voted in Warrant Article #1. Response from the SB Chair was clarified by B. Lobdell, that this is a separate warrant article being voted, and is not included in the Warrant Article #1 total.

R. Day also asked the total cost of the bargaining agreement (\$526,470 plus \$74,928, to equal \$601,398.)

Explanation as to how the money is distributed across the board to the staff, and the fact that the increase for 2003-2004 reflects an effort to bring the East Kingston Staff salaries up closer to a level with other teachers in SAU 16.

P. Clark noted that the written figure for this Warrant Article is Seventy-Four Thousand Eight Hundred and Thirty-Three Dollars, while the numeric is \$74,928. The written figure was noted to be a typographical error and the amount of \$74,928 was correctly motioned and is the amount to be voted on.

There being no further discussion, the Moderator called for a voice vote.

Voted: PASSED

(All in favor)

3. Shall the East Kingston School District, if Article Two is defeated, authorize the governing body to call one special meeting, at its option, to address Article Two cost items only?

Since Article Two passed, there is no need to vote this article, and the Moderator passed over it.

4. Shall the District raise and appropriate ONE HUNDRED THIRTY NINE THOUSAND, TWO HUNDRED THIRTY ONE DOLLARS (\$139,231.00) which is the increase between the 2000-2001 and the 2003-2004 Adequate Education Grant; such sum to be placed in the Capital Reserve Fund previously established at the 1997 District Meeting for the purpose of future building expansion and furthermore name the School Board as agents to expend from said fund?

(The School Board recommends this appropriation.)

Motion to approve by R. Caron, Seconded by R. Poelaert.

Discussion: Motion by K. Fitzgibbon, seconded by R. Poelaert to amend motion to read:

Shall the District raise and appropriate \$131,265.00 which is the increase between 2000-2001 and 2003-2004 Adequate Education Grant; such sum to be placed in the Capital Reserve Fund previously established at the 1997 District Meeting, for the purpose of future building expansion and furthermore name the School Board as agents to expend from said fund.

Explained that the amount noted in Warrant Article #4 was incorrect, and the amount is as reflected in amendment.

Discussion: None.

There being no discussion, the Moderator called for a voice vote on the amendment.

Voted: PASSED
(All in favor)

Motion by K. Fitzgibbon, seconded by R. Poelaert, to approve the amended motion.

Discussion: None.

There being no discussion, the Moderator called for a voice vote on the amendment.

Voted: PASSED
(All in favor)

5. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating there to.

No reports.

6. To transact any other business that may come before this meeting.

The Moderator recognized Kim Casey, who invited interested citizens to remain after this meeting for a presentation on the proposed High School Renovations/New Building.

R. Poeleart explained the source of funds and what Capital Reserve is used for as regards the approved Article 4. Funds come from State Aid and are placed into Capital Reserve to offset any future expansion of East Kingston Elementary School.

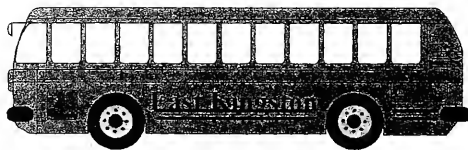
D. Clark asked the balance of this reserve (\$300,000 - prior to addition of funds approved at this meeting). P. Cushing noted that it is anticipated that the present building will be more than adequate for at least 5 more years. D. Miller asked if funds from this reserve could be used for other than expansion. Acknowledged that, with voter authorization, these funds could be used for other purposes, but R. Poelaert spoke to the wisdom of keeping this Capital Reserve for expansion purposes.

There being no other business to come before this meeting, the Moderator asked for a motion to adjourn at 1:25 PM.

Motion by K. Casey, seconded by K. Fitzgibbon to adjourn.

All in favor.

Respectfully,
Thomasina Levesque, School District Clerk



EAST KINGSTON ELEMENTARY SCHOOL

It is my pleasure to submit the East Kingston Elementary School's annual town report to the community.

In my short time here, I have come to learn that East Kingston Elementary School is a special place. It offers students constructive learning opportunities in a safe and caring community centered school. The students are genuinely friendly, eager to learn and very supportive of one another. The staff is very professional and determined to provide the best for each student. Parents and community volunteers are tireless in their efforts and can be found throughout the building on any given day. Needless to say, I am excited to be here and to share with you the growth and progress we are making.

Enrollment has risen gradually over the past two and a half years. We ended the 2001-2002 school year with 164 students. The 2002-2003 school year enrollment was 168 students. Our current enrollment is 173 students. This represents slightly more than a 6% increase in the student population over this time period. Student growth rate projections suggest that the student population will continue to stay relatively flat for the next four to five years.

With any school year comes new members to the EKES staff. New to school this year are Kate Zimar, second grade, Laura Conant, nurse, Merrilyn San Soucie, grade 5 paraprofessional and myself. Ms. Zimar is originally from the Finger Lakes region of western New York State and is a recent graduate of UNH. You might recognize Ms. Zimar because she was an intern with us last year. Mrs. Conant graduated from nursing school in 1990 and has worked primarily in hospital settings. She moved to East Kingston in 1997 with her husband and three children. She has always loved working with children and is happy to use her nursing license in this way. Ms. San Soucie has spent the past 10 years as an artist-in-residence teaching quilting to children and adults. I have spent the past 21 years working in New Hampshire K-8 elementary schools as a special educator, school counselor, special education coordinator and administrator.

The school continues to be a member of the University of New Hampshire School/University Collaborative. By being part of the collaborative, the school is a host site for UNH graduate level education interns who work alongside our classroom teachers throughout the school year. The internship program offers a wonderful opportunity for our staff to support and learn along with interns, while strengthening learning opportunities for our students. We are not hosting interns

this school year, but we have already begun work to have as many as five interns in the building during the 2004-2005 school year.

In our ongoing commitment to continual curriculum and professional development, EKES has joined an SAU #16 initiative to implement the Everyday Mathematics program. Teachers are working with a consultant from the UNH IMPACT Center to implement the program school-wide. Training includes ongoing workshops, monthly staff collaborative meetings, and in-class support. Work is also underway to better understand student assessment in the area of mathematics, and to help parents better understand Everyday Math's standards based approach.

Service learning is an important and valued instructional tool here at our school. It is critical for children to see that they have the ability to impact others' lives in positive and beneficial ways. Examples of service learning projects that have taken place this year include: the second grade raising money to support the N.H.S.P.C.A.; Ms. Merrill's class raising money to provide a Mexican village with two beehives; the fourth grade providing stocking stuffers for local families; the entire school raising over \$900 through UNICEF to help needy children around the world; and a holiday project coordinated by our guidance counselor, Betsy Schulthess and nurse, Laura Conant that raised over \$700 for the Exeter Chamber of Commerce Children's fund.

The pump house and project is almost complete and should be operational by the time this report is published. With the completion of the pump house, the school will boast an independent functioning sprinkler system; an emergency generator that will allow the school to serve as an emergency shelter; and two bathrooms accessible to the community when using the school grounds during off-school hours. The emergency generator will also allow the school to stay operational during power outages. A special thanks goes to Dick Poelaert, School Board Chairman for overseeing the project.

The School Board recently agreed to a maintenance contract with the SAU #16 Cooperative School District's maintenance department. What this means is a professional maintenance coordinator will manage the maintenance needs of the school, with many services being delivered by the Cooperative School District's maintenance staff. This will undoubtedly better serve the ongoing maintenance needs of the building. We will continue to maintain our own custodial staff.

Another major undertaking at school will be the development of a community advisory board. The role of this board will be to collect and provide constructive

community feedback to help define and guide the school's mission. The board will be representative of the community at-large with membership coming from present and past parents, non-parent community members, seniors, and staff. The three areas of focus for the group will be on the development of a learning covenant, community outreach and budget review. Look for information in the coming months.

We are committed to providing our students with a high quality education in a safe and caring environment. We are proud of what are students can do and the type of people they are developing into. I hope you sense that pride when you come into the building and as always we are extremely grateful for your support.

Respectfully,
James Eaves, Principal

TOTAL ENROLLMENT
Grades 1 through 5

	K	1	2	3	4	5	Total
2004	21	34	28	35	25	30	173
2003	30	25	34	25	28	26	168
2002	19	31	26	31	28	29	164
2001	27	23	29	32	29	34	174

ELEMENTARY SCHOOL STAFF

Principal	Mr. James Eaves
Kindergarten	Mrs. Liliane Conlan
Grade 1B	Mrs. Maureen Brown
Grade 1M	Ms. Cynthia Merrill
Grade 2O	Mrs. Sarah Oppenheimer
Grade 2Z	Ms. Katherine Zimar
Grade 3H	Ms. Judith Hayes
Grade 3S	Mrs. Debra Simmons
Grade 4A	Mrs. Anne Atkins
Grade 4W	Mrs. Lynne Walker
Grade 5M	Mrs. Carol Miller
Grade 5Mc	Mr. James McMahon
Special Education Teacher/Coordinator	Mrs. JoAnne Phillips
Reading Specialist	Mrs. Evelyn Lord
Music	Mrs. Nancy Leavitt
Art	Mrs. Sara LaCasse
Physical Education	Mr. Chris Benson
School Nurse	Mrs. Laura Conant
Speech Therapist	Mrs. Jane Edmiston
Occupational Therapist	Mrs. Tracy Janelle
Physical Therapist	Mrs. Sheila Briggs
Counselor/Home School Coord.	Mrs. Betsy Schulthess
Technology	Mr. Peter Fennell
Library	Mrs. Lisa Vlasich
Instructional Aides	Mrs. Sue Davis
	Ms. Mary George
	Mrs. Janice Huss
	Mrs. Kimberly Kemp
	Mrs. Morna Nigrello

Instructional Aides - cont'd.	Mrs. Sheri Pigsley
	Mrs. Christine Silverman
	Mrs. Merrilyn San Soucie
Food Service Manager	Mrs. Mary Russell
Food Service Assistant	Mrs. Virginia Franzoni
Custodian	Mr. Louis George
Part-time Custodian	Mr. Arnold Bailey
Long Term Substitute	Ms. Robbi-lyn Ward
Administrative Assistant	Mrs. Florence Whicher
Resource Secretary	Mrs. Paula Rolfs

PERFECT ATTENDANCE FOR SCHOOL YEAR 2002-2003

David Ayotte
Rachel Burton
Lindsay Cicale
Jordan Clark
Cassandra deRochemont
Melissa Hayden
Jenna Henningsen
Erika Larson
Julie Moore
Jacob Moser
Evan Noyes
Connor Ridlon
Zoe Sucu
Lara Weed

ELEMENTARY SCHOOL DETAILED ACCOUNT OF PROPOSED BUDGET FOR 2003-2004

ACCT #	DESCRIPTION	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
INSTRUCTION				
1100110	Teacher's Salaries	\$530,884	\$608,835	\$646,245
1100111	Mentor Teacher	250	600	600
1100112	Temporary Employees	9,683	10,875	13,450
1100322	504 Contracted Serv.		100	1
1100329	Curriculum Develop.	1,734	2,970	3,000
1100610	Teaching Supplies	10,069	10,790	13,253
1100641	Textbooks	7,020	7,534	8,000
1100733	Furniture	308	1,000	750
1100737	Replacement Equip.	0	1	1
1100739	Additional Equipment	3,511	8,495	6,432
TOTAL REGULAR EDUCATION		\$563,459	\$651,200	\$707,092
SPECIAL EDUCATION				
1210110	SE Salaries	\$48,441	\$46,134	\$48,441
1210118	SE Aides	70,334	76,025	92,708
1210321	SE Prof. SVS for Instruction	10,341	12,000	12,500
1210322	SE Prof. Improvement	0	1,500	300
1210329	SE Curriculum Dev.	0	675	675
1210561	SE Tuit. NH Public	2,720	4,000	5,200
1210562	SE Tuit. Private O/S	0	0	0
1210563	SE Tuit. NH Private	1,860	5,000	5,840
1210580	SE Travel	72	400	300
1210610	SE Supplies	1,409	1,000	933
1210641	SE Textbooks	1,234	500	300
1210733	SE Furniture	0	1	1
1210737	SE Replacement Equip.	0	1	1
1210739	SE Equipment	1,300	750	350
TOTAL SPECIAL EDUCATION		\$137,711	\$147,986	\$167,549
OTHER INSTRUCTION				
1410110	Co-curricular Salaries	\$800	\$1,200	\$1,200
1410800	Student Body Activities	5,203	5,200	7,700
TOTAL OTHER INSTRUCTION		\$6,003	\$6,400	\$8,900

ACCT #	DESCRIPTION	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
ATTENDANCE SERVICE				
2112120	Attendance Services	\$0	\$20	\$20
	TOTAL ATTEND. SALARIES	\$0	\$20	\$20
GUIDANCE SERVICES				
2120110	Guidance Salaries	\$21,973	\$25,347	\$27,813
2120321	Guid. Contracted Serv.	2,783	2,500	2,500
2120610	Guidance Supplies	161	200	193
	TOTAL GUIDANCE SERVICES	\$24,917	\$28,047	\$30,506
HEALTH SERVICES				
2130110	Health Salaries	\$30,175	\$31,233	\$31,685
2130321	Professional Services	0	100	100
2130430	Health Maintenance	0	125	320
2130610	Health Supplies	336	250	350
2130641	Health Textbooks	389	350	106
2130739	Health Equipment	194	245	62
	TOTAL HEALTH SERVICES	\$31,093	\$32,303	\$32,623
VISION SERVICES				
2139321	Vision Services (SERESC)	\$28,435	\$26,578	\$28,500
	TOTAL VISION SERVICES	\$28,435	\$26,578	\$28,500
PSYCHOLOGICAL SERVICES				
2140321	Psychological Services	\$5,750	\$6,000	\$6,000
	TOTAL PSYCH. SERV	\$5,750	\$6,000	\$6,000
SPEECH PATHOLOGY				
2150110	Speech Pathology Salaries	\$43,665	\$46,134	\$48,441
2150321	Related Speech-Summer	90	960	1,480
	TOTAL SPEECH SERVICES	\$43,755	\$47,094	\$49,921
PHYSICAL THERAPY				
2160110	Occupational Therapist	\$15,756	\$16,645	\$17,477
2160321	Related OT Services	800	800	1,000
2160322	Physical Therapy Services	3,020	4,960	5,640
	TOTAL PHYSICAL THERAPY	\$19,576	\$22,405	\$24,117
IMPROVEMENTS/INSTRUCTION				
2210118	Aides Salaries	\$33,281	\$30,788	\$22,352
2210322	Prof. Svs. Reg Instruction	3,036	3,400	3,400
2210323	Prof. Svs. Reg. Instr.	5,448	12,000	10,000
2210329	Prof. Svs. SE Instruction	816	1,150	1,150
	TOTAL IMPROVE. /INSTRUCT.	\$42,581	\$47,338	\$36,902

ACCT #	DESCRIPTION	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
LIBRARY SERVICES				
2222118	Media Salaries	\$4,517	\$6,049	\$6,291
2222430	Media Maintenance	561	600	600
2222610	Media General Supplies	65	300	300
2222641	Media Textbooks	3,951	4,000	5,000
2222733	Media Furniture	979	1,000	1
2222737	Media Replace. Equip.	207	750	750
2222739	Media Equipment	348	1,000	1
TOTAL MEDIA SERVICES		\$10,627	\$13,699	\$12,943
COMPUTER-INSTRUCTION				
2225100	Computer Tech. Salaries	\$18,849	\$22,474	\$24,221
2225430	Computer Repairs	1,342	2,600	2,600
2225532	Data Communications	0	0	0
2225610	Computer Teaching Supp.	2,036	2,000	2,200
2225734	Comp., Network, Equip	5,523	6,000	12,000
TOTAL COMPUTER INSTR.		\$27,750	\$33,074	\$41,021
GENERAL ADMINISTRATION				
2310110	SD Officers Salaries	\$3,200	\$3,200	\$3,200
2312110	SD Secretary Services	0	150	150
2313110	District Treasurer Serv.	1,700	1,200	1,200
2314120	Election Services	0	150	150
2317321	Audit Services	0	1	4,000
2318321	Legal Services	318	3,000	4,500
2319319	School Board Expenses	3,943	3,500	4,000
TOTAL GENERAL ADMIN.		\$9,161	\$11,201	\$17,200
OFFICE OF SUPERINTENDENT				
2321319	Office of Superintendent	\$45,152	\$45,498	\$46,322
2322321	SLC Expense	0	200	200
TOTAL OFFICE/SUPERINTND.		\$45,192	\$45,698	\$46,522
SCHOOL ADMINISTRATION				
2410110	Principal's Salary	\$65,520	\$67,813	\$70,526
2410115	Secretarial Salaries	23,975	23,540	24,482
2410121	Head Teacher Stipend	600	600	600
2410321	Principal Conferences	311	500	1,000
2410430	Repair & Maintenance	4,965	5,700	5,700
2410231	Voice Communication	5,272	6,000	6,000
2410534	Postage Fees	1,046	1,250	1,300
2410580	Travel	28	200	150

ACCT #	DESCRIPTION	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
2410610	Supplies	\$2,913	\$6,911	\$6,900
2410737	Furniture	0	1	1
2410739	Equipment	1,270	0	800
2410810	Dues & Membership	866	950	950
TOTAL SCHOOL ADMIN.		\$106,766	\$113,465	\$118,409
FISCAL SERVICES				
2510321	Fiscal Services	\$0	\$0	\$0
TOTAL FISCAL SERVICES		\$0	\$0	\$0
OPERATION OF PLANT				
2610119	Custodial Salary	\$30,160	\$31,200	\$32,448
2610122	Asst. Custodial Salary	9,023	8,880	9,152
2620621	Natural Gas	20,550	27,000	27,000
2620622	Electricity	19,207	24,000	24,000
2620430	Repair & Maintenance	10,329	8,000	12,000
2620521	SMP Insurance	5,987	7,484	8,600
2620523	Treasurer's Bond	0	170	1
2620524	Nurse's Liability Ins.	0	1	1
2620580	Maintenance Travel	331	320	350
2620610	Supplies	5,537	6,000	6,000
2620733	ReplaceFurniture/Fixtures	559	500	500
2620739	Equipment	261	1,000	625
TOTAL OPERATION OF PLANT		\$101,943	\$114,555	\$120,677
CARE OF GROUNDS				
2630424	Mowing	\$400	\$400	\$2,000
TOTAL CARE OF GROUNDS		\$400	\$400	\$2,000
STUDENT TRANSPORTATION				
2721519	District Contract	\$52,873	\$54,486	\$56,133
2722511	SE Transportation	4,600	26,000	11,000
2725519	Field Trips	0	1	1,650
TOTAL STUDENT TRANSPORT.		\$57,473	\$80,487	\$63,783
SUPPORT SERVICES				
2900211	Health Insurance	\$166,792	\$197,848	\$239,161
2900212	Dental Insurance	4,328	5,286	6,520
2900213	Life Insurance	2,220	2,508	2,513
2900214	Disability Insurance	6,646	7,681	7,977
2900231	Retirement Non-certified	2,767	3,228	3,359
2900232	Retirement Certified	16,677	22,593	22,233
2900220	FICA	72,434	68,989	86,911

2003 School District Report - East Kingston Elementary School Proposed Budget 2004-2005

ACCT #	DESCRIPTION	2002-2003 ACTUAL	2003-2004 BUDGET	2004-2005 PROPOSED
2900250	Unemployment Comp.	\$29	\$578	\$627
2900260	Workers Compensation	1,967	4,554	4,921
TOTAL SUPPORT SERVICES		\$273,861	\$313,263	\$374,222
DEBT SERVICE				
5110910	Debt Serv. - Principal	\$80,000	\$107,750	\$105,000
5120830	Debt Serv. - Interest	39,891	36,841	31,150
TOTAL DEBT SERVICES		\$119,891	\$144,591	\$136,150
TOTAL GENERAL FUND		\$1,656,344	\$1,885,804	\$2,030,057
FOOD SERVICE				
3110570	Food Service Management	\$0	\$10,000	\$34,740
TOTAL FOOD SERVICE		\$0	\$10,000	\$34,740
BLDG ACQUISITION & CONSTRUCTION				
4500710	Site Improvement	\$0	\$1	\$1
4500720	Bldg Constr. WA #1	0	0	0
	Cap. Reserve WA #1	0	0	0
TOTAL BLDG & CONSTRUCT.		\$0	\$0	\$0
SPECIAL REVENUES				
5220890	Trust Fund	\$0	\$1,900	\$1,900
TOTAL SPECIAL REVENUES		\$0	\$1,900	\$1,900
5250720	Warrant Article #2	\$139,231	\$131,265	\$0
	New Warrant Article SPED Trust			\$35,000
TOTAL CAPITAL RESERVE		\$139,231	\$131,265	\$35,000
GRAND TOTALS		\$1,795,575	\$2,028,970	\$2,101,698

**EAST KINGSTON
SCHOOL DISTRICT WARRANT**

STATE OF NEW HAMPSHIRE

**To the inhabitants of the School District of the Town of East Kingston,
County of Rockingham, State of New Hampshire, qualified to vote upon
District Affairs:**

You are hereby notified to meet at the **East Kingston Elementary School** in said
EAST KINGSTON on **Tuesday, March 9, 2004, 8:00 AM to 7:00 PM**, to act upon
the following subjects:

1. To choose a School Board Member for the ensuing three (3) years.
2. To choose a Moderator for the ensuing one (1) year.
3. To choose a School District Clerk for the ensuing one (1) year.
4. To choose a School District Treasurer for the ensuing one (1) year.
5. To choose Two School District Auditors for the ensuing one (1) year.

Richard Poelaert, Chairperson
Robert A. Caron
Dave Miller
East Kingston School Board

**EAST KINGSTON
SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE SCHOOL DISTRICT OF THE TOWN OF EAST KINGSTON, COUNTY OF ROCKINGHAM, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE UPON DISTRICT AFFAIRS:

You have hereby been notified to meet at the East Kingston Elementary School in said District on **SATURDAY, THE SIXTH DAY OF MARCH 2004, AT 1:00 PM** to act upon the following subjects:

1. To see if the School District will vote to raise and appropriate the sum of \$2,066,698.00 for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for statutory obligations of the District. (The School Board recommends this appropriation.)
2. To see if the School District will vote to create an expendable trust fund under the provisions of RSA 35:1-b, to be known as the "Special Education Trust Fund," for the purpose of funding unanticipated special education expenses including transportation, and name the School Board as agents to expend from said trust fund, and raise and appropriate to said fund the sum of \$35,000. (The School Board recommends this appropriation.)
3. Shall the School District accept the provisions of RSA 198:20-B providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the School Board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or private source which becomes available during the fiscal year? (The School Board recommends this appropriation.)
4. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating there to.
5. To transact any other business that may come before this meeting.

Richard Poelaert, Chairperson
Robert A. Caron
Dave Miller
East Kingston School Board

SCHOOL BUDGET FORM OF EAST KINGSTON, NEW HAMPSHIRE (MS-26)

APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE FISCAL
YEAR FROM JULY 1, 2004 TO JUNE 30, 2005

[signed]

Richard Poelaert

Robert A. Caron

Dave Miller

ACCT	PURPOSE OF APPROPRIATION INSTRUCTION	EXPENSES FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004	PROPOSED FOR YEAR 2004-2005
1100-1199	Regular Programs	\$565,659	\$653,400	\$707,092
1200-1299	Special Programs	128,875	147,986	167,549
1400-1499	Other Programs	6,003	6,400	8,900
SUPPORT SERVICES				
2000-2199	Student Support Serv.	153,526	162,447	171,687
2200-2299	Instruct. Staff Serv.	80,958	94,111	90,866
GENERAL ADMINISTRATION				
2310-2399	Other School Board	9,161	11,201	17,200
EXECUTIVE ADMINISTRATION				
2320-310	SAU Mngmt. Services	45,192	45,498	46,322
2320-2399	All other Admin.		200	200
2400-2599	School Admin. Service	106,766	113,465	118,409
2600-2699	Operation of Plant	102,343	114,955	122,677
2700-2799	Student Transport.	57,473	80,487	68,783
2800-2999	Support Serv. & Other	273,861	313,263	374,222
3000-3999	NON-INSTR. SVS.		10,000	34,740
4000-4999	Fac. Acq. & Constr.		1	1
OTHER OUTLAYS				
5110	Debt Serv.- Principal	80,000	107,750	105,000
5120	Debt Serv.- Interest	39,891	36,841	31,150
FUND TRANSFERS				
5251	To Capital Reserves	139,231	131,265	
5252	To Expendable Trust*		1,900	1,900
APPROPRIATION SUBTOTAL		\$1,788,939	\$2,031,170	\$2,066,698

2003 School District Report - East Kingston Elementary School Budget (MS-26)

ACCT	PURPOSE OF APPROPRIATION	EXPENSES FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004	PROPOSED FOR YEAR 2004-2005
SPECIAL WARRANT ARTICLES				

Article #		Recommended	Not recommended
2	Special Education Trust Fund	\$35,000	

SPECIAL WARRANT ARTICLE SUBTOTAL \$35,000

* for Health Maintenance Trust

REVENUES

ACCT	SOURCE OF REVENUE	ACTUAL REVENUE Year 2002-03	REVISED REVENUES Year 2003-04	ESTIMATED REVENUES Year 2004-05
REVENUE FROM LOCAL SOURCES				
1300-1349	Tuition			
1500-1599	Earnings on Investments	\$2,972	\$2,500	\$2,500
1900-1999	Other Local Sources	3,612		
REVENUE FROM STATE SOURCES				
3210	School Building Aid	35,245	46,998	46,998
3220	Kindergarten Aid			
3230	Catastrophic Aid	13,214	0	0
3260	Child Nutrition			
REVENUE FROM FEDERAL SOURCES				
4580	Medicaid Distribution	11,130	3,500	3,500
OTHER FINANCING SOURCES				
5110-5139	Sale of Bonds or Notes	157,750		
5251	Transfer from Cap. Res.	80,000		
5252	Trans. From Expendable Trust Funds			1,900
5300-5699	Other-ERC- Buy out	8,544	8,941	8,941
Voted from Fund Balance				
Fund Balance to Reduce Taxes		48,514	52,301	10,000
TOTAL ESTIMATED REVENUE		\$361,280	\$114,240	\$73,839

BUDGET SUMMARY

	Prior Year	Ensuing Year
Subtotal Appropriations	\$1,824,977	\$2,066,698
Subtotal Special Warrant Articles	131,265	35,000
Subtotal INDIVIDUAL Warrant Articles	74,928	0
Total Appropriations Recommended	2,031,170	2,101,698
Less Amount of Estimated Revenues	(114,240)	(73,839)
Less Amount of Cost of Adequate EDUCATION	(290,396)	(160,393)
ESTIMATED AMOUNT OF LOCAL TAXES TO BE RAISED	\$1,626,534	\$1,867,466

East Kingston School District 2004-2004 REVENUE PROJECTION

SOURCE OF REVENUE:	2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
Balance	\$48,514	\$52,301	\$10,000
Voted from Surplus			
Building Aid	35,245	46,998	46,998
Foundation Aid			
Child Nutrition			
Earnings on Investments	2,972	2,500	2,500
IDEA Grant – SE Costs			
Trust Funds and Gifts	0	0	1,900
Catastrophic Aid	13,214	0	0
Medicaid Distribution	11,130	3,500	3,500
Kindergarten Aid			
Tuition			
Exeter Region Co-Op Buyout	8,544	8,941	8,941
Transferred from Capital Reserve	80,000	0	0
Sales of Bonds and Notes	157,750	0	0
Misc.	3,612	0	0
Total Revenues	\$360,982	\$114,240	\$73,839
Less Amount of Adequate Education District Assessment	293,743	290,396	160,393
	<u>1,424,270</u>	<u>1,626,534</u>	<u>1,832,466</u>
Total Appropriation			
Voted or to be Voted by District	\$2,091,206	\$2,031,170	\$2,066,698**
** Does not include Warrant Articles			

**EAST KINGSTON SCHOOL DISTRICT
SPECIAL EDUCATION PROGRAMS**

Previous Two Fiscal Years per RSA 32:11-a

SPECIAL EDUCATION EXPENSES	2001-2002	2002-2003
1210 Special Programs	\$112,641	\$128,875
1430 Summer School	0	0
2140 Psychological Services	4,355	5,750
2139 Vision Services	23,191	28,435
2150 Speech and Audiology	46,025	43,755
2159 Speech-Summer School	890	890
2160 Physical Therapy	4,890	3,020
2150 Occupational Therapy	151,830	15,755
2722 Special Transportation	16,513	4,600
2729 Summer School Transportation	0	0
Total Expenses	\$360,335	\$211,080
SPECIAL EDUCATION REVENUE		
1950 Services to other LEAs	0	0
3110 Special Ed. Portion Adequacy Funds	78,471	66,551
3110 Foundation Aid	0	0
3111 Catastrophic Aid	16,755	13,214
3190 Medicaid	6,402	4,472
Total Revenues	\$101,628	\$84,237
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	\$258,707	\$146,843

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Greg Kann

Name	Term Expires	Town
Patty Lovejoy	2006	Stratham
Roy Morrisette	2006	Exeter
Karen Phelan	2004	Brentwood
Ray Trueman	2006	Newfields
Greg Kann	2004	Exeter
Claudia Scofield	2004	Kensington
Kimberley Casey	2005	East Kingston
Lucy Cushman	2005	Stratham
Linda Henderson	2005	Exeter

School District World Wide Web Site: www.sau16.org

Moderator: Charles Tucker

School District Clerk: Sue Hayden

School District Treasurer: Judy Gaiero

Superintendent's Office

Arthur L. Hanson, Ed.D.

email: ahanson@sau16.org

Superintendent of Schools

Paul A. Flynn, M.Ed.

email: pflynn@sau16.org

Associate Superintendent/Director of Human Resources

Stephen A. Kossakoski, Ph.D.

email: skossakoski@sau16.org

Assistant Superintendent - Technology

Jerome E Frew, M.Ed.

Email: jfrewll@sau16.org

Assistant Superintendent – Curriculum

Walter Pierce, MBA, M.S.T.

email: wpierce@sau16.org

Business Administrator

**EXETER REGION COOPERATIVE SCHOOL
DISTRICT WARRANT FOR 2003
MARCH 11, 2003**

Results of the election of Exeter Region Cooperative School Board Officers:

Exeter Board Member, term ending at 2006 election:

Roy Morrisette 5,683 votes

Stratham Board Member, term ending at 2006 election:

Donna Bates 2,553 votes

Patricia Lovejoy 2,712 votes

Brentwood Board Member, term ending at 2004 election:

Karen Phelan 4,849 votes

Newfields Board Member, term ending at 2006 election:

Raymond Trueman 4,688 votes

School District Moderator, term ending at 2004 election:

Charles F. Tucker 5,467 votes

Article 1. New High School 3/5 majority vote required

Yes 6,012 No 1,731

Article 2. Operating Budget

Yes 5,034 No 2,126

Article 3. Collective Bargaining Agreement

Year	Estimated Increase
2003-04	\$710,195
2004-05	\$663,670
2005-06	\$660,929

Yes 4,934 No 2,258

Article 4. Capital Reserve Fund

Yes 4,864 No 2,048

Article 5. Municipal Budget Committee

Yes 3,464 No 2,913

Article 6. Open Solicitation of Competitive Bids

Yes 4,939 No 1,843

EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT FOR 2004

**To the inhabitants of the Exeter Region Cooperative School District,
County of Rockingham, State of New Hampshire qualified to vote upon
District affairs:**

You are hereby notified to meet as follows:

FIRST SESSION OF ANNUAL MEETING (Deliberative): At the Exeter High School Talbot Gymnasium in Exeter, New Hampshire on Thursday, **February 5, 2004, at 7:00 PM** for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,027,905? Should this article be defeated, the operating budget shall be \$37,873,015, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Budget Committee and the School Board both recommend \$38,027,905 as set forth on said budget.)
2. Shall the District raise and appropriate the sum of the amount of the June 30, 2004 undesignated fund balance (surplus) up to \$100,000 to be added to the expendable trust fund known as the "Special Education Trust Fund" (established by the 2002 District Meeting under RSA 198:20-c for the purpose of funding unanticipated special education expenses)? (The School Board and the Budget Committee both recommend this appropriation.)
3. Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings or grounds) the sum of the amount of the June 30, 2004 undesignated fund balance (surplus), after giving effect to any appropriation under Article 2, above, up to \$100,000? (The School Board and the Budget Committee both recommend this appropriation.)

4. Shall the District authorize the School Board to sell two certain parcels of land off Amesbury Road in Kensington and Exeter, New Hampshire, known as Kensington Tax Map 17, Lots 19, 27 and 31 and Exeter Tax Map 111, Lot 3, previously acquired for potential athletic fields, under such terms and conditions as the School Board shall determine are in the best interest of the District? (The School Board recommends adoption of this article.)

5. Shall the District raise and appropriate \$35,000 as the district's contribution to fund improvements at the intersection of Guinea Road and Hampton Road in Exeter, New Hampshire? This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until the intersection improvements are complete or by June 30, 2010. (The School Board and the Budget Committee both recommend this appropriation.)

6. Shall the District rescind the adoption of a School District Budget Committee under RSA 195:12-a and RSA 32:14 as adopted by the Exeter Regional Cooperative School District on March 11, 2003? (The School Board and the Budget Committee both recommend this appropriation.)

7. On petition of Anthony M. Callendrello and others:

"Shall the voters of the Exeter Region Cooperative School District vote to require that the District ensure that the construction project for the new high school complies with the Site Plan Review and Subdivision Regulations for the Town of Exeter and the Town of Exeter Zoning Ordinance."

8. To hear reports of agents, auditors, and committees or officers heretofore chosen.

9. To transact any other business which may legally come before the meeting.

SECOND SESSION: At the polling places designated below on Tuesday, **March 9, 2004**, to choose the following School District Officers: School District Board Member (Brentwood), School District Board Member (Exeter), School District Board Member (Kensington) School District Moderator, Budget Committee Member (East Kingston), Budget Committee Members (Exeter, 1,2 and 3 year terms), Budget Committee Member (Newfields), Budget Committee Members (Stratham, 1 and 2 year terms), Budget Committee Member (Brentwood), Budget Committee Member (Kensington); and vote on the articles listed as **1,2,3,4,5,6 and 7** as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

East Kingston: At the East Kingston Elementary School, 5 Andrews Lane, East Kingston, from 8:00 AM to 7:00 PM on March 9, 2003.

SCHOOL BUDGET FORM OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT (MS-27)

APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE FISCAL YEAR FROM
JULY 1, 2004 TO JUNE 30, 2005

This budget was posted with Warrant on January 20, 2004

[signed]

Patricia Lovejoy
Kimberley Casey
Lucy Cushman

Karen Phelan
Linda Henderson
Greg Kann

Roy Morrisette
Claudia Scofield
Ray Trueman

APPROPRIATIONS

ACCT NO	PURPOSE OF APPROPRIATION	WARRANT ARTICLE NO.	EXPENDITURES FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004	PROPOSED FOR YEAR 2004-2005
INSTRUCTION					
1100-1199	Regular Programs	1	\$9,437,047	\$10,171,766	\$10,898,864
1200-1299	Special Programs	1	2,933,251	3,232,834	3,707,831
1300-1399	Vocational Programs	1	1,385,541	1,543,934	1,532,138
1400-1499	Other Programs	1	932,583	590,408	622,725
1600-1899	Adult & Comm. Prog.	1	392,429	332,010	310,192
SUPPORT SERVICES					
2000-2199	Student Support Serv.	1	1,214,337	1,814,734	1,718,577
2200-2299	Instructional Staff Serv.	1	250,815	292,620	311,336
GENERAL ADMINISTRATION					
2310-2399	Other School Board	1	107,081	90,400	91,000

ACCT NO	PURPOSE OF APPROPRIATION	WARRANT ARTICLE NO.	EXPENDITURES FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004	PROPOSED FOR YEAR 2004-2005
EXECUTIVE ADMINISTRATION					
2320-310	SAU Mngmt. Services	1	725,843	821,335	891,911
2320-2399	All other Admin.	1	158,927	170,000	180,000
2400-2599	School Admin. Service	1	1,532,232	1,524,860	1,624,210
2500-2599	Business	1			
2600-2699	Operation of Plant	1	2,297,462	2,205,608	2,355,711
2700-2799	Student Transportation	1	1,045,479	1,085,338	1,160,318
2800-2999	Support Serv. & Other	1	4,500,486	4,623,434	6,026,134
FACILITIES ACQUISITION & CONSTRUCTION					
4000-4999	Facilities Acq. & Constr.				
OTHER OUTLAYS					
5110	Debt Service- Principal	1	2,237,056	3,178,305	5,199,732
5120	Debt Service - Interest	1	308,892	465,783	597,226
FUND TRANSFERS					
5220-5221	To Food Service	1	827,053	800,000	800,000
5230-5239	To Capital Projects	1	993,700		
5251	To Capital Reserves		717,779		
5252	To Expendable Trust	1	307,372		
5254	To Agency Funds		(33,506)		
APPROPRIATION SUBTOTAL			\$32,307,859	\$32,943,369	\$38,027,905
SPECIAL WARRANT ARTICLES					
4000	Capital Project			\$49,900,000	
4000	Capital Reserve		\$691,645	784,953	
4000	Maintenance Fund	2	200,000		\$100,000
1300	SST Relocation				
1200	SPED Trust	3	100,000		100,000
4200	CMS Road Improvement	6			35,000
SPECIAL WARRANT ARTICLE SUBTOTAL					\$235,000
INDIVIDUAL WARRANT ARTICLES					

REVENUES

ACCT	SOURCE OF REVENUE	ACTUAL REVENUE Year 2002-03	REVISED REVENUES Year 2003-04	ESTIMATED REVENUES Year 2004-05
REVENUE FROM LOCAL SOURCES				
1300-1349	Tuition	\$780,740	\$700,000	\$600,000
1500-1599	Earnings on Investments	45,570	450,000	50,000
1600-699	Food Service Sales	692,005	700,000	700,000
1700-1799	Student Act., Dr. Ed., UW			60,000
1800-1899	Comm. Serv. Activities			
1900-1999	Other Local Sources	332,380	200,000	200,000
REVENUE FROM STATE SOURCES				
3210	School Building Aid	1,102,927	1,070,613	3,105,467
3230	Catastrophic Aid	269,502	318,592	318,592
3240-3249	Vocational Aid	641,490	751,803	868,353
3260	Child Nutrition	10,888	32,500	32,500
3270	Driver Education	8,195	4,000	4,000
REVENUE FROM FEDERAL SOURCES				
4100-4539	Federal Program Grants	921,380	132,660	196,335
4540	Vocational Education		310,000	312,000
4550	Adult Education		200,000	210,000
4560	Child Nutrition	136,525	67,500	67,500
4580	Medicaid Distribution	139,073	120,000	120,000
OTHER FINANCING SOURCES				
5110-5139	Sale of Bonds or Notes		46,000,000	
5251	Transfer from Cap. Res.	200,000	3,500,000	
	Voted from Fund Balance	991,645	784,953	
	Fund Balance to Reduce Taxes	1,023,258		500,000
TOTAL ESTIMATED REVENUE		\$7,295,576	\$55,342,621	\$7,344,747

BUDGET SUMMARY

	Current Year (Sept. 02 MS 24)	Ensuing Year
Subtotal Appropriations	\$32,943,369	\$38,027,905
Subtotal Special Warrant Articles	50,684,953	235,000
Subtotal Individual Warrant Articles		-
Total Appropriations Recommended	83,628,322	38,262,905
Less Amount of Estimated Revenues	(55,342,621)	(7,344,747)
Less Amount of Cost of Adequate Education	<u>(4,820,492)</u>	<u>(3,032,980)</u>
ESTIMATED AMOUNT OF LOCAL TAXES TO BE RAISED	\$23,465,209	\$27,885,178

SAU 16 REPORT OF ADMINISTRATION

SAU 16 MISSION STATEMENT

The SAU 16 School Districts are committed to working together to develop common standards and values that will result in graduates who are caring, productive and contributing members of society.

In July 2003, SAU 16 welcomed three new administrators to the District. Jerry Frew returned to the SAU as Assistant Superintendent for Curriculum and Research, Jim Eaves assumed the principalship of East Kingston Elementary School and Nathan Lunney was appointed as Assistant Business Administrator for SAU 16. Mr. Frew previously served as the principal of the Cooperative Middle School before taking a one-year administrative position in SAU 19, Goffstown, New Hampshire. Mr. Eaves served as assistant principal in SAU 44, Northwood, New Hampshire prior to assuming the principal's position in East Kingston and Mr. Lunney came to the SAU via a software company whose primary business was providing financial programs to schools in Maine and New Hampshire. The schools opened their doors in September with the following enrollments: Swasey Central School in Brentwood – 347; East Kingston Elementary School – 164; Exeter Elementary (Main Street School and Lincoln Street School) – 1,008; Kensington Elementary School – 197; Newfields Elementary School – 176; Stratham Memorial School – 624; Cooperative Middle School – 1,383; Exeter High School – 1,587, and SST – 470.

Kensington Elementary School, under the attentive supervision of the Associate Superintendent of Schools, Paul Flynn, completed a 1.95 million dollar construction of four (4) new classrooms, renovated space for the nurse, a library and a multi-purpose gymnasium. This addition allows Kensington Elementary School to offer a broader range of programs for its students, as well as, providing a new resource for community based activities.

In March of 2003, over 70% of the SAU voters approved the construction of a new Exeter High School on a 120-acre site off Old Town Farm Road in Exeter. Walter Pierce, SAU 16 Business Administrator and Project Manager for the new high school, estimates the fall of 2006 as the opening date for the school. The permitting process, which involved dealings with local, state and federal agencies, is complete along with attaining a primary access road off Route 27. Site work commenced this fall and the building construction will begin in the spring of 2004.

A great deal of gratitude from all of us associated with SAU 16 for the approval of this project goes to the Exeter High School Building Committee whose names are listed below:

EHS Building Committee Members

Warren Henderson – Chair, resident of Exeter
Dick Poelaert – resident of East Kingston
Steve Bartell – resident of Exeter
Gordon Snyder – resident of Stratham
Ralph Adler - resident of Brentwood
Donna Bates – past ERCSD Board Member
Lucy Cushman – ERCSD Board Member
Kim Casey – ERCSD Board Member
Arthur Hanson – SAU 16 Superintendent of Schools
Walter Pierce – SAU 16 Business Administrator
Gary Heald – Principal EHS
Peter Stackhouse – Curriculum Coordinator – EHS
Linda Mahoney – (EHS Math Teacher) Faculty Representative
Jeff Hillier – SAU/ERCSD Information Director
Dick Wendell – ERCSD Director of Operations
Ed Oddo – ERCSD Assistant Director of Operations
Sally Boyd – Administrative Assistant to Arthur Hanson
Phyllis Kennedy – Administrative Assistant to Walter Pierce
Harriman Architects Representative(s)
Harvey Construction Representative(s)
Appledore Engineering Representative(s)

SAU Technology

The New Hampshire Department of Education announced the funding of the first Local Educational Support Centers in the spring of 2003. Under the auspices and hard work of Dr. Stephen Kossakoski, Assistant Superintendent of Schools for Technology and Research, SAU 16 was awarded \$500,000 for the establishment of a center, which services Southeastern New Hampshire. The center is called the Seacoast Professional Development Center (SPDC) and the funding for this center, as well as the other three in the State, was through educational technology dollars in the No Child Left Behind legislation. Four centers were initially approved and the goal is to connect all educators and schools within a thirty-mile radius of a center. The mission of these centers is to provide high quality training opportunities that will empower teachers and show a positive correlation to student achievement. Programs will provide high quality professional development to enhance teacher

abilities by increasing content knowledge, teaching skills, and use of classroom technology. The mission of the SPDC is to provide student academic achievement through high quality professional development, which enhances curriculum, instruction and assessment. Towards this end, the SPDC is focusing on three areas: (1) technology integration, (2) data-driven decision making and (3) e-learning.

The SPDC is available for outside groups to use and the center offers approximately 1300 square feet of meeting space. It can accommodate 24 participants in a computer lab setting. The room is equipped for multimedia presentations and includes LCD projector (wireless capable) with a nine-foot screen for presentations, electronic whiteboard, TV/VCR, DVD/CD, 24 Dell PC workstations and the center has teleconferencing capabilities. Director of the SPDC is Bob Haurand who can be contacted at (603) 775-8693.

Curriculum and Assessment

Central administration, school administrators, and the seven school boards of SAU 16 continue to use an unprecedented collaborative approach to coordinate curriculum, technology initiatives, staff evaluation, professional development, and in other district-wide efforts, to ensure quality and consistency of educational opportunities. This is of particular importance since the six individual elementary school districts send their children to the Cooperative Middle School (CMS). Incoming students to CMS have the greatest opportunity for enhanced learning when their sending schools share a coordinated curriculum and assessment process. Under the leadership of Jerry Frew, Assistant Superintendent for Curriculum and Assessment, SAU 16 continues to move toward aligning the curriculum with current initiatives in mathematics, literacy, social studies and science.

At the conclusion of the 2004-2005 school year, all K-5 students will have experienced the "Everyday Mathematics" Curriculum. This initiative provides all students with a common "math language" as they enter the middle school. In the area of Literacy, the K-5 Curriculum was accepted by the SAU 16 Joint School Boards in May 2003 and staff training for its implementation is ongoing. A common writing prompt will be administered at all grade levels this spring to help us in determining the growth of our students as writers and to view our strengths and weaknesses in the area of writing instruction.

The Science Committee is in the process of identifying "related vocabulary" and developing common assessments for each grade level. These initiatives are designed to give our students similar experiences as they enter the middle school. The Social Studies Curriculum is undergoing a revision as the committee works with the scope and sequence of instruction from grades K-12. A final draft of the curriculum will be presented to the SAU Joint Boards at the May 2004 meeting.

All of the SAU 16 Principals are involved in discussions around the identification of comparable assessments to be utilized in our schools to measure student progress and improve instructional practices. The leadership of SAU 16 is committed to providing all students with proper assessments so they can demonstrate their learning progress.

Sincere appreciation is offered to all of the school board members of SAU 16 for their continued support and dedication to the students of the seven school districts. The Boards' countless hours, dedication and effort on behalf of collaborative educational and co-curricular excellence, is often unrecognized. Their commitment to SAU 16 students and to their communities allows SAU 16 to be recognized as one of the most outstanding school districts in the State of New Hampshire.

Respectfully,

Arthur L. Hanson, Ed.D., Superintendent of Schools

Paul A. Flynn, M.Ed., Associate Superintendent, Director of Human Resources

Stephen A. Kossakoski, Ph.D., Assistant Superintendent - Technology

Jerome E. Frew, M.Ed., Assistant Superintendent - Curriculum

Walter C. Pierce, MBA, M.S.T., Business Administrator

2003 School District Report - SAU 16 Proposed Budget 2004-2005

**SAU# 16 BUDGET
FISCAL YEAR 2004-2005**

ACCT#	ITEM DESCRIPTION	ADOPTED FY 2002-2003	ACTUAL FY 2002-2003	ADOPTED FY 2003-2004	ADOPTED FY 2004-2005
CENTRAL OFFICE ADMINISTRATION					
11-2320-110	ADMINISTRATIVE SALARIES	\$288,755.00	\$262,007.50	\$319,415.00	\$339,164.00
11-2320-111	TREASURER & BRD MINUTES	1,500.00	1,172.46	1,500.00	1,500.00
11-2320-114	SUPPLEMENTAL SALARIES	1,000.00	781.43	1,000.00	0.00
11-2320-115	SECRETARIES SALARIES	122,000.00	130,881.33	132,480.00	141,520.00
11-2320-117	HUMAN RESOURCES (.05)	43,000.00	45,000.00	46,125.00	47,970.00
11-2320-211	HEALTH INSURANCE	65,000.00	76,761.20	95,000.00	121,000.00
11-2320-212	DENTAL INSURANCE	5,900.00	5,728.52	8,075.00	6,500.00
11-2320-213	LIFE INSURANCE	3,000.00	2,735.30	3,534.00	3,534.00
11-2320-214	DISABILITY INSURANCE	3,900.00	2,612.55	3,900.00	4,000.00
11-2320-231	LONGEVITY	0.00	0.00	600.00	1,100.00
11-2320-232	RETIREMENT (5.90%)	22,100.00	16,741.51	28,804.00	32,000.00
11-2320-220	FICA (7.65%)	36,000.00	33,761.48	37,425.00	41,000.00
11-2320-250	WORKERS COMPENSATION	3,100.00	577.33	3,228.00	3,000.00
11-2320-260	UNEMPLOYMENT COMP.	490.00	202.18	490.00	300.00
11-2320-290	CONFERENCES	5,000.00	6,217.53	5,000.00	5,000.00
11-2320-270	COURSE REIMBURSEMENTS	1,500.00	0.00	1,500.00	3,000.00
11-2320-320	STAFF TRAINING	16,000.00	10,230.28	26,000.00	26,000.00
11-2320-371	AUDIT EXPENSE	5,000.00	5,029.00	5,000.00	5,500.00
11-2320-372	LEGAL EXPENSE	4,000.00	6,529.50	4,000.00	7,000.00
11-2320-373	MENTOR TRAINING	6,225.00	312.19	6,225.00	6,225.00
11-2320-450	RENT	63,000.00	63,505.00	65,400.00	67,362.00
11-2320-440	REPAIR & MAINTENANCE	9,000.00	9,532.11	9,000.00	7,500.00
11-2320-520	ERRORS AND OMISSIONS	5,400.00	2,319.00	5,400.00	5,400.00
11-2320-521	PROPERTY INSURANCE	1,750.00	-	1,750.00	1,750.00
11-2320-531	TELEPHONE	13,000.00	15,882.01	13,000.00	13,000.00
11-2320-532	POSTAGE	12,000.00	7,314.27	12,000.00	12,000.00
11-2320-580	TRAVEL	14,000.00	14,470.91	14,000.00	14,000.00
11-2320-610	SUPPLIES	13,000.00	9,910.15	13,000.00	10,000.00
11-2320-611	MAINTENANCE CONTRACTED	2,400.00	5,072.77	2,400.00	2,400.00
11-2320-733	LEASED EQUIPMENT	4,500.00	23,389.56	20,043.00	20,043.00
11-2320-734	EQUIPMENT	0.00	0.00	0.00	0.00
11-2320-810	DUES & SUBSCRIPTIONS	6,400.00	4,133.59	1,400.00	6,400.00
11-2320-870	CONTINGENCY	2,500.00	2,210.31	2,500.00	2,500.00
		\$780,420.00	\$765,020.97	\$889,194.00	\$957,668.00

2003 School District Report - SAU 16 Proposed Budget 2004-2005

ACCT#	ITEM DESCRIPTION	ADOPTED	ACTUAL	ADOPTED	ADOPTED
		FY 2002-2003	FY 2002-2003	FY 2003-2004	12/15/03 FY 2004-2005
FISCAL SERVICES ADMINISTRATION					
11-2321-110	BUSINESS MANAGER	\$82,386.00	\$86,840.76	\$61,800.00	\$62,400.00
11-2321-116	FISCAL SVS. MGR. SAL.	91,600.00	79,286.88	95,722.00	94,000.00
11-2321-115	NEW CLERICAL POSITION	0.00	-	26,000.00	26,000.00
11-2321-130	PAYROLL/A/P SALARIES	90,494.00	100,113.10	94,524.00	101,300.00
11-2321-211	HEALTH INSURANCE	53,700.00	56,284.50	74,000.00	100,626.00
11-2321-212	DENTAL INSURANCE	2,100.00	2,480.00	3,125.00	3,125.00
11-2321-213	LIFE INSURANCE	1,500.00	1,707.00	2,690.00	500.00
11-2321-214	DISABILITY INSURANCE	2,100.00	1,744.17	2,100.00	2,170.00
11-2321-220	F.I.C.A.	20,233.00	21,585.74	21,271.00	21,703.00
11-2321-231	LONGEVITY	4,800.00	4,387.47	5,000.00	5,000.00
11-2321-232	NH RETIREMENT	10,900.00	11,440.12	16,405.00	16,405.00
11-2321-250	WORKERS COMPENSATION	2,300.00	149.21	2,300.00	2,300.00
11-2321-260	UNEMPLOYMENT COMPENSATION	320.00	216.00	416.00	416.00
11-2321-290	CONFERENCES	400.00	83.56	400.00	400.00
11-2321-330	COMPUTER SUPPORT SERVICES	7,500.00	7,500.00	8,631.00	9,155.00
11-2321-440	REPAIR AND MAINTENANCE	8,400.00	3,727.13	8,400.00	4,500.00
11-2321-520	TREASURER'S BOND	200.00	-	200.00	200.00
11-2321-531	TELEPHONE EXPENSE	4,500.00	1,920.62	4,500.00	4,500.00
11-2321-580	MILEAGE	0.00	0.00	400.00	400.00
11-2321-610	SUPPLIES EXPENSE	8,500.00	6,250.98	8,500.00	5,500.00
11-2321-741	EQUIPMENT	2,000.00	2,247.43	2,000.00	1,000.00
FISCAL SVS TOTALS		\$393,933.00	\$387,964.67	\$438,384.00	\$461,600.00

2003 School District Report - SAU 16 Proposed Budget 2004-2005

ACCT#	ITEM DESCRIPTION	ADOPTED FY 2002-2003	ACTUAL FY 2002-2003	ADOPTED FY 2003-2004	ADOPTED FY 2004-2005
TECHNOLOGY					
2820-110	TECHNICAL ASSISTANCE SALARIES	\$64,564.00	\$57,432.08	\$73,848.00	\$81,054.02
2820-321	TECHNICAL CONSULTANT	13,000.00	13,242.75	13,000.00	10,000.00
2820-329	TECHNICAL TRAINING	15,230.00	6,314.94	13,200.00	13,400.00
2320-531	TELEPHONE	-	-	4,465.72	4,500.00
2320-580	MILEAGE	4,800.00	2,621.63	5,400.00	3,600.00
2820-610	SUPPLIES	10,307.00	17,643.72	4,534.28	8,000.42
2820-611	SHIPPING	1,300.00	1,093.43	1,300.00	1,500.00
2820-641	BOOKS AND PERIODICALS	1,050.00	798.80	900.00	650.00
2820-650	SOFTWARE	32,518.00	38,129.24	33,878.00	35,264.98
2820-733	FURNITURE	-	-	0.00	0.00
2820-738	REPLACEMENT OF EQUIPMENT	7,471.00	7,638.48	4,863.00	2,486.00
2820-739	EQUIPMENT	9,819.00	19,217.99	10,323.00	11,965.00
2900-211	HEALTH INSURANCE	5,553.00	-	5,553.00	18,750.00
2900-212	DENTAL INSURANCE	350.00	-	350.00	900.00
2900-213	LIFE INSURANCE	120.00	59.75	144.00	160.00
2900-214	DISABILITY INSURANCE	-	-	0.00	228.00
2900-220	FICA	5,532.00	4,933.70	5,650.00	8,375.10
2900-221	RETIREMENT (5.90%)	1,914.00	-	1,982.00	3,598.91
2900-250	WORKERS COMPENSATION	655.00	158.00	437.00	518.74
2900-260	UNEMPLOYMENT COMP.	918.00	200.00	416.00	1,040.00
TECHNOLOGY TOTAL		\$175,101.00	\$169,484.51	\$180,244.00	\$205,991.17
GRAND TOTALS		\$780,420.00	\$765,020.97	\$889,194.00	\$1,625,259.17

SAU #16 Budget – FY 2004-2005

Town	2002 Equalized val.	Valuation Percentage	# Pupils ADM 02-03	Pupil %	Combined Percentage	Adopted FY 2004 -05 Assessment
Brentwood	\$147,540,861	4.79%	293.7	5.57%	5.18%	\$84,182
East Kingston	85,639,679	2.78%	154.0	2.92%	2.85%	46,322
Exeter	519,325,531	16.85%	952.3	18.07%	17.46%	283,745
Kensington	111,223,985	3.61%	184.8	3.51%	3.56%	57,816
Newfields	107,078,536	3.47%	170.2	3.23%	3.35%	54,472
Stratham	419,269,919	13.60%	624.4	11.85%	12.72%	206,809
Co Op	1,692,261,818	54.90%	2,891.1	54.85%	54.88%	891,911
TOTAL	\$3,082,340,329	100.00%	5,250.8	100.00%	100.00%	\$1,625,259

**Superintendent's Prorated Salary
2002-2003**

Brentwood	\$4,8377
East Kingston	\$3,493
Exeter	\$19,420
Exeter Region Co Op	\$56,066
Kensington	\$3,336
Newfields	\$3,450
Stratham	\$13,623

Total **\$104,225**

**Associate and Assistant Superintendent's Salaries
(Total reflects 2.5 positions, \$82,000, \$82,000, \$45,000, \$5,000)
2002-2003**

Brentwood	\$9,940
East Kingston	\$7,169
Exeter	\$39,868
Exeter Region Co Op	\$115,110
Kensington	\$6,858
Newfields	\$7,083
Stratham	\$27,972

Total **\$214,000**

2003 School District Report - SAU16 2004-2005 Academic Calendar

Approved 12-15-03

SAU #16 CALENDAR 2004-2005

KEY	
()	Teacher In-service
Bold	Holiday/No School
/	Vacation
	Early Release

AUGUST / SEPTEMBER

23	24	25	26	27
30	31	1	2	(3)
(6)	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Aug 26 & 27 - Teacher In-Service
 Aug 30 School Opens - K-5 & Grades 6 & 9
 Aug 31 School Opens - All Students
 Sept 3 and Sept 6 Labor Day Weekend - No School
 Elementary (22 days) 6th - 12th grade (21 days)

OCTOBER

				1
4	5	6	7	8
(11)	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Oct 11 Columbus Day - No School (20)

NOVEMBER

1	2	3	4	5
8	9	10	(11)	12*
15	16	17	18	19
22	23	24	25	26
29	30			

Nov 11 Veteran's Day - No School
 Nov 12 K-5 Only Teacher In-Service*
 Nov 24 - 26 - Thanksgiving Recess
 Elementary (17 days) 6th - 12th (18 days)

DECEMBER

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Dec 22 - Early Dismissal - No PM session
 Dec 23 - Dec 31 - Holiday Recess (16)

JANUARY

3	4	5	6	7
10	11	12	13	14
(17)	18	19	20	21
24	25	26	27	28
31				

Jan 17 - MLK No School (20)

FEBRUARY

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

Feb 21 - 25 - Winter Vacation (15)

MARCH

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Mar 18 - SES In-Service (22)

APRIL

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 25 - 29 - Spring Vacation (16)

MAY

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
(30)	31			

May 30 Memorial Day - No School (21)

JUNE

		1	2	3
6	7	8	9	10
13	14	15	16	(17)
20	21	22	23	24

June 20** - Last day for Students (11)
 June 17 - Graduation
 June 16 - Teacher In-Service (185 day contract)

180 Student Days

**June 16, 17 & 20 are snow make-up days, if needed.

NOTES

